

# Health and Welfare Summary Plan Description ONCOR ELECTRIC DELIVERY COMPANY LLC FOR ACTIVE EMPLOYEES

Updated July 1, 2024

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Oncor Benefits Center | myhrconnection.oncor.com | 1.833.253.4927 M – F 8 a.m. to 5 p.m. CST



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## **ONCOR ELECTRIC DELIVERY COMPANY LLC EMPLOYEE WELFARE BENEFIT PLAN**

Our company vision is to be the electric delivery company of choice for all customers and employees, and you help us achieve this every day through your dedication and hard work.

As an Oncor employee, you have access to a variety of benefit tools and resources. Our benefits program is comprehensive and competitive, making it a valuable part of your total rewards package.

The Oncor Electric Delivery Company LLC Employee Welfare Benefit Plan (the "Plan") is designed to:

- > Offer benefit options that best meet your needs,
- > Provide financial protection for you and your family,
- > Focus on your health and overall wellbeing, and
- > Offer benefits that are easy to use and understand.

This SPD is organized to help you understand your choices and to clearly explain how to access your benefits. If you have questions, Oncor provides contact information and resources to get the help and information needed.

Together, we embrace the Oncor mission – to empower our customers' modern lives through safe, reliable, and efficient delivery of electricity.

Thank you for helping us accomplish our mission!

#### myHR Connection

Through myHR Connection, you can use resources to enroll and interact with the benefits plan, including:

- > Make benefit enrollment elections,
- > Update your information,
- > Review payroll information,
- > Add beneficiaries, and
- > Get a copy of your Benefits Confirmation.

#### **Oncor Benefits Site:**

Go directly to myhrconnection.oncor.com

#### OR

Through the company intranet, https://intranet.corp.oncor.com: Once you are on the intranet, follow these steps:

- > Click the **Quick Connect** down arrow,
- > Click myHR Connection,
- > Enter your Oncor email address and corporate password, and
- > Click Sign In.

You will not need to create a user name or register as a first time user.

#### Oncor Benefits Center: 1.833.253.4927

Member Service Representatives available Monday through Friday from 8 a.m. to 5 p.m. CST



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This Summary Plan Description ("SPD") is a summary of the welfare benefits that Oncor Electric Delivery Company LLC ("Oncor" or the "Company") makes available to active employees and their eligible Dependents. It serves as an SPD under the Employee Retirement Income Security Act of 1974, as amended (ERISA). A different SPD describes the welfare benefits for Retirees, individuals receiving long-term disability (LTD) benefits, and their eligible Dependents.

This SPD summarizes the primary provisions of the Oncor Electric Delivery Company LLC Employee Welfare Benefit Plan (the "Plan") as in effect on July 1, 2024. For complete details regarding the administration and operation of Oncor's welfare benefits, your rights, and your obligations under the Plan, you should refer to both this SPD and the Plan. If there is any conflict between this SPD and the Plan, the Plan document governs.

ONCOR RESERVES THE ABSOLUTE RIGHT, IN ITS SOLE DISCRETION, TO AMEND, MODIFY, OR TERMINATE THE PLAN, IN WHOLE OR IN PART, AT ANY TIME AND FOR ANY REASON, INCLUDING BUT NOT LIMITED TO, THE RIGHT TO INCREASE, REDUCE, OR TERMINATE BENEFITS, FOR ALL EMPLOYEES OR FOR ANY GROUP OF EMPLOYEES; TO CHANGE CARRIERS, NETWORKS, ADMINISTRATORS, OR BENEFITS; TO INCREASE PREMIUMS, DEDUCTIBLES, COINSURANCE AMOUNTS, COPAYMENTS, OR OTHER PAYMENTS; OR ANY OTHER CHANGES. The Plan Administrator's decisions regarding the interpretation of the Plan document and SPD are conclusive and binding on all persons. The Plan Administrator may delegate some of its interpretation and decisionmaking authority, including claims review determinations, to the insurers or Claims Administrators of the Plan. Benefits under this Plan will be paid only if the Plan Administrator or its delegate decides in its discretion that the applicant is entitled to them.

Participation in benefit programs under the terms of the Plan documents for employees in collective bargaining units is subject to the applicable collective bargaining agreement.

When the Plan's benefits are changed, you will be notified by the Plan Administrator. If the Plan is terminated, in whole or in part, or terminated as to any employee group, benefits will be paid only for eligible expenses incurred up to the date of the Plan's termination. No benefits will be paid for expenses incurred after the date of the Plan's termination.

This electronic SPD uses interactive links to allow you to easily move through and search at your own pace:

- > The top navigation connects to the main sections.
- Click the arrows on either side of the page number to go to the previous or next page.
- > All other links are <u>underlined</u>, and website references appear <u>underlined bold in dark red</u> and will open in another browser window, so you can easily switch back to the SPD.

- Click (the home icon) at the bottom of the page to return to the main Table of Contents.
- Click (the printer icon) at the bottom of the page to print the current page you are reviewing.



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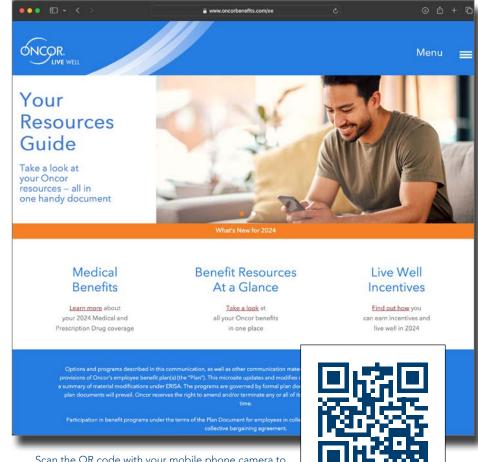
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# **GETTING STARTED**

## How to Access Benefit Materials

You can access benefit materials, including this **Oncor Health and Welfare Summary Plan Description,** and other documents, by:

- > Going to the Oncor intranet under the *Live Well/Benefits* page.
- > Going directly to **<u>oncorbenefits.com/ee</u>**.



Scan the QR code with your mobile phone camera to access our website for benefit content and features.

# Oncor On the Go

With Oncor's mobile app, Oncor On the Go, you will have instant access 24/7 to benefit websites and phone numbers.

To load this app to your mobile device, go to the URL, **<u>onthego-oncor.com/ee</u>**, or scan the QR code here.

#### iPhone/iPad:

- > Select the **Add to Home Screen** option from your browser's toolbar.
- > Tap Add to Home Screen.

#### Android:

- Click the *Menu* button, then the *Bookmark* button.
- > Choose to add the site to your bookmarks.
- Access your bookmarks. Click and hold the bookmark you created.
- Select the Add Shortcut to Home option.

## Affordable Care Act (ACA) Reporting

onthego-oncor.com/ee General Assistance Medical Prescription Drug Health Savings Account (HSA) Health Reimbursement Account (HRA) Flexible Spending Accounts (FSAs)

You will receive an IRS Form 1095-C Employer-Provided Health Insurance Offer and Coverage in the early part of each year, which provides information about your eligibility for coverage and enrollment under the Oncor Plan during the previous year. This annual statement may be used to show you had or were offered health coverage when you file your income tax return, and should be kept with your tax records.

The ACA requires Oncor to send this annual statement. You should expect to receive a 1095-C Form about January 31 of each year.



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					Accounts	Insurance					

# TOOLS AND RESOURCES CONTACT INFORMATION

Торіс	Provider/Administrator	Web	Phone
Benefits and Live Well Information	Oncor	https://intranet.corp.oncor.com	
		Oncor <i>Live Well</i> intranet page	
Benefit Guides and Other Benefits Information	Oncor	Oncor Benefits site: oncorbenefits.cc	om/ee
General Information	Oncor Benefits Center	myhrconnection.oncor.com	<b>1.833.253.4927</b> Monday through Friday, 8 a.m. to 5 p.m. CST
Dependent Verification	Oncor Benefits Center		1.833.253.4927
COBRA	Oncor Benefits Center	myoncorbenefits.com	1.833.253.4927
Medical, Prescription Drug, and Tools to Manage	Blue Cross and Blue Shield of	www.bcbstx.com	1.877.213.6898
Your Health	Texas (BCBSTX)	Check claims and access cost estimators	Customer Service to speak to your Health Advocate
	CVS Caremark	www.caremark.com	1.866.339.0593
Health Savings Account (HSA) Claims	Fidelity	netbenefits.fidelity.com/NBLogin	1.800.544.3716
Health Reimbursement Account (HRA) Claims	Optum Financial	www.optum.com	1.877.292.4040
Health Care Flexible Spending Account (HCFSA)			
Dependent Care Flexible Spending Account (DCFSA)			
Health Advocacy Solutions (HAS)	Blue Cross and Blue Shield of Texas (BCBSTX)	www.bcbstx.com	1.877.213.6898
Incentive Information	Navigate	oncorlivewell.com	1.888.596.6750
		Email: info@oncorlivewell.com	
Telemedicine	MDLIVE	members.mdlive.com/bcbstx	1.877.213.6898
Muscular Skeletal Services	Airrosti Rehab Centers	airrosti.com	1.800.404.6050
	Hinge Health	hinge.health/oncor	1.855.902.2777
Diabetes Support	Teladoc Health	TeladocHealth.com/Smile/ONCOR	1.800.945.4355
(For Participants in an Oncor Medical Plan)		Registration Code: ONCOR	



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Торіс	Provider/Administrator	Web	Phone
<b>Diabetes Support</b> (Pre-Diabetes Support Available to Those with 3 or More Risk Factors)	Omada	omadahealth.com/oncor	N/A
Magellan Healthcare (Work Life Resources)	Magellan Healthcare	member.magellanhealthcare.com	1.800.327.6608
<b>Tobacco Cessation Support</b> (For Participants in an Oncor Medical Option)	Blue Cross and Blue Shield of Texas (BCBSTX)	www.bcbstx.com	To enroll: <b>1.877.213.6898</b> After enrolled: <b>1.866.412.8795</b>
Tobacco Cessation Support	Quit for Life <sup>®</sup>	<u>quitnow.net</u>	1.866.784.8454
(Available to All Employees)	Navigate	oncorlivewell.com	1.888.596.6750
Weight Management Support (For Participants in an Oncor Medical Option)	WW	ww.com/us/oncor	1.866.204.2885
(For Farticipants in an Oneor Medical Option)	BCBSTX	www.bcbstx.com	1.877.213.6898
Weight Management Support	WondrHealth	wondrhealth.com/oncor	N/A
	Navigate Health Coaching	N/A	1.888.595.6750
Dental Benefits	Aetna Dental	www.aetna.com	1.877.238.6200
Vision Benefits	UnitedHealthcare (UHC) Vision	www.myuhcvision.com	1.800.638.3120
Life, Long-Term Disability (LTD), and Accidental Death and Dismemberment (AD&D) Insurance	MetLife	Report an absence under FMLA (Fam <b>1.800.638.6420 (Option 2)</b> Report a death under the Life Insuran Oncor Benefits Center: <b>1.833.253.49</b> Claim status or to name a beneficiary <b>1.800.638.6420 (Option 2)</b>	ce Plan to the 2 <b>27</b>
<b>Will Writing</b> (For Employees and Spouses Under Oncor's Life Insurance Benefits)	MetLife Legal Plans	<u>legalplans.com</u>	1.800.821.6400



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# **EMPLOYEE ELIGIBILITY**

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When you enroll for medical, dental, or vision coverage, you also choose the eligible family members you want to cover. You can choose different coverage categories for each benefit option. For example, you can choose *You + Family* for medical coverage and *You Only* for vision coverage.

## **Employees**

You are eligible to participate in the Plan if you are:

- > A regular full-time employee,
- A part-time employee regularly scheduled to work 20 or more hours per week, or
- > An employee on an approved leave of absence.

Coverage becomes effective for:

- > Current eligible employees: January 1
- New employees: As long as you enroll within the first 30 days of employment, coverage begins on your date of hire. See <u>When</u> <u>Coverage Begins</u> in this section of the SPD for additional information. Note: Benefit premiums are collected retroactively to your date of hire.

## Who Is Not Eligible

Disability

You are not eligible to participate in the Plan if you are:

- > A leased or contract employee, consultant, or independent contractor,
- > A non-resident alien with no U.S.-sourced income,
- An individual who is not paid directly by Oncor through the company's normal employee payroll, or otherwise characterized in Oncor's internal records as other than in one of the eligible classes described above (for example, an independent contractor, leased employee, or loaned employee), even if a court or administrative agency determines that such individual is a common-law employee, or even if Oncor subsequently agrees to retroactively treat or reclassify such individual as an employee,
- An employee who is covered under a collective bargaining agreement unless the collective bargaining agreement provides for coverage under the Plan,
- > Temporary employees (including summer interns), or
- Part-time employees working less than 20 hours per week (assuming that the employee does not meet the definition of a "full-time employee" under the Affordable Care Act).

#### Attention: Retirees and Participants Receiving Long-Term Disability Benefits

Effective July 1, 2014, Oncor implemented the Oncor Retiree Welfare Plan (Retiree Plan) for eligible Retirees, participants receiving Long-Term Disability (LTD) benefits, and their eligible Dependents. If you are an eligible Retiree or LTD participant, you are not eligible to participate in this Plan, but you may be eligible for coverage under the Retiree Plan. You may access a copy of the **Oncor Retiree Welfare Summary Plan Description for Oncor Retirees and Long-Term Disability Participants** by going to <u>myoncorbenefits.com</u> or by calling the Oncor Benefits Center at **1.833.253.4927**.



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## **DEPENDENT ELIGIBILITY**

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You can also enroll your eligible Dependents for medical, dental, vision, life insurance, and accidental death and dismemberment (AD&D) insurance coverage. Your eligible Dependents are your:

- > Legal spouse,
- > For medical, dental, and vision coverage: Children up to age 26 and disabled children (physically or mentally disabled) over age 26 who were covered under the Plan before age 26. If you are covering a mentally or physically disabled child, you must submit the Dependent Child's Statement of Disability form to Blue Cross and Blue Shield of Texas (BCBSTX) before the Dependent reaches the maximum age of 26. This form must be completed by the covered employee and the child's regular attending physician, and sent to BCBSTX for their review and approval at least 30 days before coverage would end as a result of the child turning age 26.
- > For life insurance and AD&D coverage: Your unmarried children up to age 26.

#### Your Eligible Children Are Your:

- > Natural children (other than a child you birth as a surrogate for another individual),
- > Legally adopted children (or children who have been placed with you for adoption),
- > Stepchildren as long as you (the Oncor employee) are married to the child's parent,
- > Foster children (as long as the children continue in the state foster care system and continue to be your foster children),
- > Children for whom you (the Oncor employee) have Legal Guardianship,
- > Children you are required to cover under a Qualified Medical Child Support Order (QMCSO), and
- > Grandchildren, if the children live with you (the Oncor employee) and you claim the children as dependents on your federal income taxes.

Note: You may, from time to time, be required by the Plan Administrator to verify the eligibility of any person(s) covered as your Dependent or otherwise claiming coverage through you (e.g., as your spouse or your child). Requested information to verify your Dependent's eligibility must be remitted timely in order to grant coverage under the Plan for that person. Failure to timely remit information required by the Plan Administrator to verify eligibility of that person may result in not granting eligibility or coverage or losing coverage for a dependent who was previously covered.

Call the Dependent Verification service at 1.833.253.4927 for more information about the Dependent verification requirements or if you don't receive verification documents within one week of adding a Dependent. Member Service Representatives can provide required forms and answer your questions.

By submitting your requested benefit elections, you are certifying that all the information you have provided is accurate. In the event that you misrepresent your relationship to another person in order to obtain coverage for such person, or otherwise make a material misrepresentation regarding a person's eligibility to participate in the Plan, you and all persons who claim coverage through you may lose coverage under the Plan. In addition, you may be subject to employment disciplinary action, up to and including termination of employment.

## **Eligibility Reviews**

Oncor, in its capacity as the Plan Administrator, has full discretion and authority to administer all of the Plan's provisions, including eligibility provisions. In exercising this authority, Oncor may, from time to time, request enrollment information from the Plan to determine a person's eligibility for Plan participation.



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## If Two Family Members Work for Oncor

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If you and your spouse both work for Oncor and your spouse is eligible for coverage as an employee, only one of you can cover your Dependents. You can choose one of the following two options:

- > One spouse can carry all family members under their coverage (one spouse elects family coverage and the other spouse elects no coverage), or
- > Each spouse can be covered as an employee, but Dependent children can be covered as Dependents by only one spouse. One spouse should elect family coverage (you and children) and the other spouse should elect employee only coverage.

Additionally, if both spouses work for Oncor, one spouse cannot enroll the other spouse in the Spouse Life Option. You must each be covered as an employee. If your Dependent child works for Oncor and is eligible for coverage as an employee, you cannot also cover that child as a Dependent. In that instance, you should waive child life insurance. If you are married to an Oncor employee or Retiree, you cannot have double coverage. For example, if you enroll in employee medical insurance, your spouse cannot also enroll you in Retiree medical insurance.

## **Special Eligibility Rules for an HSA Option**

Health Savings Accounts (HSAs) provide a triple tax advantage - contributions, investment earnings, and amounts distributed for qualified medical expenses are all exempt from federal income tax, FICA tax, and most state income taxes. Due to an HSA's potential tax savings, federal tax law imposes strict eligibility requirements for HSA contributions. Before electing an HSA Option, confirm that you are eligible to make contributions to an HSA. You are personally liable for tax penalties if ineligible HSA contributions are made on your behalf or HSA funds are used improperly. See IRS regulations and other IRS guidance (including IRS Publication 969) for full and up-to-date information. You are ineligible to make HSA contributions if you:

- > Are covered by other health coverage that is not a gualified high deductible health plan (with certain exceptions),
- > Are enrolled in Medicare. To be entitled to Medicare benefits, an individual generally must be both eligible and enrolled. Eligibility for Medicare benefits alone does not make an individual ineligible for HSA contributions.
- > Are eligible to be claimed as a dependent on another person's tax return,
- > Have received Veterans Affairs medical benefits in the prior three months,
- > Have received Indian Health Services medical benefits from an Indian Health Services facility during the previous three months,
- > Have TRICARE coverage, or
- > Have Medicaid coverage.

## Be Sure to Enroll New Dependents

If you want to cover a new Dependent, you must enroll the new Dependent within 30 days of a qualified life event (for example, your marriage). However, you have 60 days to enroll new Dependents after birth, adoption, or placement for adoption.

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#### If You Are an Active Employee When You Reach Age 65

By federal law, active employees who are eligible for Medicare can opt out of Oncor medical coverage but **will not** receive opt-out medical coverage credits (dollars).

You can enroll in Medicare Part A, which is provided by the government at no cost, UNLESS you are enrolled in an Oncor Health Savings Account (HSA) Option. If you are enrolled in an Oncor HSA Option, you must decline all Medicare coverage (Medicare Part A and Medicare Part B). Oncor cannot make HSA contributions to your account once you reach age 65 and are covered by Medicare (Part A or Part B); and, if you make HSA contributions, they may be taxable.

You may waive Medicare Part B if you are still covered by an Oncor medical option because the Oncor option is the primary payer of your benefits. You will need to enroll promptly in Medicare Part B when you retire and no longer have coverage under the Plan, and you will be required to prove you had other coverage when you later enroll in Medicare so you do not incur a late enrollment charge.

If you have questions about the proof of coverage form, call the Oncor Benefits Center.

If your spouse is enrolled in Medicare and you are younger than age 65 (not enrolled in Medicare), you are still eligible to participate in the HSA.



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> Dental	<ul> <li>Flexible Spending Accounts (FSAs)</li> </ul>								
> Vision	<ul><li>Health Care FSA</li><li>Dependent Care FSA</li></ul>								

> Life and Accidental Death and Dismemberment (AD&D) Insurance

## **Enrolling in the Plan**

#### New Hire Enrollment

If you are a new employee, you will be provided enrollment information shortly after your hire date. Be sure to carefully review these materials. The materials are on **oncorbenefits.com/ee** and can be accessed as shown in **Enrollment Tools** in this section of the SPD.

Once you make your coverage decisions, log on to myhrconnection.oncor.com. Select Myself and then click on Benefits to get to the benefits homepage. Follow the prompts to enroll. Be sure to specify which Dependents, if any, you want to enroll for each benefit option that allows Dependent coverage. You can also call the Oncor Benefits Center to ask questions and to enroll.

If you don't enroll within 30 days of your hire date, you will not be eligible to enroll for coverage until the next Annual Enrollment period, unless you have a qualified life event status change during the year.

#### **Annual Enrollment Period**

During the Annual Enrollment period held each year in the fall, you decide whether you want to participate in some or all of the Plan options during the next calendar year. In some cases, you also choose the level of coverage you want. These coverage choices go into effect on the next January 1 and remain in effect for one year (through December 31) unless you make a mid-year election change based on a gualified life event status change. Some elections,

such as Optional Life Insurance that is over the Guaranteed Issue amount, may be subject to approval by the carrier, and will not be effective unless and until such approval is made.

#### Your Elections Are Effective for a Full Year

Generally, you will not be able to change your elections until the next Annual Enrollment period (for the next year). However, you may be able to change your elections if you have a qualified life event status change. To make a mid-year change based on a qualified life event status change:

- > Log on to myhrconnection.oncor.com to change your election within 30 days following the qualified life event status change. (You have 60 days to enroll new Dependents after birth, adoption, or placement for adoption.)
- > Any changes that you make to your benefits must be consistent with the qualified life event status change.

For more information about making changes to your benefits, see **Changing** Your Coverage later in this section or see the Qualified Life Events section of this SPD.

**Examples of Qualified Life Event Status Changes** 

- > Your marriage, divorce, annulment, or legal separation,
- > The birth, adoption, or placement for adoption of a Dependent child,
- > The death of your spouse or a covered Dependent child,
- > Your gain or loss of Legal Guardianship of an eligible Dependent,
- > A child's gain or loss of status as an eligible Dependent,
- > A change in the employment status of you, your spouse, or an eligible Dependent (e.g., from part-time to full-time or vice versa), resulting in gain or loss of coverage eligibility,
- > Enrollment of you or your covered Dependents in a government marketplace medical option,
- > Enrollment of you or your covered Dependents in Medicare or Medicaid, or
- > A court order requiring a change in coverage such as a Qualified Medical Child Support Order (QMCSO).



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#### **Coverage Categories**

When you enroll for medical, dental, and vision coverage, you also choose a coverage category.

There are four categories to choose from:

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- > You Only,
- > You + Spouse,
- > You + Children, or
- > You + Family (Spouse and Children).

You can choose different coverage categories for each benefit option. For example, you can choose You + Family for medical coverage and You Only for vision coverage.

#### Working Spouse Surcharge

If your spouse is employed and is eligible for medical coverage through their employer (other than Oncor), you and your spouse should give careful consideration to covering your spouse under that plan. If your spouse is eligible for their own employer-sponsored coverage and you still decide to cover your working spouse under an Oncor medical option, you will be charged a surcharge through payroll deductions to cover your spouse.

However, the charge does not apply if your spouse:

- > Is employed by Oncor,
- > Is not employed,
- > Is employed, but not eligible for benefits with their employer, or
- > Is retired.

#### Life Insurance Limits

Disability

You will be required to answer medical questions and satisfy Statement of Health (SOH) requirements, as determined by the insurance carrier, if:

- > During your initial enrollment period, you:
  - Elect Optional Life Insurance greater than four times your annual base pay, or
  - Did not enroll in optional coverage and choose to do so at a later date, or
- > At the time of Annual Enrollment or a qualified life event status
  - change, you choose to increase your optional coverage by:
  - One times your pay if your total elected coverage will exceed four times pay, or
  - More than one times your annual base pay.

For more information, see the Life and Accidental Death and Dismemberment (AD&D) Insurance section.

#### Important!

#### If your spouse:

- > Becomes employed with access to medical coverage through their employer-sponsored plan, notify the Oncor Benefits Center within 30 days of the date your spouse is eligible for coverage but did not enroll so the working spouse surcharge can be activated. At the time of notification, the surcharge will be retroactively charged to the date coverage could have begun had your spouse enrolled. The surcharge amount will be collected the next pay period.
- Loses access to their employer-sponsored plan, remember to notify the Oncor Benefits Center within 30 days so the monthly spouse surcharge can be discontinued. No retroactive reimbursements will be made if the Oncor Benefits Center is notified after 30 days.



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## **ENROLLMENT TOOLS**

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Oncor provides numerous resources to help you enroll, including:

- > Benefits Site oncorbenefits.com/ee. Go to oncorbenefits.com/ee to explore this helpful benefits site. You will find:
  - Information about Oncor medical options and incentives, Live Well Incentives, and Tools,
  - Important Dates sections to alert you when an upcoming event is about to occur,
  - What's New where you will find internal Oncor benefits news articles posted throughout the year, and
  - QuickLinks to additional information.
- > Health Advocacy Solutions (HAS) for all Oncor participants covered by a BCBSTX medical option provides concierge and advocacy services. The HAS toll-free customer service number is on the back of your BCBSTX ID card. The HAS Customer Service Representatives are ready to assist you with your questions using a holistic approach to health management and they will help you use the appropriate Oncor programs that are available to you. Their services include the Nurseline, Women's and Family Health Program, Member Rewards, and My Medical Ally among others.
- > The Oncor Live Well intranet page is located on the Oncor intranet at https://intranet.corp.oncor.com. You can find information about the Live Well Incentive Program and a goals worksheet, along with other helpful information about this program.
- > Annual Enrollment information. Each fall you will receive information about benefits for the coming year and instructions about how to enroll.

## **PAYING FOR COVERAGE**

You and Oncor share the cost of your benefits coverage. Your contributions toward the cost of your benefits will be deducted from the first two paychecks in each month:

- > On a pre-tax basis for medical, dental, vision, AD&D insurance, Health Savings Account (HSA) contributions, and Flexible Spending Account (FSA) contributions. This means your contributions are deducted from your pay before federal, state, and Social Security taxes are withheld. You never pay taxes on any of these contributions.
- > On an after-tax basis for life insurance for you and your Dependents. This means your contributions are deducted from your pay after taxes are withheld.

## Working Spouse Surcharge

The working spouse surcharge will be applied retroactively to the date that your spouse became eligible for employer-sponsored coverage.

If your spouse loses access to their employer-sponsored plan, remember to notify the Oncor Benefits Center right away so the monthly spouse surcharge can be discontinued. Retroactive reimbursements will not be made unless you notify the Oncor Benefits Center within 30 days from the date that your spouse loses access to his/her employer-provided coverage.

## **Tobacco Surcharge**

If you and/or your spouse covered by an Oncor medical option uses tobacco, you will pay a tobacco surcharge each paycheck. You may complete a free Tobacco Cessation Program to avoid the surcharge.



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Here is how it works if you and/or your spouse:

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#### > Has not used tobacco products during the past 24 months:

- The surcharge does not apply. No action is required for the non-tobacco user.
- > Is a tobacco-product user or has been tobacco free for the last six months:
  - Complete the Tobacco Cessation/Physician Affidavit and submit with appropriate documentation of Tobacco Cessation Program completion to **Navigate** and the surcharge will be waived, or
  - Do nothing and the surcharge will apply.

#### If You Submit an Affidavit

The surcharge will stop as soon as administratively possible (It may take up to three pay periods). The surcharge will not be retroactively refunded. The Tobacco Cessation/Physician Affidavit is available on the Oncor intranet at LiveWell/Benefits under the Medical section. In addition, it is posted on oncorbenefits.com/ee.

#### **Oncor Considers Tobacco Products to Include, But Are Not** Limited to:

> Cigarettes,

> Chewing Tobacco,

- > Cigars,
- > e-Cigarettes,
- > Cigarillos,
- > Pipes,

- > Snuff.
- > Dip, and
- > Loose Tobacco Smoked via
  - Pipe or Hookah.

#### Free Tobacco Cessation Programs For more information about free Tobacco Cessation Programs, log on to oncorbenefits.com/ee.

## If You Waive Oncor Medical Coverage

If you opt out of medical coverage, you can receive credits (dollars) each month. You must attest that you and all of your federal tax dependents have other coverage. This coverage must:

- > Be outside of Oncor.
- > Meet the minimum essential coverage requirements of federal law, and
- > Not be individual coverage, either on or off the federal or a state exchange.

The Oncor medical options do not offer opt-out of medical coverage credits for waiving Oncor medical coverage if you are:

- > Eligible for Medicare, or
- > An Oncor employee and covered by Oncor benefits through another family member who is also an Oncor employee.

## If You Waive Oncor Dental Coverage

If you opt out of dental coverage, you can receive credits (dollars) each month.

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## **Pre-Tax and After-Tax Contributions**

You pay for most Plan options on a pre-tax basis. This means your contributions are deducted from your pay before federal, state, and Social Security taxes are withheld. Assuming you use these funds to pay for eligible expenses (e.g., your pre-tax FSA or HSA contributions), you never pay any taxes on these contributions.

For other benefits, you pay your contributions on an after-tax basis. This means your contributions are deducted from your pay after taxes are withheld.

Benefits Coverage	Paying for Coverage
Medical, dental, and vision coverage	You pay your share of these costs on a <b>pre-tax</b> basis.
Health Savings Account (HSA) or Health Reimbursement Account (HRA)	<ul> <li>If you enroll in an:</li> <li>&gt; HSA Option or HRA Option, Oncor makes an automatic contribution to your HSA or HRA, based on your medical option coverage category. The automatic contributions are prorated based on the number of eligible full months remaining in the year upon enrollment in the medical option. You can earn additional medical option incentive funding if you (or your spouse in some cases) participate in certain wellness and preventive activities.</li> <li>&gt; You also can make employee pre-tax contributions to your HSA, up to IRS limits (but employee contributions are not allowed to the HRA).</li> </ul>
Employee Life Insurance Option	The company provides Basic Life Insurance for you equal to one times your annual base pay, rounded to the next higher thousand, up to a maximum benefit of \$1 million. You pay imputed income tax on the value of company-provided life insurance in excess of \$50,000. You may purchase Optional Life Insurance on an after-tax basis.
Spouse Life Insurance Option and Child Life Insurance Option	You pay for these benefits with <b>after-tax</b> dollars.
Accidental Death and Dismemberment (AD&D) Insurance	The company provides Basic AD&D for you equal to two times your annual base pay, rounded to the next higher thousand, at no cost to you. You can purchase Optional AD&D for you and your family on an <b>pre-tax</b> basis.
Flexible SpendingAccount (FSA) Options> Health Care FSA> Dependent Care FSA	You can contribute <b>pre-tax</b> dollars to one or both of your FSAs. You may enroll in the Health Care FSA even if you are not covered by an Oncor medical option.
Long-Term Disability (LTD) Benefit Option	Oncor provides LTD benefits equal to 66 <sup>2</sup> / <sub>3</sub> % of your base pay at no cost to you. LTD benefit payments are taxable because Oncor is paying the full cost of the coverage for you.



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#### **Insured and Self-Funded Options**

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Medical benefits, Prescription Drug benefits, and Dental benefits are selffunded. This means the benefits are paid from Oncor's general assets rather than an insurance carrier through an insurance policy. Although insurance companies (such as BCBSTX, CVS Caremark, and Aetna) provide administrative services (such as claims determination and administration, utilization review, case management, and similar services), all self-funded benefits are paid from Oncor's general assets.

Life Insurance, AD&D Insurance, long-term disability, and vision benefits are provided through contracts with insurance companies. For insured benefits, Oncor and Plan participants pay a premium to the insurance company to provide the coverage. The insurance company makes all benefit determinations and pays all benefits.

### **Premiums Paid in Error**

It is your responsibility to notify the Plan Administrator to disenroll Dependents within 30 days after they cease to be eligible. If you do so, your Dependent will be disenrolled and your premiums will be adjusted accordingly for the remainder of the Plan Year. However, if you fail to notify the Plan Administrator within such 30-day period, while your Dependent will not be eligible to continue coverage, your premiums may not change and you will not be reimbursed for any premiums paid.

If your Dependent children reach age 26, they are automatically "aged out" and their coverage will end at the end of the month of their 26th birthday. They will receive a COBRA notification. See <u>Dependent</u> <u>Eligibility</u> earlier in this section of the SPD for exceptions that apply to mentally and physically disabled children over age 26.

## **DESIGNATING A BENEFICIARY**

When you enroll, you must log on to **myhrconnection.oncor.com** and designate a beneficiary for your Life Insurance options.

#### **Important Beneficiary Designation Information**

You must designate a beneficiary for Basic and Optional Life, Basic and Optional AD&D, Critical Illness, and Whole Life with Long-Term Care Insurance.

## Your Life Insurance Beneficiary

When you enroll and, if applicable, are approved for the Employee Life and Employee AD&D Options, you will be asked to designate a primary beneficiary – someone who will receive benefits if you die. If you wish, you can designate more than one beneficiary. If you designate two or more beneficiaries, you should indicate the respective percentages for how benefits should be divided. Your beneficiary designation will apply to your Employee Life and Employee AD&D Options and to your Survivor's Benefit, a non-ERISA-covered benefit, which normally equals one month's base pay. For the Spouse Life, Child Life, and Dependent AD&D Options, you are the designated beneficiary.

You should also designate a contingent beneficiary, the person(s) who would receive your death benefit in the event your primary beneficiary predeceases you.

Your beneficiary designations take effect on the day you complete your beneficiary designation through the Oncor Benefits Center.

#### **Changing Your Life Insurance Beneficiary**

You can change your beneficiary designation at any time by updating it at **myhrconnection.oncor.com** or by calling the Oncor Benefits Center.

Because family situations change, you may want to review your beneficiary designation from time to time.

#### If You Do Not Designate a Life Insurance Beneficiary

If you do not designate a beneficiary or if your beneficiary dies before you, benefits will be paid to your survivors or to your estate according to the provisions established and determined by MetLife within each specific option.



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## WHEN COVERAGE BEGINS

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As long as you enroll within the first 30 days of employment, coverage for you and your Dependents begins on your date of hire. For Basic Life Insurance, Basic AD&D Insurance, and LTD coverage, your participation starts on the day you begin Active Work if you are not Actively at Work on your first day of employment. See the Glossary for the definition of Active Work or Actively at Work.

Please note that, under certain circumstances, Optional Life Insurance coverage may be subject to demonstrating evidence of insurability and approval by MetLife, the insurance carrier.

# **Delayed Life Insurance Coverage Date**

If you are not Actively at Work on the date your Employee Life Insurance is due to start, coverage will not start until the day you are back at work. However, the Optional Life Insurance benefit will take effect on the eighth calendar day following your return to Active Work, provided that you have been Actively at Work for at least 20 hours during the seven calendar days preceding that date and MetLife has approved the Optional Life Insurance coverage, if applicable.

For the Spouse Life and Child Life Options, your Dependent must not be confined at home under a doctor's care, be receiving or applying to receive disability insurance from any source or be hospitalized. In these situations, coverage will start when the Dependent is no longer confined, hospitalized, or receiving or applying for disability insurance from any source.

# **CHANGING YOUR COVERAGE**

## **Changing Your Plan Elections**

Once you make your Plan elections during Annual Enrollment, they are effective for the next calendar year. Because of tax advantages under the Plan, the IRS restricts the coverage changes you can make after Annual Enrollment. However, under certain circumstances, you can enroll for coverage or change your elections during the year. These circumstances include the following:

- > You qualify for a special enrollment under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as described on this page.
- > You have a qualified life event status change that affects eligibility of you, your spouse, or your Dependents.
- > The Plan receives a court order, such as a Qualified Medical Child Support Order (QMCSO) impacting the coverage of your Dependents.
- > You, your spouse, or your Dependent enrolls in Medicare, Children's Health Insurance Program (CHIP), or Medicaid.

## **Special Enrollment Rights**

If you do not enroll in the medical, dental, vision, or Health Care Flexible Spending Account Option for yourself or your Dependents (including your spouse) because of other health insurance or group health coverage, you may be able to enroll yourself and your Dependents in the Plan if you or your Dependents lose eligibility for that other coverage (or if the other employer stops contributing toward your coverage or your Dependents' other coverage).

Unless the event giving rise to your special enrollment right is a loss of coverage under Medicaid or CHIP, you must request enrollment in the Plan within 30 days after your and your Dependents' other coverage ends (or after the employer that sponsors that coverage stops contributing toward the coverage).



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If the event giving rise to your special enrollment right is a loss of coverage under Medicaid or CHIP, you may request enrollment under the Plan within **60 days** of the date you or your Dependent(s) lose such coverage under Medicaid or CHIP. Similarly, if you or your Dependent(s) become eligible for a state-granted premium subsidy toward this Plan, you may request enrollment under the Plan within **60 days** after the date Medicaid or CHIP determines that you or the Dependent(s) qualify for the subsidy.

If you or your Dependent currently has health plan coverage that is *not* COBRA continuation coverage and employer contributions end toward that coverage, you may be able to enroll for coverage under this Plan by requesting enrollment within 30 days of the employer ceasing contributions.

If you or your Dependent has COBRA continuation coverage and that coverage is exhausted, you may be able to enroll for coverage under this Plan. You have a special enrollment right at the end of your COBRA continuation coverage period if you have received continuation coverage for the maximum time period available to you. You must request enrollment within 30 days of the date that your COBRA continuation coverage is exhausted.

In addition, if you have a new Dependent as a result of marriage, birth, adoption, or placement for adoption, you may be able to enroll your new Dependents. However, you must request enrollment **within 30 days after the marriage and within 60 days after the birth, adoption, or placement for adoption.** 

Note that in order to enroll as a result of a Special Enrollment Right, you will be required to provide appropriate written evidence (as determined by the Plan Administrator) of the particular event supporting your enrollment. For example, if you wish to enroll because you lost other coverage, you will be required to provide written documentation from your other coverage provider verifying the loss of coverage. If you wish to enroll because of your marriage, or the birth, adoption, or placement for adoption of a child, you will be required to provide a copy of your marriage license, birth certificate or a written verification of your adoption or placement for adoption, as applicable.

To request special enrollment or to obtain more information, contact the Oncor Benefits Center.

#### **Qualified Life Event Status Changes**

You may be able to change your elections during the year if you have an eligible qualified life event status change, as long as your change is consistent with the qualified life event status change. Changes can be made to your medical, dental, and vision coverage; to your Flexible Spending Account Options (Health Care FSA and Dependent Care FSA) in some circumstances; and to your life insurance and AD&D insurance coverage. Any change in life insurance benefits may require a Statement of Health (SOH) and approval by the insurance carrier.

Eligible changes in status include the following:

- > You marry, divorce, legally separate, or have your marriage annulled.
- > Your spouse or Dependent dies.
- You have a baby (other than a child you birth as a surrogate for another individual), you adopt a child, or you have a child placed with you for adoption.
- > Your gain or loss of Legal Guardianship of an eligible Dependent.
- > A child's gain or loss of status as an eligible Dependent.
- > You, your spouse, or your Dependent starts or ends employment.
- The work schedule for you, your spouse, or your Dependents changes (a switch from part-time to full-time employment and vice versa, a strike or lockout, or the start of or return from an unpaid leave of absence resulting in either gaining or losing coverage).
- > Your Dependent becomes eligible or ineligible for coverage (for example, he or she reaches the Plan's eligibility age limit).
- > Enrollment of you or your covered Dependents in a government marketplace medical option.
- > Your or your covered Dependent's eligibility for Medicare or Medicaid.
- A court order requiring a change in coverage, such as a Qualified Medical Child Support Order (QMCSO), for an eligible Dependent.
- New coverage becomes available for you, your spouse, or your covered Dependent children and the cost is significantly different from Oncor's.



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In addition, you can change your coverage during the year based on a qualified life event status change *only if* **both** *the following apply:* 

- The qualified life event status change causes you, your spouse, or your Dependent to lose or gain eligibility for accident or health coverage under the Plan (or under a spouse's or Dependent's accident or health plan), and
- > Your election change is consistent with the gain or loss of coverage.

If you have an eligible qualified life event status change and need to change your coverage during the year, you must make the change **within 30 days of the qualified life event status change (within 60 days for birth, adoption, or placement for adoption)**. If you don't, you can't make a coverage change until the next Annual Enrollment period, unless you once again meet one of the conditions to make an election change (for example, if you have another qualified life event status change).

Note that in order to enroll as a result of a qualified life event status change, you will be required to provide appropriate written evidence (as determined by the Plan Administrator) of the particular event supporting your enrollment. For example, if you wish to enroll your spouse because he/she lost coverage from another employer, you will be required to provide a letter from your spouse's employer verifying the loss of coverage. If you wish to enroll because of your marriage, or the birth, adoption, or placement for adoption of a child, you will be required to provide a copy of your marriage license, birth certificate or a written verification of your adoption or placement for adoption, as applicable.

#### **Qualified Medical Child Support Order**

A Qualified Medical Child Support Order (QMCSO) could have an effect on your benefit coverage or elections. Notify the Oncor Benefits Center if you become aware of an order like this affecting you.

Once the Oncor Benefits Center determines whether the court order is qualified or not, you or the beneficiary will receive a QMCSO Received Approval/Denial Notice, which will also outline the QMCSO procedures. See the **Glossary** for an explanation of a **QMCSO**.

#### **Important Notice**

Following a qualified life event status change, you must log on to **myhrconnection.oncor.com** or call the Oncor Benefits Center within 30 days (or 60 days for a birth, adoption, or placement for adoption), to make any changes in your benefit elections.

## Verifying Dependent Eligibility

You may be required by the Plan Administrator to verify the eligibility of a covered dependent. The requested information must be submitted promptly to ensure coverage for your dependent. Refer to **Dependent Eligibility** in this section of the SPD for additional information.



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## WHEN COVERAGE ENDS

Different benefit options have different provisions related to when coverage ends. You can continue your health care coverage and your employee and Dependent Life Insurance during an approved leave of absence or during a disability leave (as long as you are receiving LTD benefits). In the event you die while an active Oncor employee, your covered Dependents are automatically enrolled in benefits as surviving spouse or beneficiary. For a complete list of events that may result in the end of employee and/or Dependent coverage, refer to the Certificate of Insurance for this benefit. To review the Certificate of Insurance, contact the Oncor Benefits Center.

Benefits Coverage	When Coverage Ends
Medical and Dental Coverage	Your medical and dental coverage generally ends on your last day worked if:
	You terminate Oncor employment (voluntarily, through severance, or layoff). In some situations, you may be able to continue coverage under COBRA, as described in the <u>Qualified Life Events</u> section of this SPD.
	> You retire. You may be eligible for Retiree medical, dental, vision, and life insurance coverage under the Retiree Plan.
	> You die. Your survivors may be eligible for survivor health care coverage.
	Your coverage also ends if:
	> You fail to remit required premiums.
	> You no longer meet the eligibility requirements for coverage.
	> Oncor determines that you have violated an employment policy or rule of Oncor or the Plan, including providing false or inaccurate information to obtain benefits under the Plan (termination may be retroactive if Oncor determines that you have committed an act of fraud or intentional misconduct).
	> Oncor terminates the Plan or ceases to offer a benefit under the Plan.
	Coverage for your Dependents usually ends at the same time as your own coverage. Coverage for your spouse ends if you become divorced (your former spouse will become eligible for COBRA coverage). Coverage for your children ends if they reach the maximum age or no longer meet the eligibility requirements. For more information, see <b>Dependent Eligibility</b> earlier in this section.
Vision Coverage	Your vision coverage generally ends on the last day of the month in which you terminate employment for any reason.



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Benefits Coverage	When Coverage Ends
Work Life Resources Coverage	Your coverage and your eligible household members' coverage under Work Life Resources will end when:
	> Your employment with Oncor terminates. Coverage ends on the last day of the pay period in which your employment ends (except as provided under applicable law).
	> You have a change in employment status that affects your eligibility to participate in Work Life Resources. Coverage ends on the last day of the pay period in which your employment status changes.
	> You retire. Coverage continues through the end of the month in which you retire.
	> The Plan or the Work Life Resources option ends. Coverage for you and your eligible Dependents ends on the date Work Life Resources is terminated.
	> You die. Your eligible Dependents will be covered through the end of the month following the month of your death.
	Coverage for your Dependents usually ends at the same time as your own coverage. If you become divorced, coverage for your ex-spouse continues through the last day of the month in which the divorce is final.
Active Life Insurance Coverage	In addition to other situations, Employee Life Insurance coverage ends the date your employment ends for any reason or on the last day for which a premium is paid for your coverage. However, if you are receiving benefits under the Oncor Long-Term Disability Option, your life insurance continues unchanged. In some cases, you can continue coverage under the portability feature or convert coverage to an individual policy; however, portability is not applicable to Program A employees.
	Dependent Life Insurance ends when your employment ends, you retire, or you are no longer participating in the Life Insurance Program, or the Plan ends. A conversion privilege may apply for Spouse Life Insurance. If you retire from Oncor, you can continue the Retiree Spouse Life Option in retirement.
Active Spouse Life Insurance Option Coverage	In addition to other situations, the Active Spouse Life Option ends when your employment ends or your spouse no longer meets the eligibility requirements for coverage. However, coverage is portable and can be continued as individual coverage when you leave the company or when your spouse becomes ineligible. Otherwise, a conversion privilege may apply.
	If you retire from Oncor, you can continue the Retiree Spouse Life Option in retirement.
Active Child Life Insurance Option Coverage	In addition to other situations, the Child Life Option ends when your employment ends, you retire, or your child no longer meets the eligibility requirements for coverage. However, you or your spouse can elect to convert the Child Life Option coverage as individual coverage.
Active Life Insurance Program A Coverage	In addition to other situations, employee coverage ends when you leave the company. In some cases, you can convert coverage to an individual policy; however, portability is not applicable to Program A employees.
	Dependent Life Insurance ends when your employment ends (including when you retire), you are no longer participating in the Life Insurance Program, or the Plan ends. A conversion privilege may apply for Spouse Life Insurance.



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AD&D Coverage	In addition to other situations, coverage under the AD&D Insurance Options (including coverage for your Dependents) ends when you retire, when your employment ends, or when you enter the armed forces. Coverage for your Dependents also ends if they no longer meet the eligibility requirements for coverage. There are no conversion or portability rights for AD&D coverage.
Long-Term Disability Insurance	<ul> <li>LTD benefit coverage will end at the earliest of:</li> <li>The date the Group Policy ends,</li> <li>The date insurance ends for your class,</li> <li>The end of the period for which the last premium has been paid,</li> <li>The date you cease to be in an eligible class. You will cease to be in an eligible class on the date you cease Active Work in an eligible class, if you are not disabled on that date.</li> <li>The date your employment ends or you retire.</li> </ul>
	See the <b>Disability</b> section in this SPD for a discussion of when disability benefits end for individuals who began receiving long-term disability benefits.
The Plan	Oncor currently intends to continue the Plan indefinitely. However, the company reserves the right to end, suspend, withdraw, or amend the Plan in whole or in part, from time to time, in the sole discretion of the company. If the Plan or any benefit option should end, benefits may be paid for any valid claims incurred prior to such termination.



# Health and Welfare Summary Plan Description

Oncor Benefits Center | myhrconnection.oncor.com | 1.833.253.4927 M – F 8 a.m. to 5 p.m. CST

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## **MEDICAL BENEFITS**

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The Oncor Medical Benefit Options are designed to protect you financially against the high costs of a serious medical condition, as well as providing benefits for minor illnesses and injuries.

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Oncor believes that wellness and prevention are the keys to a healthy, long life. In support of this belief, Oncor emphasizes wellness and preventive care through the design of the Health Savings Account (HSA) Options and the Health Reimbursement Account (HRA) Option, as well as the financial rewards provided by participating in the Live Well Incentive Program. This section of the SPD describes how the medical options work.

### **Medical Coverage Decisions**

When you enroll for coverage each year, you choose the eligible Dependents you want to cover and the medical option that best fits your situation.

When you choose a medical option, you receive the prescription drug and mental health coverage that goes with that option, and you may be eligible for a Health Savings Account (HSA) or Health Reimbursement Account (HRA).

## **Special Eligibility Rules for an HSA Option**

Under Internal Revenue Service (IRS) rules, you are not eligible to open an HSA or participate in an HSA Option if you have other coverage, including Medicare, Tricare, tribal plans, an FSA (even if it is your spouse's FSA), or another employer's plan. Refer to Special Eligibility Rules for an HSA **Option** in the **Plan Participation** section of this SPD. Your Dependents' coverage under another health care plan will not prevent you from enrolling them in the HSA Option, as long as you are not covered under the Dependent's plan.

#### About the Networks

The HSA and HRA Options use the Blue Cross and Blue Shield of Texas (BCBSTX) PPO Plan Network. A Network is a group of doctors, hospitals, and other facilities that contract with medical plan administrators (like BCBSTX) to offer discounted rates to their participants.

Providers can leave or join a Network at any time, so be sure there are several doctors and hospitals that you're comfortable using in the Network you choose. You cannot switch medical options within a Plan Year simply because your doctor or preferred health care facility leaves your Network. BCBSTX maintains and periodically updates a list of Network providers and facilities.

## **Under the BCBSTX Medical Options**

You have freedom to choose any provider for your medical care. When you choose In-Network providers, the Plan usually pays a higher portion of the costs, and you pay a smaller amount. When you choose providers outside the Network, the Plan usually pays a lower portion of the costs, and you pay a higher amount.

If care is not available from Network providers as determined by the Claims Administrator, and the Claims Administrator approves your visit to an Out-of-Network provider prior to the visit, In-Network benefits will be paid. Otherwise, Out-of-Network benefits will be paid for covered services.

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#### **Medical Care Away from Home**

If you or a Dependent needs medical care while away from home, you can use the BCBSTX PPO Network. To find a nearby doctor or hospital when away from your home, call Health Advocacy Solutions (HAS) at **1.877.213.6898**. You can also use the Doctor and Hospital Finder at <u>www.bcbstx.com</u>. Your BCBSTX member ID card is recognized throughout the United States. You should not have to pay up-front for medical services, except for your deductible, coinsurance, copayment, or a non-covered service. BCBSTX will provide an Explanation of Benefits (EOB) after the claim is processed.

If you need Emergency Care while away from home, you do not need to contact BCBSTX before getting the treatment you need. But you should call BCBSTX as soon as possible after you receive emergency treatment. If the option determines that the care was an emergency, benefits are paid at the In-Network rates.

Call Health Advocacy Solutions (BCBSTX) at **1.877.213.6898** or log on to <u>www.bcbstx.com</u> to locate a Network doctor, obtain doctor recommendations, learn about hospital cost and quality, and have appointments scheduled for you, along with many other helpful services.

### **BCBSTX** ParPlan

In addition to In-Network providers, when you consult an Out-of-Network provider, you should inquire if he or she participates in the Claims Administrator's *ParPlan*, a simple direct-payment arrangement. If the provider participates in the *ParPlan*, he or she agrees to:

- > File all claims for you,
- Accept the Claim Administrator's Allowable Amount determination as payment for Medically Necessary services, and
- > Not bill you for services over the Allowable Amount determination.

You will receive Out-of-Network benefits and be responsible for:

- > Any Deductibles,
- > Coinsurance amounts, and
- > Services that are limited or not covered under the Plan.

#### The Newborns' and Mothers' Health Protection Act

Group health plans and health insurance issuers generally may not, under federal law, restrict benefits for any hospital length of stay in connection with a covered childbirth for the mother or newborn child to less than 48 hours following a vaginal delivery, or less than 96 hours following a cesarean section. However, federal law generally does not prohibit the mother's or newborn's attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than 48 hours (or 96 hours, as applicable). In any case, plans and issuers may not, under federal law, require that a provider obtain authorization from the plan or the insurance issuer for prescribing a length of stay not in excess of 48 hours (or 96 hours).



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# **HEALTH SAVINGS ACCOUNT (HSA) OPTIONS**

The HSA Medical Options use the Blue Cross and Blue Shield of Texas (BCBSTX) PPO Network. The HSA Medical Options provide gualified, high-deductible medical coverage with an HSA to help you pay for your share of medical expenses. The HSA Medical Options include individual and family In-Network Deductibles, Coinsurance, and Out-of-Pocket Maximums. Refer to the Benefits Guide, which is posted on the Oncor **Intranet** or can be found on **oncorbenefits.com/ee**, for specific information.

# How the HSA Options Work

- > An HSA is set up in your name to help you pay your health care expenses. Oncor makes an automatic contribution to the HSA and you can make tax-free contributions, too. In addition, you can earn additional medical option incentive funding if you (and your spouse) complete certain wellness and preventive activities.
- > Each year, you must meet a Deductible before the option starts to pay benefits. If you choose individual coverage, you must satisfy the individual Deductible. If you choose any other coverage level (the You + Spouse, You + Child(ren), or You + Family coverage categories), you must satisfy the family Deductible. (For Deductible amounts, refer to the Benefits Guide, which is posted on the **Oncor Intranet** or can be found on oncorbenefits.com/ee.)
- > After you meet the Deductible, the option's Coinsurance is 80% for most In-Network expenses and 60% for most Out-of-Network expenses. Your Coinsurance is the remaining 20% or 40% of covered expenses.
- > You can use your HSA funds to pay your share of covered expenses.
- > When you use In-Network providers for eligible preventive care expenses, there is no Deductible, and the option pays 100%.
- > If you reach the Coinsurance maximum during the year, the option pays 100% of most covered expenses for the rest of the year.
- > With this option, you receive prescription drug coverage through CVS Caremark.

Special rules apply if you reach age 65 and you are an active employee enrolled in an HSA Option. See If You Are an Active Employee When You Reach Age 65 in the Plan Participation section of this SPD for details.

## About the Deductible

The Deductible is the amount of covered medical expenses you and your family pay each year before the HSA Option starts to pay medical, mental health, or prescription drug benefits.

If you have individual coverage (the You Only coverage category), you must meet the individual Deductible each year before the option starts paying benefits. If you have family coverage (the You + Spouse, You + Child(ren), or You + Family coverage categories), you must meet the family Deductible each year before the option starts paying benefits. The family Deductible is met when combined expenses from one or all covered family members reach the family Deductible amount.

All eligible medical, prescription drug, and mental health and chemical dependency expenses (including those that you pay through your HSA) count toward the annual medical Deductible. However, the following charges **do not** count toward the Deductible:

- > Any charges that are not covered by the option,
- > Charges that exceed the Allowable Amount or other option limits, and
- > The penalty for failure to precertify an Out-of-Network hospital, mental health, chemical dependency, or maternity admission.

Note that there are separate Deductibles for In-Network and Out-of-Network Services.



## About Coinsurance

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You share in the cost of medical services through Coinsurance after you have met your Deductible.

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Coinsurance is the portion of charges that you and the option pay for covered services. Usually, the option pays 100% or 80% for In-Network Services and 60% for Out-of-Network Services. Your Coinsurance is the remaining percentage (usually 0% or 20% for In-Network Services and 40% for Out-of-Network Services). See additional information on the Fact Sheet: Overview of the HSA and HRA Options for your Network later in this section.

#### About the Annual Coinsurance Maximum

The HSA Option places a maximum on the amount of money you have to pay each year for your share of covered medical expenses. This is called the Coinsurance maximum.

If you have individual coverage (the You Only coverage category), the HSA Option pays 100% of charges after you meet the individual Coinsurance maximum each year. If you have family coverage (the You + Spouse, You + Child(ren), or You + Family coverage category), the option pays 100% of covered charges after combined expenses from all covered family members reach the family Coinsurance maximum.

The following charges do not count toward the annual Coinsurance maximum:

- > The annual Deductible.
- > Any charges that are not covered by the option or that exceed the Allowable Amount or other option limits, and
- > The penalty for failure to precertify an Out-of-Network hospital, mental health, chemical dependency, or maternity admission.

The annual Deductible and Coinsurance maximum equal the annual Out-of-Pocket Maximum.

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When you choose this option, an HSA in your name will be set up with Fidelity. Because your HSA is your individual account, you are required to provide certain information to Fidelity to complete the process of opening your HSA. It is your responsibility to make sure your account is open and that contributions are being accepted. For example, you must provide a physical address (not a P.O. Box). If your account is not successfully opened by March 31 of the year following enrollment, you will not receive Oncor contributions and any of your payroll deductions will be returned to you on a taxable basis.

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#### Contributions to the HSA

Oncor makes an automatic contribution to your HSA, based on your coverage category. Refer to the Benefits Guide, which is posted on the **Oncor Intranet** or can be found on **oncorbenefits.com/ee**, for more information. The contribution is credited to your account as soon as administratively practical following the beginning of the Plan year (or the date your participation in this option begins if you enroll during the year). The amount of the annual HSA contribution is prorated depending on your enrollment date.

You can receive additional incentive contributions into your HSA when you (or your spouse) take certain wellness and preventive actions. Refer to the Benefits Guide, which is posted on the **Oncor Intranet** or can be found on oncorbenefits.com/ee, for more information. Incentive contributions are made to your HSA the year following completion of the incentive activity. You can also contribute tax-free dollars to your HSA through payroll deductions, or you can contribute after-tax dollars by completing an online transfer to your HSA. (Remember to deduct these contributions on your tax return.)

The IRS limits the amount you and Oncor can contribute to your HSA during the year, and there may be penalties if you exceed these limits. Visit **netbenefits.** fidelity.com/NBLogin for a list of limits. You can elect a contribution amount, make changes to, or stop your contribution elections anytime after Annual Enrollment by going to netbenefits.fidelity.com/NBLogin. If you are between ages 55 and 65, you can also contribute additional "catch-up" contributions. If you don't use the balance in your HSA, it will roll over to the next year. HSA funds are yours to keep, even if you leave Oncor.

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When you enroll, you may receive information about how to complete the set-up for your account with Fidelity in order to manage your HSA dollars. Remember to adjust your contribution amount to reflect any Oncor incentives added to your account during the year. You'll need to abide by all laws and regulations regarding the HSA. It is your responsibility to ensure that the account is opened and maintained.

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Once your account has been activated and opened, you'll receive an HSA debit card that you can use to pay your expenses from the HSA. If you don't use all of the money in your HSA, it will roll over to the next year.

#### **Covered Expenses**

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You can use your HSA to pay for eligible health care expenses, including medical, prescription drug, dental, and vision Deductibles and Coinsurance, as well as other health care expenses not covered by insurance.

When you visit an In-Network provider, you typically do not pay at the time of service. However, some providers may require payment at the time of service. The claim is sent to the administrator to determine the Allowable Amount. You then receive an Explanation of Benefits (EOB) statement outlining your final cost. Your provider receives the same statement and bills you for the final amount.

You may be able to then pay with an HSA check or a convenient HSA debit card, assuming your provider accepts Visa. Typically, your provider's bill will list the accepted forms of payment.

There are no fees for replacement of debit cards. You can set up a four-digit PIN to use, if necessary, at the time of payment. Your card cannot be used at an ATM and there are no cash-back allowances. When you order prescription drugs, you can pay with the HSA debit card when you pick up your prescription. You can also use your HSA debit card for the mail order service.

The HRA Option was closed to new participants effective January 1, 2022. Thus, you are eligible for the HRA Option only if you were enrolled in it at the time that it became frozen, and you continue to enroll in it each year thereafter.

### **Tips on Using Your HSA Debit Card**

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Here are some tips for making the best use of your HSA debit card:

- > You can choose Debit or Credit when you swipe your card. If you set up a four-digit PIN (recommended for security), you will need to choose the **Debit** option.
- > Use your card only for eligible health care expenses. Separate health care items from any other items that you're purchasing (such as food, cosmetics, and magazines). Pay the health care expenses with your HSA debit card and pay for other items separately.
- > Save your itemized receipts. Receipts must show the date, the name of the item purchased, and the cost. An Explanation of Benefits (EOB) statement is also valid documentation. As required by the IRS, this documentation substantiates your purchase - meaning it shows that your purchase is eligible to be paid from your HSA.

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## HEALTH REIMBURSEMENT ACCOUNT (HRA) OPTION (closed to new participants)

The HRA Option uses the Blue Cross and Blue Shield of Texas (BCBSTX) PPO Network. The option includes individual and family In-Network Deductibles, Coinsurance, and Out-of-Pocket Maximums. Refer to the Benefits Guide, which is posted on the <u>Oncor Intranet</u> or can be found on <u>oncorbenefits.com/ee</u>, for more information.

# How the HRA Option Works

For most medical expenses, the HRA Option works like this:

- > An HRA is set up in your name.
- > You can use your HRA to pay your share of covered expenses.
- Each year, you must meet the individual or family Deductible before the medical option starts to pay benefits (except for eligible preventive care benefits).
- Except for preventive care, you pay the full cost of medical expenses until you meet the annual Deductible. Once you meet the annual Deductible, the HRA Option's Coinsurance is 80% for most In-Network eligible expenses and 60% for most Out-of-Network eligible expenses.
- > When you receive eligible preventive care, there is no Deductible, and the option covers expenses at 100%.
- If you reach the Coinsurance maximum during the year, the option pays 100% of most covered expenses for the rest of the year.
- With the HRA Option, you receive prescription drug coverage through CVS Caremark.

## About the Deductible

The Deductible is the amount of covered medical expenses you pay each year before the medical option starts to pay benefits. Under the HRA Option, there is an annual medical Deductible and an annual prescription drug Deductible.

Each covered person must meet the annual medical Deductible each year before the medical option starts paying medical or mental health benefits, and each covered person must meet the annual prescription drug Deductible each year before the option starts paying prescription drug benefits. Both an individual and family Deductible may apply for both medical and prescription drug coverage.

Each medical option also has family medical and prescription drug Deductibles. The family Deductibles provide protection against high Deductible expenses for larger families. The family Deductibles are two times the individual Deductible amounts. The family Deductibles are met when two persons each meet the individual Deductible or when combined expenses from all covered family members reach the family Deductible amounts. Once you meet the family Deductibles, you won't have to pay additional Deductibles for the rest of the year.

Only prescription drug expenses count toward the individual and family prescription drug Deductible.

All eligible medical expenses (including those that you pay with HRA funds) count toward the annual medical Deductible. However, the following charges do not count toward the medical Deductible:

- Any charges that are not covered by the medical option or that exceed the Allowable Amount or other option limits,
- > Expenses that count toward the prescription drug Deductible, and
- The penalty for failure to precertify an Out-of-Network hospital, mental health, chemical dependency, or maternity admission under the HRA Option. Refer to <u>How Precertification Affects Your Benefits</u> in this section of the SPD.

The annual Deductible and Coinsurance maximum equal the annual Out-of-Pocket Maximum.





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## About Coinsurance

You share in the cost of medical services through Coinsurance. There are no Copayments under the HRA Option (except for prescription Copayments).

Separate Deductibles and Coinsurance maximums are required for In-Network and Out-of-Network Services.

Coinsurance is the portion of charges that you and Oncor each pay for covered services. Usually, the option pays 100% or 80% for In-Network Services and 60% for Out-of-Network Services. Your Coinsurance is the remaining percentage (usually 0% or 20% for In-Network Services and 40% for Out-of-Network Services). See additional information on the **Fact Sheet: Overview of the HSA and HRA Options** for your Network.

## About the Annual Coinsurance Maximum

The HRA Option places a maximum on the amount of money you have to pay each year for your share of covered medical expenses. This is called the Coinsurance maximum. Once you or a covered Dependent reaches the Coinsurance maximum, the option pays 100% of most covered expenses for that person for the rest of the calendar year. The <u>Fact Sheet</u> for your medical option shows your Coinsurance maximums under each option.

The Coinsurance maximum applies to each covered person each calendar year. If combined expenses for all family members reach the family Out-of-Pocket Maximum, the option pays 100% of most covered expenses for all family members for the rest of that calendar year.

Note that there is a separate Coinsurance maximum for prescription drugs.

The following charges do not count toward the annual Coinsurance maximum:

- > The annual Deductible,
- Any charges that are not covered by the option or that exceed the Allowable Amount or other option limits, and
- > The penalty for failure to precertify an Out-of-Network hospital, mental health, chemical dependency, or maternity admission.

## About the HRA

Disability

Oncor may provide funding to the HRA to help offset your out-of-pocket expenses.

#### Eligibility for an HRA

You are eligible for the HRA if you enroll in the HRA Option. The HRA is not available if you choose any other medical option. However, you won't forfeit existing HRA funds if you choose another medical option.

#### Contributions to the HRA

Oncor makes an automatic contribution to your HRA, based on your coverage category. Refer to the Benefits Guide, which is posted on the <u>Oncor Intranet</u> or can be found on <u>oncorbenefits.com/ee</u>, for more information. The contribution is credited to your account as soon as administratively practical. Due to IRS guidelines, you may not make contributions to your HRA.

You can earn additional incentives by participating in certain wellness and preventive activities. Certain incentive contributions are made to your HRA the year following completion of the incentive activity.

#### **Covered Expenses**

The main purpose of the HRA is to help you pay your share of covered medical expenses.

In addition, you can use your HRA to pay a variety of other eligible health care expenses, including dental and vision expenses – even if not enrolled in those plans. You can also use your HRA to pay other health care expenses that are not covered.

In general, you can use the HRA to pay the same health care expenses that are payable through the Health Care Flexible Spending Account (HCFSA). (See *Eligible Health Care Expenses* in the *Flexible Spending Accounts* section of this SPD.) As long as an expense qualifies as an itemized medical deduction on your federal income tax return, it is eligible for reimbursement through the HRA.

The money that goes in and out of your HRA is not considered taxable income to you. However, when you pay expenses through your HRA, you give up the right to deduct those same expenses on your tax return. For more information, see the **Flexible Spending Accounts** section of this SPD.

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#### How to Pay Expenses Through Your HRA

If you enroll in the HRA Option, to use your HRA dollars, simply use your HRA debit card when you're at an In-Network doctor's office or pharmacy. The correct amount will automatically be deducted from your HRA (or your HCFSA first, if you have elected to have an HCFSA) as long as you have available funds in your account. In addition, unverified expenses may become taxable to you the following tax year.

#### If You Don't Use Your HRA Funds

If you don't use all of the money in your HRA, it will roll over to the next year.

If you leave Oncor or if you are no longer eligible for coverage, HRA coverage will end and you typically will forfeit the balance in your account. However, you have until March 31 of the following year to submit expenses incurred up to the date coverage ends.

In addition, you may be able to continue HRA participation under COBRA if you continue your HRA Option coverage under COBRA. No company contribution will be made, and access to any unused balance will be forfeited when the COBRA period is exhausted or COBRA is terminated.

If you die, survivors can use the existing account balance for reimbursement of expenses incurred through the coverage end date. Or, if your survivors choose not to continue coverage, then the HRA coverage will end. Survivors will have up to three months after coverage ends to submit incurred expenses. After that, any remaining HRA balance will be forfeited.

If you retire, refer to the Oncor Retiree Welfare Summary Plan Description for Oncor Retirees and LTD Participants.

## ACCOUNTS FOR TAX SAVINGS

#### Health Savings Account (HSA)

If you select an HSA Option, you will be eligible to open a Health Savings Account (HSA). This is a bank account in your name, and you and Oncor can make contributions to the account. Contributions are tax-free, and payments made from the account for qualified health care expenses are not taxed. The account belongs to you and remains yours even if you drop Oncor medical coverage, retire, or leave the company.

If you and your family are covered under an HSA Option, qualified medical, prescription, dental, and vision out-of-pocket expenses, including the outof-pocket Deductible, may be paid on a tax-free basis from this account. Individuals must be qualified federal tax dependents for their expenses to be eligible; if you withdraw funds for a nonqualified expense, you will owe tax on the withdrawal plus a 20% tax penalty.

#### HSA Administrator: Fidelity

If You Are a New HSA Participant

If you are electing an HSA Option for the first time, you must open your HSA at **netbenefits.fidelity.com/NBLogin** to:

- > Receive Oncor's automatic contribution and incentives to your HSA,
- > Elect your payroll contribution amount, and
- > Request a Fidelity HSA debit card and/or check for your account.

If this is your first visit to **netbenefits.fidelity.com/NBLogin**, click **Register Now** and follow the instructions to set up your User Name and Password. Fidelity requires a physical address to open an HSA. If you have a P.O. Box address, you must provide a physical address through the Oncor Benefits Center.

If you have already established a User Name and Password with Fidelity, you can use the same login information (User Name and Password) from those accounts to access NetBenefits at **netbenefits.fidelity.com/NBLogin** for your Fidelity HSA.



#### Your HSA Belongs to You

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Since your HSA is a personal bank account, unused funds and earnings remain in your account until you use them. If you die, the balance in the account goes to your named beneficiary.

In either case, once you are logged on to NetBenefits:

- Click Open next to Health Savings Account. 1.
- Select Open Fidelity HSA. 2.
- 3. Click **Get Started** and follow the prompts to complete your application.
- Review and confirm your application information. 4.
- Select Confirm My Information. 5.
- Review and agree to terms of your new Health Savings Account. 6.
- 7. Select Open Account.

If you do not have access to NetBenefits, contact a Fidelity Representative at 1.800.544.3716 and choose the Health Savings Account prompt for assistance.

If You Are Already an HSA Participant

Unless you make a change during Annual Enrollment, your current year HSA contribution elections will roll over to the next calendar year.

#### Important!

The IRS sets annual HSA contribution limits. Changes can be made to your contribution elections throughout the year.

It is your responsibility to confirm eligibility in the Plan.

## HSA and Medicare If You Are Still Actively Working

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The Health Savings Account (HSA) Options provide qualified, high deductible medical coverage with an HSA to help you pay for your share of medical expenses. The HSA Medical Options include individual and family In-Network Deductibles, Coinsurance, and Out-of-Pocket Maximums. For additional information about the HSA Options, refer to Health Savings Account (HSA) **Option** in this section of the guide.

Under Internal Revenue Service (IRS) rules, you are not eligible to contribute to an HSA or participate in an HSA Option if you have other coverage, including Medicare, Tricare, tribal plans, an HCFSA (even if it is your spouse's HCFSA), or another employer's plan. Refer to **Special Eligibility Rules for** HSA Options in the Plan Participation section of this SPD. Your Dependents' coverage under another health care plan will not prevent you from enrolling them in an HSA Medical Option as long as you are not covered under the Dependent's plan.

#### Things to Consider

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If you plan to continue working after turning 65 and are participating in an HSA Option:

- > Consider waiving Medicare Part A until you are actually ready to retire. For information, contact the Social Security Administration at 1.800.772.1213 (TTY: 1.800.325.0778) or www.ssa.gov.
- > You cannot make contributions to your HSA if you are enrolled in any part of Medicare, including Medicare Part A.
- > Do not enroll in Medicare Part B.
- > Oncor's annual contribution to the HSA can continue as long as you are not enrolled in Medicare.
- > Oncor's wellness incentives to the HSA can continue as long as you are not enrolled in Medicare.
- > You may continue to make contributions to your HSA as long as you are not enrolled in Medicare.
- > The IRS sets annual HSA contribution limits.



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#### Any contributions over the maximum (either from Oncor or your contributions) may be considered taxable income and/or penalties may apply.

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You will not be penalized for delaying your Medicare Part A and Part B coverage, as long as you enroll within eight months of your retirement, or otherwise losing your coverage under the Plan.

For additional information regarding Medicare eligibility and enrollment, contact the Social Security Administration office.

If you do enroll in Medicare Part A or Part B while you are still working, contributions made to the HSA either by Oncor or you may be considered taxable by the IRS, and may result in penalties.

For additional information, review IRS Publication 969.

If you are enrolled in an HSA Option, it is important for you to know that you can enroll in Medicare Part A anytime during or after your initial enrollment period starts. If you sign up within six months of your 65th birthday, your coverage will start at one of these times:

- > The first day of the month after you turn 65, or
- > The month before you turn 65 if your birthday is the first of the month.

After that, your coverage start date will go back retroactively six months from when you sign up.

Because HSA contributions are prohibited for individuals who are covered under Medicare, contributions cannot be made in that window of time.

You may also choose to waive Medicare Part A while you are employed and covered under the Oncor HSA option. In that case, your HSA contributions will continue. If any contributions are made to your HSA while you are covered by Medicare or which exceed the annual HSA limit on contributions, you have until April 15 to withdraw that amount; otherwise, the funds may be subject to penalties. If you find yourself in this situation, consult a tax specialist for any questions or concerns you may have.

For all other questions or concerns, contact Oncor HR Advocacy at **oncres1@oncor.com**.

#### Health Reimbursement Account (HRA) (Closed to New Participants)

If you are enrolled in the HRA Option, Oncor will establish a Health Reimbursement Account (HRA) for you. Only Oncor may contribute to this account. You can earn additional funding through incentives for various wellness activities. Your account balance rolls from year to year while you remain covered under the Plan or the Oncor Retiree Welfare Plan. You cannot contribute to this account, and the account does not earn interest.

Qualified medical, prescription, dental, and vision out-of-pocket health care expenses, including the out-of-pocket Deductible, for you and your Oncor covered Dependents may be paid on a tax-free basis from this account.

If you terminate employment and do not enroll in continuation medical coverage through COBRA, only qualified expenses incurred before your termination are eligible, subject to timely claims filing, and any unused funds are forfeited.

The account is a notation in Oncor's records that you have those funds available for qualified health care expenses. As long as you remain enrolled in the Plan or Oncor Retiree Welfare Plan, the unused portion of your account balance will roll over from year to year.

#### HRA Administrator: Optum Financial

Optum Financial administers the HRA. This provider offers:

- Call Center with representatives to help you 24 hours a day, seven days a week.
- State-of-the-art technology through the participant portal and mobile technology. You can eliminate the hassle of receipts with the instant camera upload feature.
- > Personalized advice and coaching.



### Moving from the HRA Option to an HSA Option

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If you move coverage from the HRA Option to an HSA Option, your HRA balance can still be used but it will be limited to eligible dental and vision expenses until your HSA Deductible has been met. Note that, because the HRA Option is frozen to new participants, once you move from the HRA Option to an HSA Option, you cannot reenroll in the HRA Option.

### Flexible Spending Accounts (FSAs)

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FSAs are available to all eligible employees. You do not have to be enrolled in an Oncor medical option to participate.

FSAs give you the opportunity to lower your taxes by paying on a pre-tax basis for eligible:

- > Health care expenses for you and your FSA Dependents, and
- > Dependent day care expenses.

Overview

You must make an election each year during the Annual Enrollment period to participate in these accounts. You may also enroll when you are a new hire or in the event of a qualified life event, described in the **Qualified Life Events** section of this SPD. The FSAs are funded entirely with your voluntary contributions, which are made with pre-tax dollars from your pay – before federal income and Social Security taxes are withheld.

If you choose to participate in one or both FSAs, note:

Spending timeframe and grace period. It's important to budget carefully as the IRS generally requires that you use all your FSA funds between January 1 and December 31 each year. Oncor offers a grace period – an extra 2½ months – to spend the funds in your account that were unused at the end of the year. Each account is separate. You cannot transfer money between the Health Care FSA (HCFSA) and Dependent Care FSA (DCFSA). So, consider your needs carefully for the upcoming year.

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- > You cannot change your contribution amount to either account until the next Annual Enrollment, unless you have a qualified life event.
- If you retire or terminate employment, generally only eligible expenses incurred during the portion of the calendar year prior to your termination will be reimbursable from your HCFSA or DCFSA, subject to timely claims filing. Under certain circumstances you may have limited COBRA rights for your HCFSA. You will be notified of any available COBRA rights at the time of your retirement or termination.

You can visit **www.optum.com** for detailed lists of eligible and ineligible expenses for both accounts.

#### Health Care Flexible Spending Account (HCFSA)

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Each year Annual Enrollment materials announce HCFSA contribution amounts for the coming year.

- If you participate in an HCFSA only (no Oncor medical coverage). You may use the Optum Financial debit card to pay for eligible expenses or use the online bill pay feature available at <u>www.optum.com</u>.
- If you are enrolled in an HCFSA and an HRA Option. Both accounts will be administered by Optum Financial, and may be accessed by using your debit card. Your HCFSA funds will pay medical, prescription drug, dental, and vision expenses first until your HCFSA funds are depleted. Then, you may use available HRA funds for these expenses, if available.
- If you are enrolled in an HSA Option. You may not participate in an HCFSA. You can contribute pre-tax money into your HSA to be reimbursed for eligible health care expenses.



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# Dependent Care Flexible Spending Account (DCFSA)

Each year Annual Enrollment materials announce DCFSA contribution amounts for the coming year. This account allows you to set aside before-tax dollars to pay for Dependent day care expenses so you and your spouse can work.

# **Defining a Dependent**

The FSAs define "Dependent" differently than the Oncor benefit options. See Dependent (for FSAs) in the Glossary section of this SPD for details.

# **HCFSA and DCFSA Administrator: Optum Financial**

Optum Financial administers the HCFSA and the DCFSA. This provider offers:

- > A Call Center with representatives to help you 24 hours a day, seven days a week.
- > State-of-the-art technology through the participant portal and mobile technology. You can eliminate the hassle of receipts with the instant camera upload feature.
- > Personalized advice and coaching.

#### Health Care FSA (HCFSA)

Once you make the election for the HCFSA, Optum Financial will send you a debit card that you can use to pay for any health care-related (medical, dental, or vision) expenses.

How you can be paid from your HCFSA:

- > Use a health care payment debit card that shows your real-time account balance. This card is accepted at all IIAS-compliant merchants.
- > With online claim reimbursement, your claim information is entered online for reimbursement via direct deposit or check.
- > You may submit a paper claim for reimbursement. This service offers 24-hour claim adjudication and can pay you through direct deposit or a paper check.

**Dependent Care FSA (DCFSA)** 

If you enroll in this account, you may use the online bill pay feature at **www.optum.com** to pay your expenses. Or, you may choose to pay the expense out of pocket and file a claim for reimbursement.

**Remember!** Any unused FSA dollars at the end of the plan year can be used for any eligible expense incurred through March 15 of the following year. You have until March 31 to submit claims related to the prior year.



# **GENERAL INFORMATION**

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# **Allowable Amount**

Overview

Under the BCBSTX options, when you choose to receive services, supplies, or care from a provider that does not contract with BCBSTX (a non-contracting provider), you receive Out-of-Network benefits (the lower level of benefits). Benefits for covered services will be reimbursed based on the BCBSTX Non-Contracting Allowable Amount. The non-contracted provider is not required to accept the BCBSTX Non-Contracting Allowable Amount as payment in full, and may balance bill you for the difference between the BCBSTX Non-Contracting Allowable Amount and the non-contracting provider's billed charges. You will be responsible for this balance-bill amount, which may be considerable. You will also be responsible for charges for services, supplies, and procedures limited or not covered under the Plan and any applicable Deductibles, Coinsurance amounts, and Copayment amounts.

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# **Benefits Based on Allowable Amounts**

Under the options, the Coinsurance (usually 80% when you receive services from In-Network providers and 60% when you receive services from Out-of-Network providers) is based on the Allowable Amounts.

- > When you receive care from In-Network providers, the provider bills the option at the provider's regular rate. Then the option reduces the bill to the Allowable Amount. (The provider has agreed to accept the Allowable Amount as payment.) The option then pays 80% of the Allowable Amount, and you pay the other 20% of the Allowable Amount.
- > When you receive care from Out-of-Network providers, the provider bills the option at the provider's regular rate. The option calculates what the Non-Contracting Allowable Amount would be and pays 60% of that amount. Since the providers have not agreed to accept the Allowable Amount as payment, you are responsible for paying the entire remaining amount (which usually will be greater than 40% of the bill).

Here's an example: Say you have health care charges of \$1,000. Under the Network, the Allowable Amount is \$700 and the Non-Contracting Allowable Amount is \$500. Assuming you've met any Deductible requirements and the option pays 80% In-Network and 60% Out-of-Network, payments would be:

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	In-Network	Out-of-Network
Full charge	\$1,000	\$1,000
Allowable Amount	\$700	\$500 (Non-Contracting)
Option pays percentage of Allowable Amount	80% of \$700 = \$560	60% of \$500 = \$300
You pay remainder	\$700 - \$560 = \$140	\$1,000 - \$300 = \$700

In this example, you pay \$140 if you receive services from In-Network providers, or you pay \$700 if you receive services from Out-of-Network providers. Note that this is a very simple example to show how the concept works. The actual negotiated Network Allowable Amounts may vary depending on the physician's billing practices and the geographic area. The percentage the option pays also may vary depending on the type of expense.

# **About Covered Charges**

The option pays benefits for services and supplies that are specifically covered by the option. Covered charges are shown on the *Fact Sheet* in this section for your medical option. To be covered, a medical service must also be Medically Necessary.



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# Earn Contributions with Health and Wellness Incentive Program (LiveWell)

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Oncor makes automatic contributions to both HSA Options and the HRA Option.. You may make pre-tax contributions to the HSA if you choose that option. You can also earn additional Oncor HSA or HRA contributions for certain wellness and preventive actions you, and in some cases, your spouse complete during the year.

Refer to the Benefits Guide, which is posted on the <u>Oncor Intranet</u> or can be found on <u>oncorbenefits.com/ee</u>, for more information.

In addition, you may be eligible to earn Member Rewards when you shop for certain medical procedures. Call a Health Advocate or log in to Blue Access for Members (BAM) to learn more.

BCBSTX participants will also have access to medical and surgical decision support services through My Medical Ally. Participants who engage in surgical decision support services for certain elective surgeries will be eligible for an incentive. (See **About Medical and Surgical Decision Support Services** in this section of the SPD.) These incentives are subject to applicable income taxes.

#### Annual Physical with Biometric Screening Incentive

When you and/or your spouse (if applicable) have your biometric screening at your physician's office, take a Physician Results Form with you. You must upload the Physician Results Form into Oncor's Live Well (Navigate) portal. You can find more information, including a timeline for submitting your form, at **oncorlivewell.com**.

#### **Physician Results Form**

Disability

A Physician Results Form is available on the <u>Oncor intranet</u> at Live Well/Benefits/Live Well Incentives.

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After your Physician Results Form has been uploaded into the Oncor Live Well (Navigate) Portal, you will be able to see the update within 48 hours. If you have questions, call Navigate at **1.888.596.6750** or email **Info@oncorlivewell.com**.

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Overview	Plan	Medical	Dental	Vision	Flexible	Life and	Disability	Work Life	Qualified	Plan	Glossary
	Participation				Spending	AD&D		Resources	Life Events	Administration	
					Accounts	Insurance					

# Fact Sheet: Overview of the HSA and HRA Options

	HSA Option 1	and Option 2	HRA Option (closed	d to new participants)				
	In-Network	Out-of-Network	In-Network	Out-of-Network				
Network/Provider Choice	You can go to any doctor you choose, but your benefits will be higher when you use In-Network providers. Utilizes the Blue Cross and Blue Shield of Texas (BCBSTX) PPO Network							
Deductible								
> You Only								
> Family	-							
Coinsurance Maximum								
> You Only		Benefits Guide, which nd on <u>oncorbenefit</u> s						
> Family			<u></u> , for speen					
Out-of-Pocket Maximum								
> You Only								
> Family								
		Plan	Pays					
Physician's Services								
<ul> <li>&gt; Doctor's office visits for illness or injury</li> <li>&gt; Specialist's office visits for illness or injury</li> <li>&gt; Consultation services of a physician or other professional provider</li> </ul>	80% after you meet Deductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible				
Adult Preventive Care		'	'	'				
<ul> <li>&gt; Annual physical exam</li> <li>&gt; Cardiovascular screening</li> <li>&gt; Prostate cancer screening after age 40, including digital rectal exam and PSA – one per year</li> <li>&gt; Well-woman exam – one exam per year (includes one Pap test each year)</li> <li>&gt; Mammogram – one per year</li> <li>&gt; Immunizations (includes immunizations for travel)</li> <li>&gt; Female sterilization</li> </ul>	100% (No Deductible)	100% of the Non-Contracting Allowable Amount (No Deductible)	100% (No Deductible)	100% of the Non-Contracting Allowable Amount (No Deductible)				



Overview	erview Plan <mark>Medical</mark> Dental Vision Flexible Participation Spending Accounts		icipation Spending AD&D Accounts Insurance							Plan Glossary nistration
						HSA	Option 1	and Option 2	HRA Option (close	d to new participants)
						In-Ne <sup>-</sup>	twork	Out-of-Network	In-Network	Out-of-Network
								Plan	Pays	
Adult Prever	ntive Care (co	ontinued)								
blood test	l cancer scree ting, 5-year sig e colonoscopy	gmoidoscopy	y, or 5-year	colonosco	ру	routine when	e/preventiv billed as d	ble) when billed as e. These services, iagnostic, will be le and Coinsurance.	Regardles	Deductible) s if billed as ine or diagnostic
	l cancer scree than every 5		ge 50, whe	n recomme	ended more	80% a	after you n	neet Deductible	80% after you r	meet Deductible
Well-Baby/W	Vell-Child Pre	ventive Care	Э							
<ul> <li>Pediatric exams</li> <li>Immunizations, including:         <ul> <li>Immunizations for travel</li> <li>Routine immunizations: diphtheria, Haemophilus influenza type B, hepatitis B, measles, mumps, pertussis, polio, rubella, tetanus, varicella, and any other immunization that is legally required for the child</li> </ul> </li> <li>Screening test for hearing during the first 31 days following birth, and necessary diagnostic follow-up care related to the screening test until the child reaches age 2</li> </ul>							0% ductible)	100% of the Non-Contracting Allowable Amount (No Deductible)	100% (No Deductible)	100% of the Non-Contracting Allowable Amount (No Deductible)
Inpatient Ho	spital Care									
	oom and boar cation require		semiprivate	e room rate	2	80% af meet De		60% after you meet Deductible, penalty for no precertification	80% after you meet Deductible	60% after you meet Deductible, penalty for no precertification
<ul> <li>Intensive care unit</li> <li>Services and supplies provided by the hospital during confinement, such as medicines, lab tests, use of operating rooms and special equipment, and anesthetics and their administration</li> <li>Inpatient physician's and surgeon's services</li> <li>Consultations</li> <li>Physical therapy, anesthesia, blood transfusions (if not replaced), and treatment of pulmonary tuberculosis</li> </ul>							ter you ductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
> Renal dial	ysis					80% after you meet DeductibleNot covered80% after you meet DeductibleNot				
> Private du	ity nursing							80% after you r	meet Deductible	



Overview	Plan Participation	<u>Medical</u>	Dental	Vision	Flexible Spending Accounts	Life and AD&D Insurance	Disabilit			Plan Glossary nistration
								and Option 2		d to new participants)
						In-Ne	twork	Out-of-Network	In-Network	Out-of-Network
								Plan	Pays	
-	Hospital Care (d	continued)							1	
<ul> <li>To co</li> <li>Follo</li> <li>To trabina</li> <li>To trabina</li> <li>To construct</li> <li>To construct</li> </ul>	ransplants ic, reconstructiv prrect an injury the wing cancer sur eat or correct a eat or correct a st) for a Depence prrect craniofacional appearance sease for a Dep wing mastector	nat occurs whi gery congenital de congenital de lent child al abnormalit from a conge endent child	ile the patie efect for a r efect (other ies, improv nital defec	newborn • than cond e functionii t, trauma, ti	itions of the ng, or create a	80% a	fter you eductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
Outpatien	Ũ	5							1	
<ul> <li>Outpatient surgery</li> <li>Services and supplies provided for outpatient treatment at a hospital, ambulatory surgical facility, or radiation therapy center</li> <li>Second surgical opinions when you want to confirm the need for surgery</li> <li>Laboratory, X-ray, and other diagnostic procedures</li> <li>Anesthetics and their administration, when administered by someone other than the operating physician</li> <li>Services of a certified registered nurse-anesthetist (CRNA)</li> <li>Radiation therapy</li> <li>Oxygen and its administration, provided the oxygen actually is used</li> <li>Blood, blood plasma, and blood plasma expanders, when not replaced by or for the patient</li> <li>Injectable drugs administered by or under the direction of a physician or other professional provider</li> <li>Professional local ground or air ambulance service to the nearest hospital appropriately equipped for treatment of the patient's condition</li> <li>Urgent care clinic visit</li> <li>Physical therapy, speech therapy, occupational therapy, and other physical medicine services</li> <li>Emergency room. If possible, contact your In-Network physician before</li> </ul>							fter you eductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
•	ncy room. If pos o the ER to dete		2					80% after you r	neet Deductible	



Overview	ew Plan <mark>Medical</mark> Dental Vision Flexible Participation Spending Accounts	Spending	Life and AD&D Insurance	Disabilit			Plan Glossary nistration			
						HSA	Option 1	and Option 2	HRA Option (close	d to new participants)
						In-Ne	twork	Out-of-Network	In-Network	Out-of-Network
								Plan	Pays	
Care in C	Other Settings									
provic by rela home Skillec – Roc nur or J	health care for cl ded by a qualified atives or persons health care befor d nursing facility e om and board, eq rsing services. (Nur APNs.) ysical, occupation	nurse or fully living with yo re services be xpenses inclu uipment, routi sing services r	r licensed t u are not c gin. Custo ude: ne services must be pro	herapist. Se overed. You dial Care is and supplie ovided by RI	ervices provided 1 must precertify not covered. 25, and usual Ns, LPNs,	80% a	ter you eductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
lice > Admis	ensed therapists. ssion requires pre infusion therapy	certification.	Custodial (	Care is not o	2					
> Hospi	ce care (precertifi	cation require	ed)				fter you eductible	60% after you meet Deductible	100% (No Deductible)	60% after you meet Deductible
Family P	lanning/Maternit	y Care								
> Office	visits (prenatal ar	nd postnatal)					ter you eductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
	ty Care – Artificial les Artificial Inserr			gy (ART) Se	rvices(s);	Combi	ned In- and	d Out-of-Network life	etime maximum of \$	15,000 for medical
Note: than 4 follow provic	In-hospital delivery services (precertification required) Note: The option does not limit childbirth-related hospital stays to less than 48 hours following a normal vaginal delivery, or to less than 96 hours following a cesarean section. In addition, the option does not require a provider to receive authorization for any length of stay that is less than the above period.						ter you eductible	60% after you meet Deductible, penalty for no precertification	80% after you meet Deductible	60% after you meet Deductible, penalty for no precertification
<ul> <li>Newborn nursery services, including initial exam</li> <li>Services and supplies provided by a birthing center when low-risk pregnancy</li> <li>Midwife services (must be licensed and certified)</li> <li>Infertility services (diagnosis and testing only)</li> <li>Outpatient contraceptive services and devices</li> <li>Male sterilization services (vasectomy)</li> </ul>							ter you eductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible



Overview	Participation Spendi		Vision Flexible Spending Accounts		Disability	y Work Life Resources		Plan Glossary inistration		
						HSA	Option 1	and Option 2	HRA Option (close	ed to new participants)
						In-Net	work	Out-of-Network	In-Network	Out-of-Network
								Plan	Pays	
Family Pla	anning/Materni	ty Care (con	tinued)							
	ity coverage for mal pregnancy	Dependent	children			80% afte meet Dec	,	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
– Con	nplications of pr	egnancy				80% afte meet Dec		60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
> Matern	nity coverage for	surrogate an	d gestation	al surrogat	e pregnancies			No cc	verage	
Other Ser	rvices and Supp	lies								
<ul> <li>Chiropractic services. Note that lab and X-ray charges related to chiropractic treatment are covered under "Outpatient Care."</li> </ul>							er you ductible, o to oer year ined ork and etwork)	60% after you meet Deductible, for up to 25 visits per year (combined In-Network and Out-of-Network)	80% after you meet Deductible, for up to 25 visits per year (combined In-Network and Out-of-Network)	60% after you meet Deductible, for up to 25 visits per year (combined In-Network and Out-of-Network)
<ul> <li>Surgical treatment of temporomandibular joint (TMJ) disorder. (Non-surgical treatments are not covered.)</li> <li>Foot care and orthotics</li> <li>Allergy tests and treatments</li> <li>Treatment of acquired brain injury, including neurobehavioral, neurophysiological, neuropsychological, and psychophysiological testing, treatment, and remediation</li> </ul>							er you ductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
> Bariatri	ic surgery (after r	meeting prec	ertification	requiremer	nts)	80% aft meet Dec	,	Not covered	80% after you meet Deductible	Not covered
and oth	r Dysphoria – co her services cove A diagnosis of g	ered based o	n medical n	ecessity	Û Î		Subjec	ct to Deductible anc	Coinsurance requir	ements



Overview Plan <b>Medical</b> Dental Vision Flexible Participation Accounts	Life and Disabilit AD&D Insurance			Plan Glossary iistration
	HSA Option <sup>2</sup>	1 and Option 2	HRA Option (closed	d to new participants)
	In-Network	Out-of-Network	In-Network	Out-of-Network
		Plan	Pays	
Other Services and Supplies (continued)				
<ul> <li>Treatment of diabetes, including:         <ul> <li>Podiatric appliances to prevent complications of diabetes</li> <li>Diabetic management services and diabetes self-management train when ordered by your physician</li> <li>Note that insulin and supplies are covered under the Prescription Drug Prog</li> </ul> </li> <li>Rental of durable medical equipment (such as wheelchairs and hospital beds)</li> <li>Orthopedic braces and crutches, casts, and special surgical and back cor</li> <li>Dressings, bandages, trusses, and splints that are custom designed to assist joint function (when prescribed, directed, or applied by a physicities)</li> <li>Prosthetic appliances, including replacements needed because of a patient's growth to maturity</li> <li>Dietary formulas for treatment of phenylketonuria (PKU) or other heritable diseases</li> <li>Reduction mammoplasty covered if Medically Necessary</li> </ul>	ram. sets 80% after you meet Deductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
<ul> <li>&gt; Wigs (if required due to a medical condition)</li> </ul>	80% after you meet Deductible, up to \$500 per calendar year (combined In-Network and Out-of-Network)	60% after you meet Deductible, up to \$500 per calendar year (combined In-Network and Out-of-Network)	80% after you meet Deductible, up to \$500 per calendar year (combined In-Network and Out-of-Network)	60% after you meet Deductible, up to \$500 per calendar year (combined In-Network and Out-of-Network)
Hearing Care				
> Routine hearing exam	100% (No Deductible)	100% of the Non-Contracting Allowable Amount (No Deductible)	100% (No Deductible)	100% of the Non-Contracting Allowable Amount (No Deductible)
> Hearing therapy	80% after you meet Deductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
> Hearing aids	80% after you meet Deductible, 1 pair every 36 months	60% after you meet Deductible, 1 pair every 36 months	80% after you meet Deductible, 1 pair every 36 months	60% after you meet Deductible, 1 pair every 36 months



Overview	Plan Participation	<u>Medical</u>	Dental	Vision	Flexible Spending Accounts	Life and AD&D Insurance	Disabilit			Plan Glossar nistration
						HSA	Option 1	and Option 2	HRA Option (close	d to new participants)
						In-Ne	twork	Out-of-Network	In-Network	Out-of-Network
								Plan	Pays	
Dental Ca	re									
support followin covered > Surgica	ent of accidenta ting tissues. Trea ng the initial trea d. Il removal of tum Illy Necessary	atment must Itment. Injuri	be complet es due to bi	ed within ting or ch	24 months ewing are not		fter you eductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
> Services	s to treat or corr	ect a conger	nital defect	or a newb	orn child					
Routine V	ision Care									
> Routine	e vision exam – 1	exam per ca	alendar yeai				0% ductible)	100% of the Non-Contracting Allowable Amount (No Deductible)	100% (No Deductible)	100% of the Non-Contracting Allowable Amoun (No Deductible)
> Vision h	nardware, eyegla	ass lenses an	d frames, ar	nd contact	lenses			Not co	overed	1
Mental He	ealth and Chem	ical Depend	ency (BCB	STX)						
> Mental - Outp							fter you eductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
<ul> <li>Outpatient</li> <li>Mental health <ul> <li>Inpatient (precertification required)</li> </ul> </li> </ul>						fter you eductible	60% after you meet Deductible, penalty if no precertification	80% after you meet Deductible	60% after you meet Deductible, penalty if no precertification	
<ul> <li>Chemical dependency</li> <li>Outpatient</li> </ul>							fter you eductible	60% after you meet Deductible	80% after you meet Deductible	60% after you meet Deductible
	cal dependency itient (precertific	ation require	ed)				fter you eductible	60% after you meet Deductible, penalty if no precertification	80% after you meet Deductible	60% after you meet Deductible, penalty if no precertification



Health and Welfare Summary Plan Description

# **Charges That Are Not Covered**

Plan

Participation

Overview

Although the options cover most health care expenses, they do not cover all medical charges. The following charges are not covered under the HSA or HRA Options:

Medical

Dental

Vision

Flexible

Spendina

Accounts

Life and

AD&D

Insurance

Disability

Work Life

Resources

- Allergy and specific non-standard allergy services and supplies including, but not limited to, skin titration, cytotoxicity testing treatment of non-specific candida sensitivity, and urine auto injections,
- Any charges in excess of the benefit, dollar, day, visit, or supply limits stated in this SPD,
- Any non-emergency charges incurred outside the United States if you traveled to such location to obtain prescription drugs or supplies,
- Artificial organs including any device intended to perform the function of a body organ,
- Blood, blood plasma, synthetic blood, blood products or substitutes, including but not limited to, the provision of blood, other than bloodderived clotting factors,
- Charges submitted for services by an unlicensed hospital, physician, or other provider, or not within the scope of the provider's license,
- Charges submitted for services that are not rendered, or rendered to a person not eligible for coverage under the option,
- Cosmetic services and plastic surgery, including treatment, surgery, service, or supplies to alter, improve, or enhance the shape or appearance of the body, whether or not for psychological or emotional reasons,
- Costs for services resulting from the covered person's commission of or attempt to commit a felony,
- Counseling services and treatment for marriage, religious, family, career, social adjustment, pastoral, or financial counseling,
- Court-ordered services, including those required as a condition of parole or release,
- > Custodial Care,

> Dental services, including any treatment, services, or supplies related to the care, filling, removal, or replacement of teeth, and treatment of injuries and diseases of the teeth, gums, and other structures supporting the teeth (unless services or treatment is medical in nature),

Qualified

Life Events

- Disposable outpatient supplies or devices, including sheaths, bags, elastic garments, support hose, bandages, bedpans, blood or urine testing supplies (except Glucometers), and other home test kits (except diabetic supplies); splints, neck braces, compresses, and other devices not intended for reuse by another patient,
- Drugs, medications, supplies, and services covered under the CVS Caremark Pharmacy Plan are not covered under the medical option,
- Educational services and supplies related to training or retraining services, or testing, including evaluation or treatment of learning disabilities and other developmental, learning, and communication disorders, behavioral disorders, training, or cognitive rehabilitation,
- Examinations and treatments required to obtain employment, required by any law of a government, required for securing insurance or school admissions, required for professional or other licenses, required to travel, or required to attend a school, camp, or sporting event, or participate in a sport or other recreational activity,
- > Experimental or investigational drugs, devices, treatments, or procedures,
- Facility charges for care, services, or supplies provided in rest homes, assisted-living facilities or similar institutions, health resorts, spas, sanitariums, or infirmaries at schools, colleges, or camps,
- > Food items such as infant formulas, nutritional supplements, vitamins, medical foods, and other nutritional items, even if the sole source of nutrition,
- Growth aids, including any treatment, device, drug, service, or supply to increase or decrease height or alter the rate of growth, including surgical procedures, devices to stimulate growth, and growth hormones,
- Hearing services or supplies that do not meet professionally accepted standards or hearing exams given during a stay in a hospital or other facility,





Overview	Plan Participation	Medical	Dental	Vision	Flexible Spending		Disability	Qualified Life Events	Plan Administration	Glossary
	I					Insurance				

# Charges That Are Not Covered (continued)

- > Home birth services and supplies relating to childbirth occurring in the home or in a place not licensed to perform deliveries,
- > Home uterine activity monitoring,
- Home, workplace, or any other environment or vehicle alterations, including bathroom equipment, exercise equipment, air purifiers, air conditioners, water purifiers, waterbeds, pools, whirlpool pumps, sauna baths, equipment or supplies to aid sleeping, transportation devices, including stair-climbing wheelchairs or personal transporters, or any vehicle or other transportation device,
- Maternal health care services for surrogate and gestational surrogate pregnancies,
- > Medicare or payment for that portion of the charge for which Medicare or another party is the primary payer,
- Miscellaneous charges, such as charges to be in a physician's practice or to have preferred access to physician services, charges for canceled or missed appointments, or charges the recipient has no legal obligation to pay,
- Non-Medically Necessary services, including but not limited to, those treatments, services, prescription drugs, and supplies that are not Medically Necessary, as determined by BCBSTX or CVS Caremark, for the diagnosis and treatment of illness, injury, restoration of physiological functions, or covered preventive services (even if prescribed, recommended, or approved by your physician),
- > Nursing or home health aide services provided outside the home (such as in conjunction with school, vacation, work, or recreational activities),
- Personal comfort and convenience items and services, including telephones, televisions, barber/beauty services, housekeeping, cooking, cleaning, shopping, security, or other home services,
- > Private duty nursing during your stay in a hospital and outpatient private duty nursing services except as specifically described elsewhere in this SPD,

- > Services and supplies provided in connection with treatment or care that is not covered under the option,
- Services, devices, and supplies to enhance strength, physical condition, endurance, or physical performance,
- Services, including those related to pregnancy, rendered before the effective date or after the termination of coverage under the option, unless coverage is continued under COBRA,
- > Services of a resident physician or intern rendered in that capacity,
- > Services provided by a spouse, domestic partner, parent, child, stepchild, brother, sister, in-law, or any household member,
- Services provided where there is no evidence of pathology, dysfunction, or disease except as specifically provided in connection with covered routine care and cancer screenings,
- Services without a diagnosis of gender dysphoria made by your treating physician; any charges related to gender dysphoria that are determined not to be medically necessary based on BCBSTX medical policy,
- Sexual dysfunction or sexual enhancement treatments, drugs, services, or supplies, including surgery, drugs, implants, or preparations to correct or enhance erectile function, enhance sensitivity, or alter the shape or appearance of a sex organ; sex therapy, sex counseling, marriage counseling, or other counseling or advisory services,
- Spinal disorder, including care in connection with the detection and correction by manual or mechanical means of structural imbalance, distortion, or dislocation in the human body, or other physical treatment of any condition caused by or related to biomechanical or nerve conduction disorders of the spine,
- Therapies for the treatment of delays in development, unless resulting from acute illness or injury, or congenital defects amenable to surgical repair (such as cleft lip/palate),
- Transportation costs for routine transportation to receive outpatient or inpatient services,



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# Charges That Are Not Covered (continued)

- > Unauthorized services, including any service obtained by or on behalf of a covered person without precertification by BCBSTX when required. This exclusion does not apply in a medical emergency or in an urgent care situation.
- Vision-related services and supplies are not covered under the medical options.
- Over-the-counter weight-loss treatments, drugs, or supplies intended to decrease or increase body weight or control weight, or
- Work-related illness or injuries related to employment or self-employment, including any injuries that arise out of any work for pay or profit, unless no other source of coverage or reimbursement is available to you for the services or supplies. Sources of coverage or reimbursement may include your employer, workers' compensation, or an occupational illness or similar program under local, state, or federal law.

# PRESCRIPTION DRUG COVERAGE

When you enroll in a medical option, you also receive prescription drug coverage through CVS Caremark.

# **CVS Caremark Pharmacy Benefits**

The Prescription Drug Program covers charges for outpatient prescription drugs for the treatment of an illness or injury, subject to certain limitations and exclusions. Prescriptions must be written by a licensed prescriber.

Your prescription drug benefit coverage is based on CVS Caremark's preferred drug guide (formulary). The preferred drug guide includes both preferred and non-preferred brand-name prescription drugs and value/ preventive generic prescription drugs and other generic prescription drugs. Your Coinsurance/Copayment expenses may be higher if your physician prescribes a covered prescription drug not appearing on the preferred drug guide. Generic prescription drugs may be substituted by your pharmacist for brand-name prescription drugs. You may minimize your out-of-pocket expenses by selecting a generic prescription drug when available.

Coverage of prescription drugs may, in CVS Caremark's sole discretion, be subject to CVS Caremark requirements or limitations. Prescription drugs covered by this program are subject to drug utilization review by CVS Caremark and/or your provider and/or your Network pharmacy. For example, some prescriptions may have to be approved prior to being covered by the option. This is called prior authorization.

The benefits provided by the Prescription Drug Program vary somewhat depending on the medical option you choose. For details about how prescriptions are covered, see the <u>Fact Sheet: Overview of the HSA</u> <u>and HRA Prescription Drug Coverage Options</u> in this section for your specific medical option.

Generally, the program covers drugs and medicine that require a prescription and can be obtained only through a licensed pharmacy. The program does not cover medical supplies or over-the-counter medications, such as cough syrup or cold remedies, even if your doctor prescribes them.



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The Prescription Drug Program has contracted with Network providers to fill Oncor employees' prescriptions at lower rates. To receive the highest benefits, it's important that you use In-Network providers. The only exception is if you or your covered Dependent needs an emergency prescription and a participating pharmacy is not available. In that case, you may submit a paper claim for reimbursement.

Drugs and medicines that you receive during a hospital admission are covered under your medical option instead of the prescription drug program.

If you have a job-related medical condition, your prescriptions should be considered for coverage under workers' compensation instead of the prescription drug program.

# **Retail Pharmacy Benefits**

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You can purchase both short-term (30-day or less) supplies and long-term (90-day maintenance drugs) through a Network retail pharmacy.

To purchase a prescription at a Network retail pharmacy:

- > Present your CVS Caremark ID card when you pick up your prescription.
- > Pay any Deductibles, Coinsurance amounts, or Copayments required, based on your medical option and whether you purchase a generic, value/ preventive generic, preferred brand, or non-preferred brand drug. If you participate in:
  - An HSA Option. You can use your HSA debit card or pay from your pocket if you want to save your HSA dollars.
  - The HRA Option. Simply present your Optum Financial card when you're at the pharmacy and the correct amount will automatically be deducted from your HRA (if funds are available).

#### **Non-Specialty Retail Generic Prescriptions**

Caremark offers a price comparison tool – Caremark<sup>®</sup> Cost Saver™ powered by **GoodRx** – to make sure you pay the lowest cost for nonspecialty retail generic prescriptions. Just show your CVS Caremark member ID when you pick up prescriptions.

# If You Want to Use the Mail Order Pharmacy Benefits for Maintenance Prescriptions

Each prescription is limited to a maximum 90-day supply when filled at a Network mail-order pharmacy. Prescriptions for less than a 30-day supply or more than a 90-day supply are not eligible for coverage when dispensed by a Network mail-order pharmacy.

You can use the mail-order service if you take maintenance medication for ongoing conditions like diabetes or high blood pressure:

- > Complete the mail-order form.
- > Include a check or your debit or credit card information for your payment (the amount you pay is based on whether you purchase a generic, preferred brand, or non-preferred brand drug).
- > Mail your completed order form (along with your prescription and payment). Use the special mail-order envelope contained in your prescription drug package. The address also is listed on the order form.
- > Your prescription will be mailed to your home. (It usually takes about 7 to 10 days to receive your prescription.)

# **Specialty Guideline Management and Step Therapy Program**

The Specialty Guideline Management Program reviews the use of specialty medicines to make sure they are safe, clinically appropriate, and cost-effective. As part of this program, CVS Caremark will work with your doctor to review your medicine and treatment plan and decide whether they meet drug-specific guidelines. Clinical information from your doctor is often necessary to complete the review. Following approval, you can look forward to immediate access to CVS Caremark's specialty pharmacy.

This program is designed to provide the personalized care, education, and support needed for you to get the full benefit of your treatment with specialty medicines. Services include:

- > Access to an on-call pharmacist 24 hours a day, seven days a week,
- > Coordination of care with you and your doctor,
- > Convenient delivery directly to you or your doctor's office,



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- > Medicine- and disease-specific education and counseling, and
- > Online support at <u>www.cvsspecialty.com</u>, including disease-specific information and interactive areas to submit questions to pharmacists and nurses.

Certain brand medications are subject to the Step Therapy Program, which means a more cost-effective generic drug must be tried first before the plan will cover the brand-name medication. The list of brand medications that require step therapy can be found on **www.caremark.com**. This list is periodically updated, based on new generic drug availability.

Questions? Call CVS Caremark at 1.866.339.0593 to get connected to this program. This phone number is also on the back of your insurance ID card.

# About Generic, Preferred Brand, and **Non-Preferred Brand Drugs**

Your prescription drug coverage includes coverage for generic drugs and drugs listed on the formulary (preferred drug guide) for both the retail and mail-order programs.

- > A generic drug is a chemical copy of a brand-name prescription drug. It must contain the same active ingredients and be equivalent in strength and dosage to its brand-name counterpart. It is subject to the same rigid U.S. Food and Drug Administration (FDA) standards for quality, strength, and purity as its brand-name counterpart. Generally, generic drugs cost 30% to 60% less than their brand-name counterparts because manufacturers of generic drugs don't have to pay for research and development or marketing and advertising.
- > A formulary (preferred drug guide) is a list of frequently prescribed preferred brand medications for which the program has negotiated preferred pricing. As a result, prescriptions for preferred brand medications are more cost-effective. Physicians and pharmacists develop and evaluate the formulary list. Visit www.caremark.com to find the formulary. The formulary may change from time to time.

If your doctor wants your prescription to be filled only with a brand-name drug, he or she must indicate that by writing "Dispense as Written" (DAW) on the prescription slip. If your doctor has not written DAW on the prescription

slip, but you choose the brand-name drug when a generic is available, you will pay the cost difference between the generic and brand, plus any applicable Deductible, Coinsurance amount, or Copayment. For some medical options, the amount you must pay is limited by a maximum Copayment.

# **Accessing Network Pharmacies**

You can select a Network pharmacy from the CVS Caremark Network Pharmacy Directory or by logging on to CVS Caremark's website at www.caremark.com. If you cannot locate a Network pharmacy in your area, you should call CVS Caremark member services at 1.866.339.0593.

To be eligible for Network benefits, you must present your CVS Caremark ID card to the Network pharmacy every time you get a prescription filled. The Network pharmacy will calculate your claim online. You will pay any Deductible, Coinsurance percentage, or Copayment directly to the Network pharmacy.

CVS Caremark will pay the Network pharmacy the Plan share for a covered expense. You do not have to complete or submit claim forms. The Network pharmacy will take care of claim submission.

# **Covered Charges – Prescription Drug Program**

The Prescription Drug Program covers drugs and medications that are Medically Necessary and prescribed by a physician, such as insulin and diabetic supplies, cholesterol and legend drugs. For proton pump inhibitors (PPI – prescribed to reduce gastric acid), a Step Therapy Program requires you to try a lower-cost generic drug first and progress to other more costly brand-name drugs only if necessary.

The Prescription Drug Program pays benefits based on the formulary. Note: Out-of-Network prescriptions are not covered except in case of an emergency.

# **Transparency of Coverage and Pricing Information**

As required by federal laws regarding healthcare coverage and pricing transparency, the Plan provides coverage and pricing information on covered items, services and prescription drugs on oncorbenefits.com/ee.



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# Fact Sheet: Overview of the HSA and HRA Prescription Drug Coverage Options

The Copayments and maximums for specific types of medication are subject to change. Refer to the Benefits Guide, which is posted on the **Oncor Intranet** or can be found on **oncorbenefits.com/ee**, for specific information.

	HSA Option 1 and Option 2	HRA Option		
	In-Network	In-Network		
Prescription Drug (Rx) Coverage	Yo	u Pay		
Rx Deductible				
<ul><li>You Only</li><li>Family</li></ul>	Included in medical Deductible	Refer to the Benefits Guide, which is posted on the <u>Oncor Intranet</u> or can be found on <u>oncorbenefits.com/ee</u> , for specific information.		
Coinsurance/Copayment Maximum				
<ul><li>You Only</li><li>Family</li></ul>	Included in medical Out-of-Pocket Maximum	Refer to the Benefits Guide, which is posted on the <u>Oncor Intranet</u> or can be found on <u>oncorbenefits.com/ee</u> , for specific information.		
Retail (up to a 30-day supply)				
> Value/preventive generic	\$5 Copay <sup>(1)</sup>	\$5 Copay <sup>(1)</sup>		
> All other generic	20% after annual Deductible	\$10 Copay <sup>(1)</sup>		
> Preferred brand name <sup>(2)</sup>	20%, up to \$75 max per Rx after annual Deductible	30%, up to \$100 max per Rx after Rx Deductible		
> Non-preferred brand name <sup>(2)</sup>	20%, up to \$120 max per Rx after annual Deductible	40%, up to \$120 max per Rx after Rx Deductible		
Mail Order (up to a 90-day supply)				
> Value/preventive generic	\$10 Copay <sup>(1)</sup>	\$10 Copay <sup>(1)</sup>		
> All other generic	20% after annual Deductible	\$20 Copay <sup>(1)</sup>		
> Preferred brand name <sup>(2)</sup>	20%, up to \$150 max per Rx after annual Deductible	30%, up to \$200 max per Rx after Rx Deductible		
> Non-preferred brand name <sup>(2)</sup>	20%, up to \$240 max per Rx after annual Deductible	40%, up to \$240 max per Rx after Rx Deductible		
Lifetime Maximum Medical and Rx Benefit	Unl	imited		

(1) No Deductible.

(2) If you are taking a brand prescription with a generic equivalent and do not switch to the generic, you will pay the generic Copayment, plus the difference between the price of the generic and brand name drug.



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# What the Prescription Drug Benefits Do Not Cover

Although prescription drug benefits can help you pay many of your prescription drug expenses, certain types of expenses are not covered. Here are some examples of specific types of prescription drug expenses the program does not cover:

- > The amount above the option share of the Allowed Amount for emergency services,
- > A diagnosis of gender dysphoria is required to receive certain prescription drug benefits based on medical necessity,
- > A drug labeled "Caution limited by federal law to investigational use" or an experimental drug, even though a charge is made to the individual,
- > All drugs or medications in a therapeutic drug class if one of the drugs in that therapeutic drug class is not a prescription drug,
- > Any prescription refilled in excess of the number of refills specified by the physician, or any refill dispensed after one year from the physician's original order,
- > Biological sera, blood, blood plasma, blood products or substitutes, or any other blood products,
- > Certain immunizations (which may be covered under the Oncor medical option),
- > Charges for the administration or injection of any drug (may be covered under the Oncor medical option),
- > Dental fluoride products,
- Drugs, services, and supplies provided in connection with treatment of > an occupational injury or occupational illness,
- > Drugs used for the purpose of weight gain or reduction, including but not limited to, stimulants, preparations, foods or diet supplements, dietary regimens and supplements, food or food supplements, appetite suppressants, and other medications,
- > Drugs used for the treatment of obesity,
- > Durable medical equipment, monitors, and other equipment,

- > Embryo transfer procedures,
- > Experimental or investigational drugs or devices; this exclusion will not apply with respect to drugs that:
  - Have been granted treatment investigational new drug (IND) or group/ treatment IND status; or
  - Are being studied at the Phase III level in a national clinical trial sponsored by the National Cancer Institute; and
  - CVS Caremark determines, based on available scientific evidence, that the drugs are effective or show promise of being effective for the illness.
- > Food items, including infant formulas, nutritional supplements, vitamins (including prescription vitamins), medical foods, and other nutritional items,
- > Homeopathics,
- > Immune/gamma globulins,
- > Infertility services, treatments, procedures, or supplies that are designed to enhance fertility or the likelihood of conception have a lifetime limit of \$15,000 medical and \$5,000 prescription drug expenses,
- > Inhaler spacers,
- > Levonorgestrol (Norplant<sup>®</sup>),
- > Medication that is to be taken by or administered to an individual, in whole or in part, while he or she is a patient in a licensed hospital, rest home, sanitarium, extended care facility, convalescent hospital, nursing home, or similar institution that operates on its premises, or allows to be operated on its premises, a facility for dispensing pharmaceuticals,
- > Mifeprex<sup>®</sup>,
- > Minoxidil (Rogaine<sup>®</sup>) for treatment of alopecia, or any drugs whose sole purpose is to promote or stimulate hair growth, or is for cosmetic purposes only,
- > Needles and syringes (these are covered under the Oncor medical option rather than the Prescription Drug Program),
- > Non-legend drugs other than insulin,
- > Ostomy supplies (covered under the Oncor medical option),



What the Prescription Drug Benefits Do Not Cover (continued)

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#### Over-the-counter contraceptive supplies, including but not limited to, condoms, foams, jellies, and ointments, and services associated with the prescribing, monitoring, and administration of contraceptives,

- > Prescription drugs, medications, injectables, or supplies provided through a third-party vendor contract with the contract holder,
- Prescriptions that an eligible person is entitled to receive without charge, including but not limited to, those paid under workers' compensation laws,
- > Replacement of lost or stolen prescriptions,

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- Strength and performance drugs, preparations, devices, and supplies to enhance strength, physical condition, endurance, or physical performance, including performance-enhancing steroids,
- Sexual dysfunction supplies or supplies to treat sexual dysfunction, enhance sexual performance or increase sexual desire, including implants, devices, or preparations to correct or enhance erectile function, enhance sensitivity, or alter the shape or appearance of a sex organ,
- > Therapeutic devices or appliances, support garments, and other non-medicinal substances, regardless of their intended use, and
- > Tretinoin, all dosage forms (e.g., Retin-A) for individuals age 36 and older.

# If You Have Questions

Contact CVS Caremark at 1.866.339.0593 or <u>www.caremark.com</u> to:

- > Find a participating retail pharmacy,
- > Replace your ID card,

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- > Check whether a drug is a preferred brand drug, or
- > Ask any other questions about the program.

The estimated cost of a particular drug can be obtained by accessing the CVS Caremark website at <u>www.caremark.com</u>.

# SPECIAL MEDICAL BENEFIT FEATURES

# **Reconstructive Surgery After Mastectomy**

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#### **Participants in All Medical Options**

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If you or your Dependent receives medical benefits for a mastectomy, coverage will include reconstructive surgery after the mastectomy, as follows:

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- > All stages of reconstruction of the breast on which the mastectomy was performed,
- > Surgery and reconstruction of the other breast to produce a symmetrical appearance, and
- Prostheses and treatment of physical complications at all stages of the mastectomy, including lymphedema.

Authorization must be secured with the Claims Administrator for certain reconstructive procedures. Deductibles, Coinsurance amount, and Copayments are the same as those for other medical and surgical benefits under your medical option.

# **Health and Wellness Programs**

**If you participate in a BCBSTX medical option,** you can access Health Advocacy Solutions (HAS) by calling **1.877.213.6898**. The HAS Customer Service Representatives can assist you with your questions using a holistic approach to health management, and they will help you use the appropriate Oncor programs that are available to you, including:

- Medical and Surgical Decision Support Services, an enhancement to My Medical Ally,
- MDLIVE, which allows you to access care for non-emergency medical issues,
   24 hours a day, seven days a week through a convenient virtual service,
- Tobacco cessation program, which helps you quit using tobacco for good, and the Live Well Program explained in your Annual Enrollment materials,

> Weight management program, which gives you tips and resources to maintain a healthy weight,

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- BCBSTX Nurseline, which provides answers to your health questions 24 hours a day, seven days a week,
- Diabetes management service, which provides access to supplies at no cost to you and your dependents and includes free blood glucose meter, 24/7 coaching (including tips when blood sugar levels are out of range), and unlimited strips delivered on demand,
- > Health resources for high blood pressure, including a connected monitor, expert coaching, and real-time feedback, and
- > Women's and Family Health Program.

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Information about additional programs available through HAS can be accessed online at <u>www.bcbstx.com</u>.

#### About Medical and Surgical Decision Support Services

With these services, you can access expert medical opinion assistance through My Medical Ally.

**My Medical Ally** can help you understand your medical condition and treatment options, recommend the best doctors and hospitals in your area, and assist you in getting a second opinion.

# Home Health Care

Disability

#### **Participants in HSA and HRA Options**

Home health care is care you receive at home, usually following a hospitalization. The medical options cover home health care expenses if all of the following requirements are met:

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> Charges are made by a home health care agency,

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- > Care is provided according to a home health care treatment plan, and
- > Care is provided to a covered patient in their home.

Home health care charges include the following services and supplies:

- Part-time or intermittent care by an RN, or by an LPN if an RN is not available,
- > Part-time or intermittent home health aide services for patient care,
- > Physical, occupational, respiratory, and speech therapy, and
- Medical supplies, drugs, and medicine provided by a physician, and lab services provided by the home health care agency (note that these services and supplies are covered only if they would have been covered by the option during inpatient hospital or convalescent facility confinement).

Home health care benefits do not cover services or supplies that are not part of the home health care treatment plan. They also do not cover services provided by family members, persons who usually live with the patient, social workers, or homemakers. Transportation expenses also are not covered. Note that other medical services and supplies used during home health care (for example, durable medical equipment) may be covered under the provisions in other parts of the medical options.



# **Hospice Care**

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#### Participants in HSA and HRA Options

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Hospice care is intended for patients whose life expectancy is six months or less. It is directed at providing comfort and relief (not treatment or a cure) for a terminal illness.

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Hospice care may be provided in a patient's home or in a special hospice facility. However, it must be provided through a licensed hospice care agency under a formal program prescribed by a physician. Covered services include patient comfort, psychological counseling for patients and their families, and medication administration.

You must precertify hospice care before services begin.

Services and supplies typically billed through a hospice include the following:

- > Inpatient care,
- > Nutritional counseling and special meals,
- > Part-time nursing,
- > Homemaker services, and
- Bereavement counseling for immediate family members during the six-month period following the patient's death. (Immediate family members include husband, wife, and children.)

These options cover the following hospice services provided at home:

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- > Part-time or intermittent nursing care by an RN, APN, or LVN,
- > Part-time or intermittent home health aide services,

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- > Physical, speech, or respiratory therapy by licensed therapists, and
- > Homemaker and counseling services routinely provided by the hospice agency, including bereavement counseling.

These options cover the following hospice services provided by a hospice care facility:

- Room and board, equipment, routine services and supplies, and usual nursing care by RNs, APNs, and LVNs, and
- > Physical, speech, and respiratory therapy by licensed therapists.

The following items, while possibly part of hospice services, are NOT eligible for separate coverage:

- > Food or home-delivered meals, such as Meals on Wheels,
- > Homemaker or housekeeping services,
- > Transportation services,
- Respite Care services, such as hospitalization to provide caregivers with a rest period, and
- > Traditional curative care services for treatment of the terminal illness, condition, disease, or injury.



# Organ Transplants

#### Participants in HSA and HRA Options

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You must precertify an organ or tissue transplant before you start treatment. The medical options pay benefits for human organ transplants listed in the chart below.

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#### What's Covered

> Bone marrow,

> Bone marrow/stem cell,> Heart/lung,

> Kidney/pancreas, and

> Heart,

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- > Kidney,
- > Liver,
- > Pancreas,

#### What's Not Covered

> Lung.

The medical options do not cover the following types of expenses relating to organ transplants:

- > Experimental or investigational treatments,
- > Expenses related to maintaining the life of a donor for purposes of organ or tissue donation,
- > Organs obtained from other species, and
- > Acquisition costs of organs.

Benefits include evaluation and surgical removal of the donated organ from a living or non-living donor. If a living donor is not covered by your option, the option covers remaining charges after any benefits are paid from the donor's group or individual insurance. Covered expenses include the following:

- > Organ or tissue procurement from a cadaver, consisting of removing, preserving, and transporting the donated part,
- > Services and supplies furnished by a facility provider,
- > Treatment and surgery by a professional provider,
- Drug therapy treatment to prevent rejection of the transplanted organ or tissue, and
- > Donor search and acceptability testing of potential live donors.

When bone marrow transplants are covered, the medical options pay benefits for the following services related to the bone marrow transplant, provided the services are performed to treat a covered condition and there is the right match of genetic markers:

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- Services to transplant the bone marrow of another person into the patient or to transplant the patient's own bone marrow and/or peripheral blood stem cells,
- Blood tests for family members who are approved by your medical option to evaluate potential donors (provided the donor's plan does not cover the tests), and

The harvesting of marrow and/or blood stem cells.

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**Note to BCBSTX participants:** When transportation and lodging expenses are paid in connection with a transplant, the option will reimburse these costs for the patient and one companion, as shown in the chart below.

Travel and Lodging Benefits	BCBSTX
Required distance from transplant facility	Recipient must reside more than 50 miles from transplant facility
Number of companions	One
Maximum daily lodging benefit per person	\$50 (lodging only)
Maximum travel benefits per surgery	\$10,000

Covered expenses include the following:

- Transportation for the patient and one companion traveling on the same day(s) to or from the site of the transplant for the evaluation, transplant procedure, or necessary post-discharge followup, and
- Reasonable and necessary expenses for lodging for the patient (while not hospitalized) and one companion, as shown in the chart above.



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# MANAGING MEDICAL COSTS

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The medical options have a number of features that help you and Oncor manage medical costs.

# Mandatory Precertification Review of Hospital Stays and Other Treatment

Before you or a covered Dependent receives certain types of treatment (such as an overnight hospital admission), you may be required to have the treatment reviewed in advance by the Claims Administrator.

#### Terminology

Depending on your medical option, the precertification process may be referred to as preauthorization, preadmission review, or preservice claims.

You or your provider must precertify the following:

- > All inpatient hospital stays,
- All inpatient mental health and chemical dependency hospital stays (you or your provider should precertify these stays through the mental health/ chemical dependency administrator – BCBSTX),
- > All skilled nursing facility stays,
- > Hospice care,
- > Home health care,
- > Home infusion therapy,
- > All organ and tissue transplants, and
- > Weight reduction and bariatric surgery.

#### **Claims Review Process**

To ensure that you receive the care you need on a timely basis, precertification reviews and concurrent reviews have special timing requirements under the claims review procedures, as described in the <u>Plan Administration</u> section of this SPD. Claims subject to precertification are also called "preservice claims."

# How to Precertify

To precertify, you or your provider must call the Claims Administrator for your Network. If you or your provider do not precertify a hospital stay or other stay or treatment when required, your benefits may be reduced or denied, as shown in the chart below.

# **How Precertification Affects Your Benefits**

#### **BCBSTX Medical Options**

BCBSTX provider is required to precertify

If you call and the Claims Administrator determines that treatment is Medically Necessary	Option pays benefits at regular rates.
If you call and the Claims	No benefits are paid without additional
Administrator determines	information from your physician
that treatment is not	that supports a determination by
Medically Necessary	BCBSTX of medical necessity.
If you do not call and the Claims Administrator determines that treatment is Medically Necessary	Option pays benefits at regular rates.
If you do not call and the	No benefits are paid without additional
Claims Administrator determines	information from your physician
that treatment is not	that supports a determination by
Medically Necessary	BCBSTX of medical necessity.

**Note:** If you do not precertify inpatient services that are Out-of-Network, you will be charged a penalty.



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#### **Emergency Hospitalization – All Participants**

In order to receive full benefits paid at the In-Network level with no precertification penalty for emergency admissions, you must contact the Claims Administrator for your option as soon as possible following the emergency admission. Precertification for an emergency admission is not required. Note that you also don't need to precertify a hospital stay following the birth of a newborn, as long as the stay does not exceed 48 hours for a normal vaginal delivery or 96 hours for a cesarean section. Remember, however, that expenses associated with a pregnancy and birth of a child that you birth as a surrogate for another individual are not covered under the Plan.

# **Concurrent Review – All Participants**

If a stay needs to be extended beyond the number of days originally certified, the additional days must be approved before your hospital stay that was originally certified ends. This is called concurrent review. When you use In-Network providers, your doctor is responsible for making sure that a concurrent review occurs.

Preadmission review and concurrent review are intended to help you make informed decisions about health care costs and treatment alternatives. These services also can help you understand how to use your medical benefits to your best advantage and monitor the quality of care being provided.

- > When your doctor recommends hospitalization, you or the doctor should call the toll-free number on your medical ID card for preadmission review. In an emergency, it is your responsibility to contact your doctor or the Claims Administrator as soon as possible following your admission.
- The Claims Administrator compares information about your admission with nationally accepted medical standards, including the treatment and expected length of stay. If there is any question, a physician from the Claims Administrator's office will review your admission and either approve it for benefit payment purposes or discuss it further with your doctor, perhaps suggesting an alternative such as outpatient treatment or a shorter stay. Whatever the outcome, you, your doctor, and the hospital will be notified.
- On the day before you are expected to leave the hospital, the Claims Administrator will call your doctor or hospital to ask about discharge plans. If your doctor wants to lengthen your stay, the nurse reviewer will ask for medical information to support the request. If the nurse reviewer cannot approve an extended stay, a physician from the Claims Administrator's office will talk with your doctor. You, your doctor, and the hospital will be told whether the extra days are eligible for reimbursement from the option.

Glossary

# **Medical Case Management**

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If you have a serious illness or injury that is likely to require complex or longterm health care, the medical options may offer the services of a medical case manager. The case manager's role is to give you information about treatment alternatives and plan benefits, to help you to get quality care, and to effectively manage your benefits dollars.

Medical

The Claims Administrator will have a medical case manager contact you after becoming aware of a situation in which you could benefit from case management. Patients and families facing treatment for the following conditions can often benefit from this service.

#### **Examples of Conditions Where Case Management Is Recommended**

> AIDS,

Overview

- > Alzheimer's disease,
- > Brain tumor,
- > Burns,

>

- > Cancer,
- > Hemophilia,

- > Kidney problems/ dialysis,
- > Complicated heart attacks,
- > Respirator dependency,
- > Major organ transplants,

You also could be referred to a case manager when:

The doctor's diagnosis indicates complications,

you or a Dependent leaves the hospital.

> The length of a hospital stay exceeds certain maximums,

> You have a repeat admission in a given time period, and > More than one kind of treatment or therapy is needed after

- > Multiple sclerosis,
- > Premature births,
- > Severe accidents with injury to head or spinal cord, and
- > Strokes.

**Second Surgical Opinion** 

Disability

#### **Participants in HSA and HRA Options**

A second surgical opinion helps ensure that surgery is best for you. It also helps to control the expense of unnecessary surgery. Second surgical opinions for elective (non-emergency) surgery are paid according to the *Fact Sheet* in this section for your medical option. The second opinion must be from a surgeon who specializes in your injury or illness. This surgeon must not be in practice with the first surgeon.

Following is a list of surgeries for which a second opinion is commonly recommended.

> Hysterectomy,

> Intestine,

> Knee,

#### **Examples of Conditions in Which** a Second Opinion is Recommended

- > Back (disc surgery), > Heart bypass,
  - > Hemorrhoid,
- > Bunion,
- > Cataract,

> Breast,

> Dilation and curettage (except

> Nose, elective abortion),

> Pacemaker insertion,

- > Prostate,
- > Thyroid,
- > Tonsil/adenoid, and
- Varicose vein.

If the second opinion conflicts with the first, you can obtain a third opinion. This third opinion will be covered in the same way as the second opinion.



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# **APPLYING FOR BENEFITS**

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# When You Use In-Network Providers

You don't need to file a claim when you use In-Network providers. In most cases, the providers will file the claim for you. After the Claims Administrator has processed your claim, you will receive an Explanation of Benefits (EOB) statement that shows the amounts paid and any amounts you owe.

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#### If You Use Out-of-Network Providers

You will need to file a paper claim when you use Out-of-Network providers.

# How to File a Claim: In- and Out-of-Network

**Save your bills.** Save all health care bills for you and your covered family members. Each bill should include the following:

- > The full name of the person being treated,
- > The diagnosis of the illness or injury,
- > The date and type of service received,
- > Any itemized charges, and
- > The name, address, and tax ID number of the provider performing the service.

**Keep a record of expenses**. Keep separate records of your expenses and those of each of your Dependents, because benefits, Deductibles, and maximum payments apply separately to each of you.

For HSA participants, it's important that you keep a record of expenses and save your bills or EOBs for tax purposes.

**Obtain claim forms.** To get claim forms, call the Claims Administrator or print out the form from the Claims Administrator's website. Claim forms need to be filed separately with the appropriate Claims Administrator.

**Determine the type of claim.** There are four types of health care claims, and the claims process varies with each type. The four types of claims are:

> **Concurrent care claim.** A concurrent care claim is a claim for an extension of the duration or number of treatments provided through a previously approved

benefit claim for a course of treatment involving urgent care. Where possible, this type of claim should be filed at least 24 hours before the expiration of any course of treatment for which an extension is being sought.

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- > **Preservice care claim.** A preservice care claim is a claim for a benefit for which the medical option requires approval before you receive the medical services or treatment (for example, preadmission review or precertification).
- > **Post-service care claim.** A post-service care claim is a claim for a benefit that is made after you receive health care services.
- > Urgent care claim. An urgent care claim is any claim for health care or treatment with respect to which lack of immediate processing of the claim could seriously jeopardize the life or health of you or your covered Dependent. The determination of the claim as an urgent care claim is made at the discretion of the Claims Administrator or may be characterized as such by the treating physician. This type of claim generally includes Emergency Care claims.

If you have an urgent care claim, you can initiate the claim yourself if you are able to do so, or your physician can file for you. An urgent care claim can be made orally, but you will be responsible for completing a written claim form in support of your claim, as required by the Claims Administrator.

**Make copies of your claim forms and bills.** The Claims Administrator cannot return original claims to you.

**Submit the claim.** Submit the claim to the Claims Administrator. Make sure you are submitting bills for which benefits are payable. Before submitting the claim, make sure that the claim form is complete and has an original signature, and that all bills are attached. Benefits for services received by an In-Network provider are generally paid directly to the provider. However, in other circumstances, benefit payments are paid to you, and you are responsible for paying the provider.

#### Important!

Be sure to file your claims as soon as possible after you incur health care expenses. The medical options won't pay benefits if you don't submit your claims within 12 months.



# **Prescription Drug Claims**

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You pay for your prescriptions when you pick them up from a retail pharmacy or send in your order to the mail-order program, so you don't need to file claims for prescription drug benefits unless you need to use an Out-of-Network pharmacy. In that case, you can get a claim form from CVS Caremark, the prescription drug administrator. Complete the form and return it to CVS Caremark. Benefits will be paid directly to you.

#### Reimbursement from HSA, HRA, and Health Care Flexible Spending Account (HCFSA) Options

Certain expenses that are not covered by medical options or that are not fully reimbursed may be Eligible Charges under other benefit features. These charges might include Deductibles, Copayments, charges that are over and above option limits, and charges not covered by the options.

- > If you participate in an HSA Option, charges can be reimbursed under your HSA. In this case, you may also have an HRA which you can use to help pay eligible dental and vision expenses, but not medical expenses.
- > If you participate in an HRA Option, charges can be reimbursed under your HRA or your HCFSA Option.
- > If you participate in any other option, charges that are not covered by the medical option may be eligible for reimbursement under your HCFSA.

# **HSA Claims**

Disability

You do not need to submit claims for the HSA. You are responsible for determining if withdrawals are for gualified medical expenses. If the IRS questions any withdrawals, it is your sole responsibility to prove those expenditures were for qualified medical expenses.

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You can choose to purchase eligible products or services using out-of-pocket dollars. A reimbursement can be requested from Fidelity by submitting an online transfer from your HSA, or you can call Fidelity at 1.800.544.3716 to get a check mailed to you or to transfer money to another account.

For IRS purposes, be sure to save your receipts as documentation of expenses.

# **HRA Claims**

When you incur an eligible expense at a qualified provider, you can either use your payment card or file a claim for reimbursement later.

- > You can pay with your HRA debit card that you received from Optum Financial to save your receipts. When you swipe the card, a claim is created for you so you do not need to complete a claim form. If a receipt is needed, you will be notified by email or letter within two weeks of your payment card swipe. To see if a receipt is required, log on to your online account.
- > You can file a claim through:
  - Optum Financial mobile app. The fastest way to submit a claim, download the mobile app to your Android, iOS, Windows, or Windows device. Use your existing Optum Financial website user name and password. Click "Add new claim" from the main screen and follow the steps.
  - Online claim submission. Visit www.optum.com and follow the instructions.
  - Paper claim submission. If you didn't use your payment card and are unable to access the Internet, complete the Manual Claim Form and fax it with itemized receipts or other documentation to **1.433.681.4602**. Keep the original claim form and documents for your records; you do not need to submit a hard copy through the mail.

If you prefer, you can mail your claim form and documents to: Claims Department, P.O. Box 622317, Orlando, Florida 32862-2317.



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# If a Claim Is Denied

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There is a procedure to follow to obtain a full and fair review if a claim is denied and you believe it should be paid. See Claim Review and Appeal Process in the Plan Administration section of this SPD.

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# **Coordination of Benefits**

Your medical option benefits are coordinated with benefits from other group health care plans that cover you or your Dependents. When benefits are coordinated, the benefits from all plans cannot be greater than your allowable health care expenses. For information about how coordination works, see Coordination of Benefits in the Plan Administration section of this SPD.

# **Subrogation Rights**

Subrogation rights apply when another party may be responsible for your injury or illness or your enrolled Spouse's or Child's injury or illness (for example, in the case of an automobile accident) and the Oncor Plan pays benefits relating to that illness or injury. By participating in the Plan, you agree that if you or your enrolled Spouse or Child are injured by a third party, the Plan will be subrogated to any rights that you or your Spouse or Child may have against the third party, and/or the third party's insurance carrier, and will be entitled to full reimbursement for any benefits paid by the Plan that are related to the injury. The Plan has the right to recover benefit amounts from funds that you or your Spouse or Child receive from the responsible third party, whether through a judgment, settlement, or otherwise (including, but not limited to, an uninsured motorist award or settlement from your own or another's insurance, Med-Pay, or PIP coverages, and any other first- or thirdparty coverages not specifically referenced herein) whether or not you have been fully compensated for your losses, and without offset for any costs of recovery. This means that the Plan may sue the third party and/or its insurance carrier and recover any and all amounts paid by the Plan from the third party or its insurance carrier, up to the total amount that the Plan paid, or may pay, for expenses related to the injury. The Plan's right of recovery is without any reduction for attorney fees or court costs, and without regard to whether (i) you and/or your enrolled Spouse or Child would be fully compensated or made whole by the amount recovered, (ii) the third party admits causing the

injury, (iii) the amount recovered is awarded specifically for medical expenses, or (iv) if a "make whole" doctrine applies under state law. The Plan will have a lien on any and all amounts you recover up to the full amount paid by the Plan, and that amount will be held in trust for the Plan's sole benefit until delivered to the Plan.

If the Plan advances payment for any benefits, the Plan may require that you (or the injured person) execute a subrogation agreement that requires you to acknowledge, among other things, (i) the conditional nature of the Plan's payment, (ii) the Plan's right to subrogation and full reimbursement, and (iii) your obligation to cooperate in protecting the Plan's rights, (iv) your waiver of any defense that you have been reimbursed in full, and that your attorneys' fees and costs must be paid from any recovery, and (v) that your legal counsel will hold any amount recovered in trust for the Plan. The subrogation agreement may contain additional terms and conditions determined by the Plan Administrator to be necessary or appropriate. Additionally, you and/or your enrolled Spouse or Child must, as a condition to receiving Plan benefits, assist with the Plan's recovery. In this connection, you must provide the Plan Administrator with information about the facts surrounding your injury, your future medical needs, and any claim you may have against a third party, sign and deliver any necessary documents, provide advance notice of any litigation or settlement negotiations with third parties, and notify relevant parties of the Plan's subrogation and reimbursement rights, among other things. The Plan has the right to withhold benefits that you or your enrolled Spouse or Child may be entitled to receive under the Plan unless (and until) you fully comply with all the obligations explained, including executing a subrogation and reimbursement agreement. The Plan also has the right to reduce future payments payable to or on behalf of you and/or your enrolled Spouse or Child by the amount that the Plan is entitled to reimbursement until the time that the entire amount has been recouped in full, including any costs of collection.



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You and/or your enrolled Spouse or Child must contact the Plan Administrator and obtain the Plan Administrator's consent before settling any claim against a third party and may not pay any attorneys' fees or other amounts before the Plan is fully reimbursed. You and/or your enrolled Spouse or Child and your attorney will hold any amounts recovered from a third party in constructive trust to satisfy the Plan's lien. If the Plan must take legal or other action due to your failure to reimburse the Plan or otherwise cooperate, you will be responsible for the cost of collection. Note that the subrogation provisions of the Plan may be administered on behalf of the Plan Administrator by a third party. Review the <u>Plan Administration</u> section of this SPD, as well as Annual Enrollment materials, to see who is responsible for administering the subrogation provision. You should coordinate with the subrogation administrator as described in this section. Failure to do so could affect your benefits under the Plan.

The Plan's subrogation and reimbursement rights do not limit your right or your Spouse's or Child's right to take legal action against the person who caused your (or your enrolled Spouse's or Child's) injury. You can pursue legal action to recover medical expenses and other damages. Again, however, you must obtain the Plan Administrator's consent before you settle any claim or release any third party from liability. The Plan will not be responsible for attorney fees or court costs that you and/or your Spouse or Child incur and will not reduce the amount of the required reimbursement by the amount of your attorney fees or court costs.

# **Recovery of Overpayments**

If the Plan or Blue Cross and Blue Shield of Texas (in its capacity of Claims Administrator) pays benefits for eligible expenses incurred by you or your Dependents and it is found that the payment was more than it should have been, or it was made in error ("overpayment"), the Plan or Blue Cross and Blue Shield of Texas has the right to obtain a refund of the overpayment amount from: (i) the person to, or for whom, such benefits were paid, or (ii) the Network providers or Out-of-Network providers that received the overpayment.

If no refund is received, the Plan and/or Blue Cross and Blue Shield of Texas (in its capacity of Claims Administrator) has the right to deduct the unrecovered overpayment amount from any future benefit payment, or other payment, otherwise payable under this Plan to any person to, or for whom, the overpayment was paid, including any Network providers or Out-of-Network providers that received the overpayment. Additionally, with respect to Network providers only, Blue Cross and Blue Shield of Texas (in its capacity as Claims Administrator) may recoup overpayments made to a Network provider on behalf of this plan, or any other plan for which it acts as the Claims Administrator, by offsetting future payments to such overpaid Network provider under this plan or any other plan for which it acts as the Claims Administrator. The offsetting of benefit payments to Network providers to recoup previous overpayments to such Network provider will not result in a reduction of benefits to which you are entitled under the Plan, and will not result in your being balanced billed by the Network provider for the offset amount.

# **Coordination with Medicare**

If you are actively employed, you and your Spouse (if age 65 or older) have primary coverage under the Oncor medical option. Medicare coverage may be secondary for you or your Spouse.

When you retire and you or your Dependents are under age 65 and not eligible for Medicare, the Oncor medical option is the primary plan. However, after retirement from Oncor, when you or your Dependents become eligible for Medicare, whether or not covered by another group health plan, the Oncor medical option may provide supplemental benefits for expenses that are not covered or fully paid by Medicare. These supplemental benefits are calculated as if you receive a Medicare benefit, even if you actually don't (for instance, because of your failure to enroll for Medicare). You are responsible for reporting when a Dependent becomes eligible for Medicare, through age or disability criteria, and for selecting the appropriate Medicare Coordination Plan.

Coordination of benefits rules, which prohibit you from receiving a "double payment" of benefits for the same illness or injury, apply while you are covered by both an Oncor medical option and Medicare.



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# **DENTAL BENEFITS**

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Getting regular dental care is an important part of taking care of our health. The dental options encourage regular checkups and treatment by paying a high percentage of preventive and diagnostic expenses.

If you are eligible for the Plan, you may elect dental coverage. This section of your SPD describes how the dental options work. Note that you will not receive an ID card for dental benefits.

# **Dental Coverage Decisions**

When you enroll for coverage each year, you choose a coverage category and a dental option that best fit your situation.

#### Your Dental Options

If you are eligible for the Plan, you can enroll in one of two dental options:

- > Dental Option A (enhanced coverage) or
- > Dental Option B (comprehensive coverage).

Dental Option A provides a higher level of benefits than Dental Option B. Both options are administered by Aetna.

# **About the Networks**

The Oncor dental options operate through a Network. A Network is a group of dentists and dental care providers who contract with Aetna, the Claims Administrator, to offer discounted rates to their participants.

When you need dental care, you have the freedom to choose any dentist you want. However, In-Network dentists have agreed to provide services to Oncor employees at negotiated rates. This can result in significant cost savings for you.

# HOW THE DENTAL OPTIONS WORK

See the **Dental Options Fact Sheet** in this section for Coinsurance percentages. The dental option you choose determines the Deductible you pay, the option's Coinsurance, the annual dental maximum, and the orthodontia maximum. The Deductibles and annual and lifetime maximums are found in the Benefits Guide, which is posted on the Oncor Intranet or can be found on oncorbenefits.com/ee.

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For most dental expenses, the options work like this:

- 1. Each year, you must satisfy a Deductible before the option starts to pay benefits for most dental services. However, a Deductible is not required for preventive/diagnostic care or orthodontia services.
- 2. Once you meet the Deductible, the percentage the option pays is based on the option you choose and the type of dental expense incurred. Your Coinsurance is the remaining charge.
- 3. Each year, you and each covered Dependent can receive dental benefits up to an annual maximum. If you or a Dependent reaches the annual maximum during the year, no further benefits are paid for that person for the rest of that calendar year. However, this annual maximum does not apply to preventive/diagnostic care or orthodontia services.
- 4. The orthodontia benefits have a lifetime maximum for each covered person.
- You and each covered Dependent who receive at least one cleaning 5. per calendar year will receive an increase of \$250 to their calendar year maximum for the following year. The total incentive reward is capped at \$500 by year three.



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# Types of Expenses

Dental expenses are generally divided into the following four categories. The options pay different benefits for each category of expenses.

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> Diagnostic and preventive services,

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> Basic services,

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- > Major services, and
- > Orthodontia services.

Examples of services in each of these categories can be found in the **Dental Options Fact Sheet** in this section of the SPD.

# Deductible

The Deductible is the amount of covered basic and major dental expenses you pay each year before the option starts to pay benefits. You don't need to meet the Deductible before preventive and diagnostic expenses or orthodontia expenses are paid.

Once an individual has met the Deductible, that person does not have to meet any additional Deductibles for the calendar year.

The option also has a maximum family Deductible. The maximum family Deductible is three times the individual Deductible. All covered family members can contribute to the family Deductible limit. Once three people in your family meet the individual Deductible, no further Deductibles will be required from your family for the rest of the year.

All eligible dental charges count toward the Deductible, with these exceptions:

- > Preventive care expenses,
- > Orthodontia expenses, and
- Any charges that are not covered by the option or that exceed Reasonable and Customary Charges or other option limits.

# Coinsurance

Coinsurance is the portion of charges that you and the Company each pay for covered services. The Coinsurance portion that the Company pays is the percentage of covered charges shown on the **Dental Options Fact Sheet**. Your Coinsurance is the remaining portion of covered charges.

# In-Network Benefits Based on Discounted Rates

The Coinsurance is based on the discounted rates that have been negotiated with In-Network providers.

When you receive care from In-Network providers, the provider bills the option at the provider's regular rate. Then, Aetna reduces the bill to the discounted rate. (The provider has agreed to accept the discounted rate as payment.) The Company then pays its Coinsurance (for example, 80%) based on the discounted rate for that type of dental expense, and you pay the remaining Coinsurance (for example, 20%) based on the discounted rate.

# **Out-of-Network Benefits Based on Recognized Charges**

When you receive care from Out-of-Network providers, the provider bills the option at the provider's regular rate. Aetna calculates the Recognized Charge based on the Reasonable and Customary Charges. The Company pays its portion of the Coinsurance amount based on the Reasonable and Customary charge determined by Aetna. You are responsible for paying the entire remaining amount of the provider's regular rate even if it exceeds the Reasonable and Customary amount.



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Here's an example: Say you and your family have dental care charges of \$1,000 during the year. The In-Network rate for those expenses is \$700. Assuming you've satisfied any Deductible requirements and that the option pays 80% of charges for those expenses, payments would be:

	In-Network	Out-of-Network
Full charge	\$1,000	\$1,000
In-Network rate	\$700	N/A
Recognized Charge	\$700	\$700
Option pays percentage of Network discounted rate	80% of \$700 = \$560	80% of \$700 = \$560
You pay remainder	\$700 - \$560 = <b>\$140</b>	\$1,000 - \$560 = <b>\$440</b>

In this example, you pay \$140 if you receive services from In-Network providers, or you pay \$440 if you receive services from Out-of-Network providers. Note that this is a very simple example to show how the concept works. The actual negotiated Network discounted rates may vary depending on the Network, the physician's billing practices, and the geographic area. The percentage the Company pays also may vary, depending on the type of expense and on the Network you choose.

#### **Benefit Maximums**

The annual maximum for basic and major services applies to each covered person during each calendar year. Benefit payments for preventive and diagnostic services do not count against this annual maximum.

A separate lifetime maximum applies to orthodontia services for each covered person.

#### **Important Reminder**

Your dental services and supplies must meet the following rules to be covered by the Plan:

- > The services and supplies must be Medically Necessary,
- > The services and supplies must be covered by the Plan, and
- > You must be covered by the Plan when you incur the expense.



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Deductibl	e for Basic and	Major Servi	ces						You I	Pay	
<ul><li>You On</li><li>Family</li></ul>	ıly							which is	posted on the	ound in the Benefits e <u>Oncor Intranet</u> or orbenefits.com/ee	
Individual	Annual Maximu	ım Benefit f	or Basic an	d Major S	ervices				Option	Pays	
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Diagnosti	c and Preventive	e Care									
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<ul><li>&gt; Periapid</li><li>&gt; Periodd</li><li>&gt; Fluorid</li><li>&gt; Space r</li></ul>	ontal cleaning (ac e treatments (twi maintainers ency treatment to	ctive perio th ce each yea	nerapy is a p r)	·		imum)			100% (no D harges do not annual m unless specifi	count toward aximum	
	nces to correct ha tations (charges o		-		d orthodontia	lifetime maxi	mum)				



Overview	Plan Participation	Medical	<u>Dental</u>	Vision	Flexible Spending Accounts	Life and AD&D Insurance	Disabilit	y Work Life Resources	Qualified Life Events	Plan Administration	Glossary
								Dental Opt (Enhanced Co	verage)	Dental Optic (Comprehensive C	
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<ul> <li>&gt; Endodo</li> <li>&gt; Periodo</li> <li>&gt; Rebasin</li> <li>&gt; Tooth e</li> <li>&gt; Treatme</li> <li>&gt; Oral sur</li> <li>&gt; Anesthe</li> </ul>	ices (amalgam and r ontic treatment, ontal treatment, og and relining of xtractions ent of bruxism (g rgery (except th etics in connection tal injury to sou	including roo including sur of dentures grinding of th ose procedur on with cove	ot canal the rgery and so he teeth) res covered red surgery	by a med	ical option) Jental treatme	nts	ару)	80% after Ded up to annual m		60% after Dedu up to annual ma	-
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# MORE ABOUT ORTHODONTIA SERVICES

Medical

Orthodontia coverage provides benefits for teeth straightening. Benefits are 50% of Reasonable and Customary Charges with no Deductible requirement.

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Orthodontia expenses do not count toward the per-person annual benefit maximum for other dental services, but are limited to the lifetime orthodontia maximum for the dental option you choose.

Before treatment begins, you can file an orthodontia Treatment Plan with Aetna. The orthodontia Treatment Plan is a report that describes what treatment is needed, the length of treatment, and the cost. You are not required to submit any further claims for benefits for your orthodontia treatment. After you submit your orthodontia Treatment Plan, Aetna calculates your benefits for the entire treatment and pays benefits directly to your orthodontist under an assignment of benefits.

If your orthodontist does not submit an orthodontia Treatment Plan, you must submit the following information to Aetna in order for them to process an orthodontic claim:

- > Date of service (banding date),
- > Assignment of benefits,
- > American Dental Association Code,
- > Total case fee,

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- > Number of months of treatment, and
- If applicable, an Explanation of Benefits (EOB) from the primary insurance (if the patient has other dental coverage).

# How the Orthodontia Payment Plan Works

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Regular, fully banded orthodontia is paid over the entire length of time services are received. When the appliances are first installed, the dental option pays an initial benefit of 20% of the total cost at the 50% benefit rate. As treatment continues, the option pays 50% of the remaining expenses up to the lifetime maximum. You are responsible for the remaining 50% of the expenses not covered by the option. Payments are made monthly. Here is an example of how orthodontia benefit payments work.

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Orthodontia Benefit Payment Plan Example									
Total fee	\$2,500								
Initial benefit (20% of total fee)	\$2,500 x 20% = \$500								
Initial payment (50% of initial benefit)	\$500 x 50% = <b>\$250</b>								
Remaining balance	\$2,000								
Payable over 2 years (24 monthly installments)	\$2,000 ÷ 24 = \$83.33								
Monthly installment x 50%	\$83.33 x 50% =								
Monthly payment amount	\$41.67*								

\*Subject to the lifetime maximum benefit for orthodontia services

Benefits for fixed or removable appliance therapy (interceptive orthodontia) are not paid under the payment plan procedure, but are paid as services are rendered.





# SPECIAL DENTAL BENEFIT FEATURES

#### **Predetermination of Dental Benefits**

If you expect charges for planned dental work to be \$350 or more, a predetermination of benefits (pretreatment estimate) is recommended to be filed with Aetna before treatment begins, unless Emergency Care is necessary. Your dentist should submit a completed claim form that itemizes the services to be performed and their costs.

Predetermination works like this: Your dentist decides what treatment is needed and describes it on the claim form along with an estimate of treatment charges. Your dentist also should attach X-rays and other supporting records with the form.

Aetna will review the claim to make sure the charges are Reasonable and Customary and the proposed services are within the option's guidelines. You and your dentist will be notified of what portion of the charges will be paid under your option.

# **Benefits Based on Professionally Acceptable Treatments**

Be aware that many dental problems can be treated in more than one way. The dental options cover the least expensive procedure that is effective in providing a professionally satisfactory result, as determined by Aetna.

For example, if you have a cavity in a tooth and you have the tooth crowned for the sake of appearance instead of simply having the cavity filled, your benefit will be based on the cost of the filling. If, however, because of the condition of the tooth, a crown is necessary to provide a professionally satisfactory result, your benefit will be based on the cost of the crown.

# **Accidents to Teeth**

If you injure your teeth as a result of an accident, all necessary dental treatments will be covered as follows:

- Claims for injury to natural teeth need to be submitted to your medical option first. If the claims are not covered by medical, dental will consider the service based on whichever category the service falls under.
- > All covered dental services would count toward the annual maximum.

# **Dental Medical Integration (DMI)**

The following additional dental expenses will be considered covered expenses for you and your covered Dependents if you have medical coverage and have at least one of the following conditions:

- > Pregnancy,
- > Coronary artery disease/Cardiovascular disease,
- > Cerebrovascular disease, and/or
- > Diabetes.

#### **Additional Covered Dental Expenses**

- > Scaling and root planing (four or more teeth); per quadrant,
- > Full mouth debridement,
- > Periodontal maintenance (one additional treatment per year), and
- > Localized delivery of antimicrobial agents (not covered for pregnancy).

#### **Payment of Benefits**

- The option Coinsurance applied to the other covered dental expenses described above will be 100%. These additional benefits will not be subject to any frequency limits except as shown above or any calendar year maximum.
- > Aetna will reimburse the provider directly, or you may pay the provider directly and then submit a claim for reimbursement of covered expenses.





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# WHAT THE DENTAL BENEFITS DO NOT COVER

Although the dental options cover you and your covered Dependents against many dental care expenses, certain services are not covered. You and your dentist should consult the following list when you are planning a course of treatment.

The dental options do not cover:

- > Any work not done by a dentist, except X-rays ordered by a dentist and services by a dental hygienist performed under the dentist's supervision,
- Appliances, if an impression was made before the patient was covered by a dental option,
- Appliances or restorations for the purpose of crowns or splinting, to change vertical dimension, or to restore occlusion,
- > Charges incurred before coverage begins or after coverage ends,
- > Charges over the Reasonable and Customary Charge amount,
- > Charges that you are not legally obligated to pay,
- Cost of a more expensive or elaborate course of treatment in excess of a less expensive procedure that would have produced a professionally satisfactory result,
- Crown, gold restoration, or bridge if the tooth was prepared before the patient was covered by a dental option,
- > Crowns, inlays, onlays, and veneers unless:
  - It is treatment for decay or traumatic injury and teeth cannot be restored with a filling material, or
  - The tooth is an abutment to a covered partial denture or fixed bridge,
- > Dentures, bridgework, or implants if the work involves existing dentures, bridgework, or implants that were installed in the last five years,
- > Drugs or medicines,

- General anesthesia and intravenous sedation, unless specifically covered and only when done in connection with another necessary covered service or supply,
- Orthodontic treatment except as covered in the <u>More About Orthodontia</u> <u>Services</u> in this section of the SPD,
- > Orthognathic surgery,
- Pontics, crowns, cast, or processed restorations made with high noble metals (gold or titanium),
- > Prescribed drugs, premedication, or analgesia,
- Replacement of a device or appliance that is lost, missing, or stolen, or for the replacement of appliances that have been damaged due to abuse, misuse, or neglect, or for an extra set of dentures,
- Root canal therapy if the pulp chamber was opened before the patient was covered by a dental option,
- Services and supplies done where there is no evidence of pathology, dysfunction, or disease other than covered preventive services,
- Services and supplies provided for your personal comfort or convenience or for the convenience of any other person, including a provider,
- Services and supplies provided in connection with treatment or care that is not covered under the option,
- Services for cosmetic purposes, unless it is cosmetic dentistry made necessary by an accident that happened while the patient was covered by a dental option; facings on molar pontics are always considered cosmetic,
- > Services not Medically Necessary or usually provided for dental care,
- > Services or supplies for any illness or accidental injury in connection with any employment for wage or profit,
- Services or supplies furnished or payable by any government or governmental agency, or any governmental program or law under which you could be covered, unless payment is legally required,



- Services or supplies received as a result of war or an act of war, declared or undeclared, including resistance to armed aggression,
- Space maintainers except when needed to preserve space resulting from the premature loss of deciduous teeth,
- > Surgical removal of impacted wisdom teeth only for orthodontic reasons, and
- Treatment by someone other than a dentist; however, the option will cover some services, such as scaling and cleaning of teeth provided by a licensed dental hygienist under the supervision and guidance of a dentist.

# Additional Rules and Limits That Apply to the Dental Options

Several additional rules apply to the dental options. Following these rules will help you use the options to your advantage by avoiding expenses that are not covered by the options.

#### **Orthodontic Treatment Rule**

The options do not cover the following orthodontic services and supplies:

- > Replacement of broken appliances,
- > Re-treatment of orthodontic cases,
- > Changes in treatment necessitated by an accident,
- > Maxillofacial surgery,
- > Myofunctional therapy,
- > Treatment of cleft palate,
- > Treatment of micrognathia,
- > Treatment of macroglossia,
- > Lingually placed direct bonded appliances and arch wires (i.e., "invisible braces"), and
- > Removable acrylic aligners (i.e., "invisible aligners").

#### **Replacement Rule**

Crowns, inlays, onlays, and veneers, complete dentures, removable partial dentures, fixed partial dentures (bridges), and other prosthetic services are subject to the options' replacement rule. That means certain replacements of, or additions to, existing crowns, inlays, onlays, veneers, dentures, or bridges are covered only when you give proof to Aetna that:

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- > While you were covered by the options, you had a tooth (or teeth) extracted after the existing denture or bridge was installed. As a result, you need to replace or add teeth to your denture or bridge.
- The present crown, inlay and onlay, veneer, complete denture, removable partial denture, fixed partial denture (bridge), or other prosthetic service was installed at least five years before its replacement and cannot be made serviceable.
- Your present denture is an immediate temporary one that replaces that tooth (or teeth). A permanent denture is needed and the temporary denture cannot be used as a permanent denture. Replacement must occur within 12 months from the date that the temporary denture was installed.

#### **Alternate Treatment Rule**

Sometimes there are several ways to treat a dental problem, all of which provide acceptable results. When alternate services or supplies can be used, the options' coverage will be limited to the cost of the least expensive service or supply that is:

- > Customarily used nationwide for treatment, and
- Deemed by the dental profession to be appropriate for treatment of the condition in question. The service or supply must meet broadly accepted standards of dental practice, taking into account your current oral condition.

You should review the differences in the cost of alternate treatment with your dental provider. Of course, you and your dental provider can still choose the more costly treatment method. However, you are responsible for any charges in excess of what the plan will cover.



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#### **Coverage for Dental Work Begun Before You Are Covered** by the Options

The options do not cover dental work that began before you were covered by the options. This means that the following dental work is not covered:

- > An appliance, or modification of an appliance, if an impression for it was made before you were covered by the options,
- > A crown, bridge, or cast or processed restoration, if a tooth was prepared for it before you were covered by the options, and
- > Root canal therapy, if the pulp chamber for it was opened before you were covered by the options.

# **APPLYING FOR DENTAL BENEFITS**

#### When You Use In-Network Providers

You typically don't need to file a claim when you use In-Network dental providers. In most cases, the providers will file the claim for you.

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## If You Use Out-of-Network Providers

If you use Out-of-Network providers, you will usually need to file a claim to receive benefits. To file a claim, follow these instructions:

- > Save your bills/receipts. Save all dental bills for you and your covered family members. Each bill/receipt should include:
  - The full name of the person being treated,
  - The diagnosis, \_

- The date and type of service received,
- Any itemized charges, and
- The name, address, and tax ID number of the provider performing the service.
- > Keep a record of expenses. Keep separate records of dental expenses for yourself and your Dependents because benefits, Deductibles, and maximum payments apply separately to each of you.
- > Obtain claim forms. To get claim forms, call Aetna or print out the form from their website.
- > Determine the type of claim. There are two types of claims under the dental options:
  - Post-service care claim. A post-service care claim is a claim for a benefit that is made after you receive care services.
  - Urgent care claim. An urgent care claim is any claim for care or treatment with respect to which lack of immediate processing of the claim could seriously jeopardize the life or health of you or your covered Dependent. The determination of the claim as an urgent care claim is made at Aetna's discretion or may be characterized as such by the treating dentist or physician. This type of claim generally includes Emergency Care claims.



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If you have an urgent care claim, you can initiate the claim yourself, or your dentist or physician can file for you. An urgent care claim can be made orally, but you will be responsible for completing a written claim form in support of your claim as required by Aetna.

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- > Make copies of your claim forms and bills. Aetna cannot return original claims to you.
- Submit the claim. Submit the claim to Aetna. Make sure you are submitting bills for which benefits are payable. If a Deductible has to be met, you are encouraged to accumulate enough expenses to satisfy the Deductible before submitting the claim. Before submitting the claim, make sure that the claim form is complete and has an original signature, and that all bills are attached. Benefits for services received by an In-Network provider are generally paid directly to the provider. However, in other circumstances, benefit payments are paid to you and you are responsible for paying the provider. To have benefits paid directly to the provider form.

Be sure to file your claims within 90 days after you incur the expenses. If, through no fault of your own, you are not able to meet the 90-day deadline for filing a claim, your claim will still be accepted if you file as soon as possible. Unless you are legally incapacitated, late claims for health benefits will not be covered if they are filed more than 12 months after the date of service.

# Don't Forget the HSA, HRA, and HCFSA Advantages

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If you have dental expenses remaining after the options pay benefits, you can use your HSA, HRA, or Health Care FSA (HCFSA) debit card and pay expenses from your HSA, HRA, or HCFSA. This includes Deductibles, Coinsurance, expenses that exceed option limits, and expenses that are not covered by the option. However, keep in mind that teeth whitening is not covered under the HCFSA option because it's considered a cosmetic procedure.

# If a Claim Is Denied

Disability

There is a procedure to follow to obtain a full and fair review if a claim is denied and you believe it should be paid. See <u>Claim Review and Appeal</u> <u>Process</u> in the <u>Plan Administration</u> section.

## **Subrogation Rights**

The **<u>Subrogation Rights</u>** information in the <u>**Medical**</u> section of this SPD also applies to dental benefits.



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# **Recovery of Overpayments**

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If a benefit payment is made by the Plan, to you or on your behalf (for example, if a benefit payment is made directly to one of your health care providers) and the amount paid exceeds the benefit amount that you are entitled to receive (an "overpayment"), the Plan has the right to require the return of the overpayment. Additionally, the Plan has the right to reduce, by the amount of the overpayment, any future benefit payment made to you or on your behalf. Another way that overpayments are recovered is by reducing future payments to the provider by the amount of the overpayment. These future payments may involve this Plan or, if the overpayment was made to an In-Network provider, other dental plans for which Aetna acts as the Claims Administrator.

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Under this process, Aetna reduces future payments to providers by the amount of the overpayments they received, and then credits the recovered amount back to the Plan or, if the overpayment is recovered from an In-Network provider, to the plan that overpaid the provider. Payments to In-Network providers under this Plan are subject to this same process when Aetna recovers overpayments for other plans administered by Aetna. This right does not affect any other right of recovery the Plan may have with respect to overpayments.

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# **VISION BENEFITS**

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The Vision Option covers expenses for routine eye exams, eyeglass lenses or contact lenses, and frames. It also provides discounts on laser eye surgery and online shopping options. Benefits are provided through an insurance contract issued by UnitedHealthcare Vision<sup>SM</sup>, the insurance carrier.

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If you are eligible for the Plan, you may elect vision coverage. This section of your SPD describes how the Vision Option works.

#### How the Vision Option Works

If you elect vision coverage, the option covers a portion of the costs of eye exams and contacts (including up to six boxes or 12 pairs of certain disposable contacts) or eyeglass lenses and frames instead of contacts. There are also discounts on special features such as progressives and transition lenses.

When you need eye care services, you choose whether or not to use an In-Network provider that has contracted with the insurance carrier. Similar to the medical options, you receive a higher benefit when you use the services of an In-Network provider. You can get a list of participating providers at UnitedHealthcare's website at <u>www.myuhcvision.com</u> or by calling UnitedHealthcare Vision at **1.800.638.3120**.

If you use an Out-of-Network provider, you pay the full cost at the time you receive care, and you must submit your receipts to the insurance carrier to receive the appropriate reimbursement.

Coverage includes benefits for an eye exam, lenses, and frames once per calendar year.

#### Eye Exams

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#### **In-Network Providers**

If you use In-Network providers, you pay a \$10 Copayment for an eye exam and the option pays the remaining costs.

#### **Out-of-Network Providers**

If you use Out-of-Network providers, the option will reimburse you up to \$40 for the exam.

#### **Eyeglass Lenses and Frames**

#### **In-Network Providers**

After you pay the eye exam Copayment, you do not pay an additional fee for standard, clear, single-vision lenses, lined bifocals or trifocals, lenticular lenses, or for polycarbonate lenses for participants up to age 19. Standard scratch-resistant coating, UV coating, and tints are also covered in full.

You can purchase elective eye care materials, such as progressive lenses, transition lenses, and antireflective coatings at a preferred discounted price. If you purchase elective eye materials, you pay the discounted cost offered by In-Network providers for lenses and frames.

- Vision benefits include 100% coverage for a variety of selected frames that are less than the \$175 frame allowance
- If you use a private practice provider or retailer, you receive an allowance of \$175. You are responsible for paying the difference between \$175 and the cost of the frames.
- The UnitedHealthcare Children's Eye Care Program includes coverage for a second eye exam each Plan Year for members up to age 13 at no additional premium cost; standard Copayments apply. Employees have coverage for a new pair of glasses (frames and lenses) for a covered child up to age 13 at no additional premium cost if the vision prescription changes 0.5 diopter or greater in a Plan Year. (A diopter is the unit used to measure the optical power of the lens an eye requires.)



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#### **Out-of-Network Providers**

If you use Out-of-Network providers, the Vision Option pays the following amount for eyeglasses:

	Out-of-Network Benefit
Lenses	
Single vision	Up to \$40
Lined bifocal	Up to \$60
Lined trifocal	Up to \$80
Lenticular	Up to \$80
Frames	Up to \$45

#### **Contact Lenses**

#### **In-Network Providers**

You can choose contact lenses instead of eyeglasses if you wish. However, if you purchase contact lenses, you will not be able to purchase eyeglasses under the Vision Option until the next calendar year.

When you use In-Network providers, the option covers the full cost of many different types of contact lenses (including up to six boxes, or 12 pairs, of disposable contact lenses) from the provider's covered-in-full selection. The option also covers the full cost for fitting, evaluation, and two follow-up visits with In-Network providers. These are generally referred to as the "covered in full selection."

If you choose contacts that are not part of the covered-in-full selection, such as toric or bifocal contacts, you pay the difference between the benefit of \$150 and the cost of the fitting and contacts. Be sure to ask your provider which contacts are covered in full.

#### **Out-of-Network Providers**

If you use Out-of-Network providers, the option covers up to \$150 toward the cost of contacts.

#### **Necessary Contact Lenses**

If your provider determines that contact lenses are necessary, the Vision Option pays the full cost if you use In-Network providers. It pays up to \$210 toward the contacts if you use Out-of-Network providers. Situations where contacts may be necessary include cataract surgery without intraocular lens implant, to correct extreme vision problems that cannot be corrected with eyeglasses alone, certain conditions of anisometropia and keratoconus. Before you purchase the contacts, you should have your provider contact UnitedHealthcare Vision to be sure these benefits are payable.



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#### **Vision Fact Sheet**

Service	In-Network	Out-of-Network	
Benefi	ts Frequency: Once Per (	Calendar Year	
Professional Fees <sup>(1)</sup>			
Vision exam	You pay \$10	Option reimburses up to \$40	
Eyeglasses <sup>(1)</sup>			
Single vision lenses	You pay \$0 <sup>(2)</sup>	Option reimburses up to \$40	
Lined bifocal lenses	You pay \$0 <sup>(2)</sup>	Option reimburses up to \$60	
Lined trifocal lenses	You pay \$0 <sup>(2)</sup>	Option reimburses up to \$80	
Lenticular lenses	You pay \$0	Option reimburses up to \$80	
Polycarbonate lenses for up to age 19	You pay \$0	Not covered	
Frames	Option pays up to \$175 allowance per year	Option reimburses up to \$45	
Scratch-resistant coating and ultraviolet coating	You pay \$0	Not covered	
Tinted lenses	You pay \$0	Not covered	
Contact Lenses			
Medically Necessary <sup>(3)</sup>	You pay \$0	Option reimburses up to \$210	
Elective <sup>(4)</sup>	Up to 6 boxes (12 pairs) of disposables from the provider's covered-in-full selection. If you choose contacts not included in the covered-in-full selection, such as bifocal contacts, you pay anything over \$150.	Option reimburses up to \$150	

(1) Enrolled children up to age 13 are eligible for a second exam, and are also eligible for replacement frames and lenses if they have a prescription change of 0.5 diopter or more. The second exam and replacement benefits are the same as the initial exam, frame, and lens benefits.

(2) Popular lens upgrades (such as no-line bifocals and anti-reflective coating) are available at a discount to you.

- (3) Contact lenses are considered Medically Necessary if your eyesight cannot be corrected with eyeglasses or as determined by your provider. If you select contacts for any other reason, they are considered elective.
- (4) If you choose contact lenses under this option, you will not be eligible for frames until the next calendar year.

#### Laser Eye Care Surgery

The Vision Option offers participants a discount on laser eye care surgery through QualSight LASIK to provide savings on LASIK evaluation and surgery. QualSight, a part of GlassesUSA.com, operates the largest network of LASIK eye surgeons in the United States and offers:

- > Free LASIK consultation,
- > Contracted set price of up to 35% below national average,
- Convenient access to experienced laser surgeons at more than 900 locations nationwide, and
- Personal QualSight Care Manager for one-on-one help throughout the process.

## **Online Shopping**

UHC offers online shopping options for members through **www.glassesusa.com**.

You have:

- > Access to over 7,000 styles of glasses and sunglasses,
- Easy-to-use online shopping experience, including a virtual mirror (try-on) feature and transparent pricing,
- > Risk-free shopping with free shipping and returns, and
- > 24/7 customer support.

To reach GlassesUSA.com and QualSight, call **1.800.525.4170** or access **www.glassesusa.com** to learn more about these benefits.



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# **APPLYING FOR VISION BENEFITS**

#### When You Use In-Network Providers

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You typically don't need to file a claim when you use In-Network vision providers. In most cases, the providers will file the claim for you.

#### If You Use Out-of-Network Providers

If you use Out-of-Network providers, you will usually need to file a claim to receive benefits. To file a claim, follow these instructions:

- > Save your bills/receipts. Save all vision bills for you and your covered family members. Each bill/receipt should include:
  - The full name of the person being treated,
  - The diagnosis,
  - The date and type of service received,
  - Any itemized charges, and
  - The name, address, and tax ID number of the provider performing the service.
- > Keep a record of expenses. Keep separate records of vision expenses for yourself and your Dependents because benefits, Deductibles, and maximum payments apply separately to each of you.
- > Obtain claim forms. To get claim forms, call UnitedHealthcare Vision or print out the form from their website.
- > Make copies of your claim forms and bills. UnitedHealthcare Vision cannot return original claims to you.

> Submit the claim. Submit the claim to UnitedHealthcare Vision. Make sure you are submitting bills for which benefits are payable. Before submitting the claim, make sure that the claim form is complete and has an original signature, and that all bills are attached. Benefits for services received by an In-Network provider are generally paid directly to the provider. However, in other circumstances, benefit payments are paid to you and you are responsible for paying the provider. To have benefits paid directly to the provider, complete the assignment of benefits statement on your claim form.

Be sure to file your claims within 90 days after you incur the expenses. If, through no fault or neglect of your own, you are not able to meet the 90-day deadline for filing a claim based on circumstances beyond your control, your claim will still be accepted if you file as soon as possible. Unless you are legally incapacitated, late claims for health benefits will not be covered if they are filed more than 12 months after the date of service.

# Don't Forget the HSA, HRA, and HCFSA Advantages

If you have vision expenses remaining after the option pays benefits, you can use your HSA, HRA, or HCFSA debit card and pay expenses from your HSA, HRA, or HCFSA. This includes expenses that exceed option limits and expenses that are not covered by the option.

## If a Claim Is Denied

There is a procedure to follow to obtain a full and fair review if a claim is denied and you believe it should be paid. See **Claim Review and Appeal Process** in the **Plan Administration** section.

## **Subrogation Rights**

The **Subrogation Rights** information in the **Medical** section of this SPD also applies to vision benefits.



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HOW THE FLEXIBLE SPENDING ACCOUNT (FSA) OPTIONS WORK

This section provides a summary of Oncor's FSA options. Oncor has contracted with an administrator to provide certain administrative services for the ESAs.

#### If You Choose the HSA Option

Under this medical option, you have access to a Health Savings Account (HSA). If you are enrolled in an HSA Option, you may not participate in a Health Care FSA. You can contribute pre-tax money into your HSA to be reimbursed for eligible health care expenses.

#### **Overview**

The FSA options allow you to set money aside on a tax-free basis to pay health care and Dependent care expenses. By paying expenses through your FSA options, you save money by lowering your taxable federal income and Social Security taxes. You get the full buying power of every dollar you spend for these expenses, because taxes are not deducted from the money you contribute to these accounts.

Here's how it works:

- > There are two FSA options: the Health Care Flexible Spending Account (HCFSA) Option and the Dependent Care Flexible Spending Account (DCFSA) Option.
- > Every year you decide how much you want to contribute to each FSA option on a pre-tax basis up to the maximum allowable under the Internal Revenue Service (IRS) rules.
- > When you make pre-tax contributions, you authorize Oncor to reduce your pay by the amount of your contributions. Since your overall pay is lower, you pay lower federal income taxes, lower Social Security taxes and, in most areas, lower state and local taxes, if applicable.

- > If you participate in the HRA option and you have available funds in your HCFSA, your HCFSA will pay first, before your HRA funds are accessed. When you have eligible health care expenses incurred for a medical, prescription drug, dental, or vision provider, regardless of whether the provider is In-Network or Out-of-Network, first show the appropriate medical or prescription drug ID card so that the provider can verify your coverage and benefit. Then present your FSA debit card. If HCFSA funds are available, the card's embedded technology will first withdraw payment automatically from your HCFSA. Once your HCFSA funds are exhausted, swiping the same FSA debit card will withdraw payment from your available HRA funds. (Note: When you use your FSA debit card, you need to save your receipts and may need to submit them to the HRA/FSA administrator, because the IRS requires substantiation for purchases made with your card.) You're reimbursed with tax-free dollars.
- > When you have eligible Dependent care expenses, you pay the expenses and file a claim for reimbursement from your DCFSA Option. You are reimbursed up to the amount in your DCFSA with tax-free dollars.
- > In exchange for the significant tax advantages that your FSA options can provide, the IRS requires that you forfeit any money that remains in your accounts at year-end. However, you have until March 31 of the next year to turn in claims for expenses you incurred through December 31 of the previous year. Because of this rule, it's important that you estimate your eligible expenses carefully and don't contribute any more than you expect to use during the year.

#### For FSA Resources

You can take full advantage of the administrator's interactive website to learn about eligible expenses, estimate your FSA needs for the coming year, and complete a variety of self-service transactions online.

Note: If receipts are not submitted, the monies will be taxable the following year.

Call 1.877.292.4040 or visit www.optum.com to reach Optum Financial, the FSA administrator.



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# **MAKING CONTRIBUTIONS TO YOUR FSA OPTIONS**

# **Contribution Amount**

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When you enroll, you decide how much you want to contribute to your Health Care FSA (HCFSA) Option and/or your Dependent Care FSA (DCFSA) Option. Contributions to your FSAs are subject to annual minimum and maximum amounts, which are determined each year by the IRS and will be specified each year in the Plan's Annual Enrollment materials.

You can get additional information about eligible health care expenses from IRS Publication 502, Medical and Dental Expenses, and about Dependent care expenses from IRS Publication 503, Child and Dependent Care Expenses. You can also visit the IRS website at www.irs.gov for these documents.

# Making a Mid-Year Change in Your FSA Contribution

You may be able to change your FSA contribution amount during the year if you have an eligible qualified life event, as long as your change is consistent with the qualified life event.

Keeping this rule in mind, examples of qualified life event status changes for FSAs may include:

Health Care FSA (HCFSA) – You may:

- > Begin or increase your contribution amount if you marry, have a baby, adopt, or have a child placed with you for adoption.
- > Stop or decrease your contribution amount if a Dependent child loses coverage or no longer meets eligibility requirements; you divorce, legally separate, or have your marriage annulled; or if your spouse or Dependent dies. You may not stop or reduce your total annualized contribution amounts to an amount less than the amount already reimbursed from your HCFSA or the amount in your HCFSA.

#### Dependent Care FSA (DCFSA) - You may:

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- > Begin or increase your contribution amount if you gain an eligible Dependent child or elder through marriage, have a baby, adopt, or have a child placed with you for adoption.
- > Stop or decrease your contribution amount if your eligible Dependent child or elder no longer meets the eligibility requirements, or if your spouse or Dependent dies. You may not reduce your total annualized contribution amount to an amount less than the balance in your DCFSA.

If you want to make a change in your FSA contribution amount mid-year, contact the Oncor HR Advocacy at oncres1@oncor.com.

#### **Optum Financial/ConnectYourCare App**

Employees can utilize the mobile app to access account information and also submit claims. With the app you can:

- > Access and manage all Optum Financial benefit accounts.
- > View account balances and transaction history.
- > Review and manage claims captured and upload claims.
- > Connect with a live customer care representative via mobile chat 24/7.

#### Access Instructions:

Download the app for your iPhone and Android from the App Store or Google Play. You will need to have an Optum Financial or ConnectYourCare account to use this app. And you will use your login to login to the app.

#### Important!

Qualified life events status change requests resulting in an increase or decrease in the annual election may not be accepted based on the number of pay periods remaining, the amount already contributed year to date, and the amount of claims that have been paid against the account. First time enrollment late in the plan year may not be accepted due to the limited number of pay periods remaining in the year.



# Avoiding Forfeitures

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It's important to budget carefully as the IRS generally requires that you use all your FSA funds between January 1 and December 31. Oncor offers a grace period – an extra 2½ months – to spend the funds in your account. Any unused FSA dollars at the end of the plan year can be used for any eligible expense incurred through March 15 of the following year. You have until March 31 to submit claims related to the prior year (including the grace period). It's important that you carefully estimate your eligible expenses and don't contribute any more than you expect to use during the year. Optum Financial, the FSA administrator, has helpful online tools that you can use to estimate your expenses.

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# Additional Considerations for Dependent Care Contributions

- If your spouse also makes deposits into a DCFSA where he or she works, your combined Dependent care deposits cannot be more than the IRS annual maximum contribution limit.
- You cannot contribute more than your earned income. If you're married, you cannot contribute more than your own earned income or your spouse's earned income – whichever is less. For example, if you earn \$25,000 per year and your spouse earns \$4,000 per year, the maximum amount you can contribute is \$4,000.
- If your spouse does not work because he or she is disabled, or if your spouse is a Full-Time Student for at least five months during the year, you can contribute up to the following amounts, even if your spouse's income is less than these amounts:
  - Up to \$250 for each month your spouse doesn't work, if you pay for day care for one qualified Dependent, or
  - Up to \$500 for each month your spouse doesn't work, if you pay for day care for two or more qualified Dependents.

# Coordinating Contributions With Tax Credits and Deductions

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When you use pre-tax dollars from the FSA options, you cannot also take a tax deduction or credit on your federal income tax return for the same expenses. Whether you would be better off using the FSA options or taking deductions and credits on your federal income tax return depends on your personal situation. Following are some general guidelines to keep in mind as you make your decisions. However, the tax rules relating to medical expense deductions are complex; you are encouraged to consult your personal tax advisor.

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#### Health Care Expenses

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You may deduct from your federal income tax return the amount of the total unreimbursed allowable medical care expenses for a year that exceed 7.5% of your adjusted gross income. In addition, you must itemize all your deductions in order to be eligible for this deduction.

In contrast, the HCFSA gives you a tax break beginning with your first \$1 of expense, but only up to the maximum contribution. You do not have to report the expenses or the reimbursements on your income tax returns. So, if your medical, dental, and vision expenses are less than the minimum allowable income tax deduction for medical expenses, you will probably be better off using the HCFSA.

#### **Defining a Dependent**

The FSAs define "Dependent" differently than the Oncor benefit options. See **Dependent (for FSAs)** in the **Glossary** section of this SPD for details.

#### **Dependent Care Expenses**

By using the Dependent Care FSA (DCFSA), a tax break is available to any taxpayer with qualifying Dependent care expenses. You can claim reimbursement of up to the annual maximum of eligible expenses (i.e., \$5,000) for any number of eligible Dependents.

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A dependent care tax credit for Dependent care expenses is available to taxpayers when filing annual federal income tax returns. The IRS rules on the dependent tax credit are complicated. The IRS publishes a notice each year (**IRS Publication 503, Child and Dependent Care Expenses**), which provides details about the available credit and rules for claiming the credit. At a high level, the maximum tax credit is 35% of eligible expenses for families with adjusted gross income of \$15,000 or less. As adjusted gross income increases, the tax credit percentage decreases to a minimum of 20% of eligible expenses for taxpayers whose adjusted gross income is more than \$43,000. The tax credit is also subject to an annual dollar limit (\$3,000 for one dependent; \$6,000 for two or more dependents).

You may be able to use a combination of the dependent care tax credit and the DCFSA Option. For example, assume you contribute \$3,000 to the DCFSA Option for two or more Dependents, but your eligible expenses are \$3,500. You may be able to take a tax credit on the remaining \$500 of child care expenses when you file your income tax return. **Note:** if you use backup care through Magellan, any dollars spent for care will go toward your \$5,000 annual IRS limit.

Each dollar you contribute to your DCFSA Option reduces the maximum child care expenses available for the tax credit by a corresponding dollar. So, if you contribute \$3,000 to the DCFSA Option, but your eligible expenses are actually \$3,500 for one Dependent, you would not be able to count the remaining \$500 in expenses toward the tax credit. Also, you cannot claim a dependent care tax credit for any expenses that were reimbursed to you through the DCFSA Option.

You should consult with your tax advisor for a more detailed explanation of the dependent care tax credit and to determine which option is best for you.

#### **Defining a Dependent**

The FSAs define "Dependent" differently than the Oncor benefit options. See <u>Dependent (for FSAs)</u> in the <u>Glossary</u> section of this SPD for details.

# **Planning Contributions to Your FSAs**

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You can contact Optum Financial, the FSA administrator, by visiting <u>www.optum.com</u> or calling **1.877.292.4040**. To decide how much to contribute to one or both FSA options, start with estimating your health care and Dependent care expenses expected for the coming year.

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As you plan, keep in mind that:

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- > The funds in each option must remain separate.
- > You cannot shift money from one option to the other.
- > Expenses you incur before your participation starts or after December 31 of each Plan Year are not eligible for reimbursement.

Generally, you will want to estimate how much you expect to spend on the following expenses and any other costs you anticipate.

#### Health Care FSA (HCFSA) Option

Estimate out-of-pocket expenses for doctor and hospital bills, prescription drugs, dentistry and orthodontia, and vision care, including the Deductibles and Coinsurance you pay, as well as expenses (other than over-the-counter drugs and medications that have not been prescribed by your physician) that may not be covered by your health care plans.

Include expenses for everyone who is an eligible Dependent.

#### Dependent Care FSA (DCFSA) Option

Day care expenses usually are predictable. Estimate the weekly charge for your eligible Dependents and multiply it by the number of weeks that each Dependent will receive care.

Be sure to exclude vacations, holidays, and other periods when you will not be charged for day care.

This option cannot be used for child care expenses after your child reaches age 13.

If you participate in an HSA option, you may not participate in an HCFSA, but you can participate in a DCFSA.



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# **ELIGIBLE HEALTH CARE EXPENSES**

You can use your Health Care FSA (HCFSA) for medical (except if enrolled in an HSA Option), dental, vision, and hearing expenses that are not covered by the Plan or by other plans in which you or your Dependents participate.

# **Eligible Dependents for Your HCFSA Option**

For your HCFSA Option, your eligible Dependents include any person who qualifies as your Dependent for income tax purposes. This generally includes anyone who depends on you for at least half of their financial support. (In other words, a Dependent does not have to meet the requirements for Dependent coverage under the Plan in order to qualify under the HCFSA Option.)

In addition, eligible Dependents include all children up to age 26. If the definition of Dependent in the Plan document provides coverage for a child beyond age 26 (Dependent who is mentally or physically disabled), the provision and all restrictions will continue to apply starting at age 26. Any provisions related to coverage of a disabled child will start at age 26.

## **Eligible Health Care Expenses**

Eligible health care expenses include your medical and dental Deductibles, your share of other expenses covered by the Oncor health care options, as well as certain additional medical, prescription drug, dental, and vision expenses that are not covered or fully reimbursed by any employer-provided plans.

In general, expenses that qualify as itemized deductions on your federal income tax return are eligible for reimbursement through the HCFSA Option. Contact Optum Financial, the FSA administrator, by visiting www.optum.com or calling 1.877.292.4040 for a complete and up-to-date list of eligible expenses.

You can get additional information about eligible health care expenses from IRS Publication 502, Medical and Dental Expenses. You can also visit the IRS website at **www.irs.gov** for these documents.

Listed below are a few examples of eligible expenses:

- > Any Deductibles and Copayments you pay for medical, dental, or vision coverage through Oncor or other health care plans in which you or your Dependents participate,
- > Your Coinsurance that is, the portion of medical, dental, or vision expenses you pay under your health care options,
- > Medical, dental, and vision expenses that exceed your health care option's maximums - for example, charges that exceed reasonable and customary\* limits, and charges that exceed annual or treatment limits,
- > Expenses that are not covered by health care options, such as private hospital room charges, eye exams, eyeglasses, special features for eyeglasses, contact lenses and supplies, and laser eye surgery to the extent these charges are not covered by other medical or vision options,
- > Certain over-the-counter medications, even if not prescribed by a physician,
- > Insulin,
- > Fertility enhancement,

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- > Psychiatric care, psychoanalysis, and psychologist's fees that are not covered or that exceed medical option limits,
- > Stop-smoking programs and medications,
- > Weight-loss programs for the treatment of an existing disease, including weight-loss medications, if prescribed by a physician,
- > Special education or learning disability fees for the treatment of a specific medical condition,
- > Transportation expenses for medical care, and cost of meals and lodging at a hospital or similar institution,
- > Nursing-home care and long-term care to the extent charges do not constitute gualified long-term care services under Section 7702B of the Internal Revenue Code (https://irs.gov/pub/irs-regs/td8792.pdf),
- > Fees for special homes for the mentally disabled if recommended by a psychiatrist,

\*See Reasonable and Customary Charges (for the Dental options) in the **Glossary** section of this SPD.)



 Capital expenses for special medical equipment installed in your home or for certain improvements made to your home to accommodate your or your Dependents' disabled condition,

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- Lead-based paint removal to prevent a child who has (or has had) lead poisoning from ingesting paint,
- Special equipment for disabled persons, such as special hand controls and other equipment installed in a car in order for a disabled person to operate a car,
- Hearing aids, the cost and repair of special telephone equipment for the hearing-impaired, and the cost of equipment that displays the audio part of television programs for the hearing-impaired, and
- > Guide dogs and Braille books and magazines.

# Ineligible Health Care Expenses

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Listed below are examples of expenses that are not eligible for reimbursement from your Health Care FSA (HCFSA). Contact Optum Financial, the FSA administrator, by visiting <u>www.optum.com</u> or calling **1.877.292.4040** for a complete list of ineligible expenses.

> Marriage or family counseling,

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- > Custodial Care in an institution or a nursing home,
- Cosmetic treatments or surgery (including face-lifts, liposuction, electrolysis, and hair transplants), unless for correction of disfigurement due to an accident or a birth defect, and
- Expenses for general well-being, such as health club dues, YMCA dues, exercise classes, swimming lessons, dancing lessons, steam baths, vitamins (unless prescribed by a physician for a specific health problem), nutritional supplements, and personal use items. Items such as these are covered only when you submit with your claim a letter of medical necessity from the prescribing physician.
- Costs associated with weight loss programs, unless prescribed by a physician for a specific health problem. These costs are covered only when you submit with your claim a letter of medical necessity from the prescribing physician.

# **ELIGIBLE DEPENDENT CARE EXPENSES**

You can use your Dependent Care FSA (DCFSA) Option for child care expenses for your children under age 13 or for day care expenses for a disabled spouse or other Dependent who is incapable of self-care.

# **Eligible Dependents for Your Dependent Care FSA Option**

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The purpose of the DCFSA is to reimburse you for day care that is needed to allow you, and your spouse if you are married, to work. You also can be reimbursed for day care while your spouse is actively looking for work, attending school as a Full-Time Student, or if your spouse is incapable of self-care due to a mental or physical condition.

For this option, a qualifying Dependent is either of the following:

- A Dependent child who is under age 13 years at the time the care is provided and for whom you can claim an exemption on your federal income tax return or
- > A mentally or physically disabled child or adult, if he or she lives with you, depends on you for at least half of their financial support, and is incapable of caring for himself or herself.

If you're divorced or legally separated and have custody of your children, but your former spouse claims them as Dependents for income tax purposes, you can be reimbursed for their Dependent care expenses if you have custody of them for more than six months during the year.

A Dependent does not need to meet the definition of a qualified Dependent under other company plans to qualify as a Dependent under the DCFSA. See **Dependent (for FSAs)** definition in the **Glossary** section of this SPD.

#### Information About Your Day Care Provider

You'll need your day care provider's name and address as documentation when you file a claim for Dependent care expenses. You'll also need your provider's tax ID number when you file your taxes each year. (Note that a tax ID number is not required for a tax-exempt church day care provider.)

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#### **Eligible Dependent Care Expenses**

Generally, any expense that qualifies for inclusion under the *Credit for Child and Dependent Care Expenses* section on your federal income tax return also qualifies for reimbursement from the Dependent Care FSA (DCFSA) Option.

For a complete and up-to-date list of eligible expenses, contact Optum Financial, the FSA administrator, by visiting <u>www.optum.com</u> or calling **1.877.292.4040**.

Listed below are a few examples of eligible expenses:

- > Over-the-counter medications,
- Care provided in your home by a babysitter or nurse (if a nurse is providing medical services, those expenses do not qualify under the DCFSA Option, but may qualify under the Health Care FSA (HCFSA) Option),
- Care provided in your home (such as bathing and preparing meals) for a disabled person or an elderly Dependent living with you,
- > Day care given outside your home by a Qualified Child Care Provider,
- > Before-school and after-school care,
- > School tuition, up to and including prekindergarten, and
- > Dependent day care expenses incurred while your spouse either is disabled or is a Full-Time Student even though your spouse does not work.

You can get additional information about Dependent care expenses from <u>IRS Publication 503, Child and Dependent Care Expenses</u>. You can also visit the IRS website at <u>www.irs.gov</u> for these documents.

# Ineligible Dependent Care Expenses

For a complete list of ineligible expenses, contact Optum Financial, the FSA administrator, by visiting <u>www.optum.com</u> or calling **1.877.292.4040**.

Examples of Dependent care expenses that are not eligible for reimbursement are:

- Services provided for a child who is age 13 or older unless the Dependent is mentally or physically disabled,
- Any expenses reimbursable through any other benefit plans, including your spouse's employer-provided plans, a separate individual insurance policy, and coverage under any government programs,
- > School tuition for first through twelfth grades,
- > Fees charged by an overnight camp,
- > Any expenses that are claimed as a deduction on your income tax return,
- Services provided by your child under age 19 (even if you do not claim that person as a dependent on your income tax return),
- Services provided by your spouse or a person you claim as a dependent on your tax return (such as a relative who lives with you),
- > Any expenses that could not be claimed as a deduction on your federal income tax return, and
- > Charges for nursing home care.



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# HOW TO RECEIVE FSA BENEFITS

The benefit of your FSA options is to pay your health care and Dependent care expenses with tax-free dollars. During the Plan Year, as you incur eligible expenses, you can receive benefits:

- > By having eligible health care expenses automatically drawn from the Health Care FSA (HCFSA) (by using your FSA debit card) for any medical, prescription drug, dental, or vision provider, and
- > By paying for eligible expenses yourself and submitting claims for reimbursement.

#### For More Information

Contact Optum Financial, the FSA administrator, by visiting www.optum.com or calling 1.877.292.4040 to:

- > Find out about card transaction limits for various services and provider categories,
- > Get more information about your card and how to use it,
- > Access forms to complete online, or
- > Print forms for filing paper claims.

# **Claim Submission Deadline**

Be sure to submit claims for all expenses incurred while you are a participant in the options. If you participate in an FSA this year, you must submit your claims for expenses incurred this year before the claim submission deadline ends on March 31 of next year. Any amounts from the prior year remaining in your account after March 31 will be forfeited.

# Having Eligible Expenses Paid Automatically

You can use the HCFSA to pay your Copayments or Coinsurance at your pharmacy, hospital, and doctor's or dentist's office. If you are an FSA participant, simply present your FSA debit card and the payment will be automatically drawn from your HCFSA first (if sufficient funds remain in the FSA to fully cover the cost) and then your HRA if you participate in an HRA and have funds available.

You can use the FSA debit card to pay many of your own eligible health care expenses and those of your eligible Dependents. You use the card just like an ordinary credit card, but you still need to save your receipts and submit them to the FSA administrator for substantiation of your purchases.

#### **Paying Eligible Expenses Yourself and Submitting Claims for Reimbursement**

You have the option of paying for some eligible expenses yourself and then filing your claims for reimbursement. You can:

- > Use the online claim submission process through the FSA administrator's employee site, or
- > Submit a paper claim form with your itemized receipts or other required expense documentation. You can obtain a paper claim form by contacting Optum Financial. Follow the instructions to submit your signed claim form.

#### If You Do Not Provide Required Expense Documents

If you do not provide documentation of expenses that are reimbursed through your FSA debit card, your debit card may be suspended and you will not be able to use it for expenses. In addition, unverified expenses may become taxable to you the following tax year.



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#### Save All Bills, Receipts, and Other Documentation

Whether you pay expenses with your FSA debit card or you submit a claim for reimbursement by fax or mail, you must get itemized receipts or other required documentation for products purchased or services rendered. You'll need to turn in these receipts when you file a claim, and you may need to provide this documentation for validation purposes when using your card. If you don't provide this supporting documentation, your claim will not be processed and you won't be reimbursed.

#### Participants in an Oncor HSA Option

With an HSA, you **may not** participate in a Health Care FSA (HCFSA) Option.

#### **Participants in Other Medical Options**

You may participate in an HCFSA even if you do not enroll in an Oncor medical option. You will receive an FSA debit card that you can use for reimbursements from your HCFSA.

#### Documents You'll Need to Provide for Claim Processing

You must provide proper supporting documentation to Optum Financial so that your claim can be approved. This includes itemized receipts or other documentation, such as an Explanation of Benefits (EOB) statement from your health plan if you do not have a BCBSTX medical option.

#### **Defining a Dependent**

The FSAs define "Dependent" differently than the Oncor benefit options. See <u>Dependent (for FSAs)</u> in the <u>Glossary</u> section of this SPD for details.

#### Your Receipts Should Include This Information:

Health Care Claims	Dependent Care Claims
An itemized receipt must include:	If you use a care provider or day care
> Date of service,	service, your receipt must contain:
> Name of service provider,	> Dates of service,
> Name of patient (not required	> Name of service provider,
for over-the-counter drugs),	> Name of Dependent receiving
> Name of drug, product, or	services, and
service, and	> Amount paid.
> Amount paid.	

If the receipt is handwritten, it must include the service provider's signature. For prescription drugs, submit the receipt that the pharmacist attaches to the prescription – don't submit the cash register receipt.

If you have medical insurance, proof (such as an EOB) of any amount paid by other coverage is required.

If you've lost a receipt, contact your doctor or pharmacy to request a copy, or call your health plan for an EOB. If you don't provide the necessary information, the processing of your claim may be delayed. Visit the FSA administrator for more documentation requirements concerning medical necessity, orthodontia, and other services.

Refer to Optum Financial, the FSA administrator, by visiting **<u>www.optum.com</u>** or calling **1.877.292.4040**.

#### Information Required for Dependent Care Providers

Federal tax rules require you to report the care provider's name and address for any Dependent care expense claims. This applies both to expenses reimbursed from your Dependent Care FSA option and to expenses you claim as a tax credit on your federal income tax return. If you do not include this information when filing your federal income tax return, any DCFSA Option reimbursements that you received for payment of that provider's services may become taxable income to you.



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#### **Payment of FSA Reimbursements**

Your claim will be processed as soon as administratively practical – usually within three to five days after the FSA administrator receives your paperwork. For faster processing, log on to your account with the FSA administrator and submit your claims online.

If you participate in direct deposit with your bank, reimbursements are deposited directly to your bank account; otherwise, a check is mailed to your home.

## How Much You Can Receive

#### Health Care FSA (HCFSA)

At any time during the Plan Year, you can be reimbursed for up to the total amount of your HCFSA election. Your ongoing contributions will fund the deficit in your account for the remainder of the year.

#### **Dependent Care FSA (DCFSA)**

If the balance in your account is enough to reimburse your entire claim, you will be reimbursed for the full amount of eligible expenses. If the claim is for more than your current balance, you will be reimbursed for the amount of your current balance. The remaining claim will automatically be recorded and paid to you as additional contributions are made.

#### **Account Balance Information**

You can contact Optum Financial, the FSA administrator, by visiting www.optum.com or calling 1.877.292.4040. to verify the amount of your annual contribution elections, obtain a summary of account transactions, and confirm current account balance(s) for each FSA option in which you are participating.

# If a Claim Is Denied

There is a procedure to follow to obtain a full and fair review if a claim is denied and you believe it should be paid. See **Claim Review and Appeal Process** in the **Plan Administration** section of this SPD.

# SITUATIONS AFFECTING YOUR **FSA PARTICIPATION**

Participation in the FSA options stops automatically if your paycheck from Oncor stops for any reason (for example, when you leave the company or take an unpaid leave of absence).

Participation also stops every December 31. If you want to participate in an FSA option during the next calendar year, you need to enroll during the Annual Enrollment period. Claims for the current year (and eligible health care claims incurred during the grace period (i.e., through March 15 of the following year) will be accepted through the claims submission deadline of March 31 of the following year.

# Health Care FSA (HCFSA)

If your contributions to this account stop during the year for any reason, only expenses you have incurred up to the date of termination are eligible for reimbursement. Any remaining balance is forfeited. Claims for expenses in the current year incurred on or before the date of the last deduction will be accepted through the claims submission deadline of March 31 of the following year. Your participation may continue under COBRA, as described in the Qualified Life Events section of this SPD.

## **Dependent Care FSA (DCFSA)**

If your contributions to this account stop during the year for any reason, you can continue to submit claims for expenses incurred before your participation ended, up to the remaining balance. Claims for the current year will be accepted through the claims submission deadline of March 31 of the following year.



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# **ORTAL**

LIFE INSURANCE AND ACCIDENTAL DEATH AND DISMEMBERMENT (AD&D) INSURANCE OPTIONS

Life insurance pays a benefit to your beneficiary(ies) in the event of your death. AD&D insurance provides a benefit to your beneficiary(ies) if you die or to you if you suffer certain types of injuries as a result of an accident. The Spouse Life and Child Life Options and/or AD&D Options pay a benefit to you if your spouse or child dies, or if they suffer certain types of injuries as a result of an accident.

This section provides a summary of the life and AD&D insurance coverage available to eligible employees and their Dependents. If you have any questions about the information in this section, contact the Oncor Benefits Center.

Coverage for a newly hired eligible part-time employee is based on 20 hours of work each week. For hourly employees, your annual base pay is calculated by multiplying your hourly rate of earnings by 1,040 hours. If your annual base pay changes during the year, your costs for life insurance will not change until the next Annual Enrollment period.

#### When moving from:

- > A full-time to an eligible part-time employment status, you may maintain the coverage you had as a full-time employee until the next Annual Enrollment period or lower your life insurance within 30 days of the status change.
- > A part-time to an eligible full-time employment status, you may maintain the coverage you had as a part-time employee until the next Annual Enrollment period or increase your life insurance within 30 days of the status event. Note that Statement of Health (SOH) rules may apply.

#### **Group Term Life Insurance**

All of the life and AD&D insurance currently offered is group term insurance. There is no cash accumulation for term life insurance. However, when you retire or leave Oncor, the Employee Life, Spouse Life, and Child Life Options may be portable. AD&D insurance is not portable.

In the event of an accidental death of a person covered by both Life Insurance and AD&D Insurance Options, both options pay a benefit.

#### Life Insurance Program A

Program A is a closed legacy Life Insurance Option. If you were eligible and chose to keep your Program A coverage, your coverage is different from that currently offered under the Plan.

If you were eligible and chose to remain in Program A, you can elect to transfer to the current Plan Life Insurance Options during any Annual Enrollment period or when you have a qualified life event status change. However, you cannot transfer back to Program A at a later date.

For a description of that coverage, refer to the <u>Life Insurance</u> <u>Program A</u> information in this section of the SPD. Plan

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# YOUR LIFE INSURANCE AND AD&D **INSURANCE OPTIONS FACT SHEET**

Oncor provides:

- > Basic Life Insurance for you equal to one times your annual base pay, rounded to the next higher thousand, up to a maximum benefit of \$1 million.
- > Basic AD&D Insurance equal to two times your annual base pay, rounded to the next higher thousand, up to a maximum benefit of \$2 million.

In addition, you may elect:

- > Optional Life Insurance for yourself and Life Insurance for your spouse and children.
- > Optional AD&D Insurance for yourself and your family.

This Fact Sheet provides an overview of these optional coverages.

# **Additional Insurance Coverages**

#### More Information About Life Insurance Program A

If you are an eligible employee who chose to continue life insurance under Program A, see *Life Insurance Program A* later in this section of the SPD for a description of coverage under that program.

Options	Coverage Choices
Optional Employee Life Insurance Options	1, 2, 3, 4, 5, 6, or 7 times your annual base pay, rounded to the next higher thousand, up to \$2 million in optional coverage
Spouse Life Insurance Options (Available if you are enrolled in Optional Life	1, 2, 3, 4, 5, 6, or 7 times your (the Oncor employee's) annual base pay, rounded to the next higher thousand,
Insurance for yourself in an amount at least equal to your spouse's coverage)	Subject to a maximum coverage amount equal to either employee coverage or \$250,000, whichever is lower.
Child Life Insurance Options	\$10,000, \$15,000, or \$20,000
Optional Employee AD&D Insurance	1, 2, 3, 4, 5, 6, or 7 times your annual base pay, rounded to the next higher thousand, up to \$2 million
Dependent AD&D Insurance (Family coverage)	<ul> <li>If you have a spouse only (no children), your spouse's coverage is equal to 60% of your optional family AD&amp;D coverage amount.</li> </ul>
	<ul> <li>If you have children only (no spouse), each child's coverage is equal to 15% of your optional family AD&amp;D coverage amount.</li> </ul>
	<ul> <li>If you have a spouse and children, your spouse's coverage is equal to 50% of your optional family AD&amp;D coverage amount and each child's coverage is equal to 10% of your optional family AD&amp;D coverage amount.</li> </ul>



# **EMPLOYEE LIFE OPTION**

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#### **Employee Life Option Coverage Choices**

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**Employee Life Option** 

• 1 times annual base pay

• 2 times annual base pay

• 3 times annual base pay

• 4 times annual base pay

• 5 times annual base pay

• 6 times annual base pay

• 7 times annual base pay

**Coverage Choices** 

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The company provides Basic Life Insurance equal to one times your annual base pay up to \$1 million.

Overview

You can choose employee-paid coverage of one up to seven times your annual base pay, up to \$2 million in Optional Life Insurance. If the resulting coverage amount is not an even multiple of \$1,000, it is rounded to the next higher thousand. (See the example on this page.)

Your annual base pay does not include overtime or any other form of extra pay. If your annual base pay changes during the

year (for example, when you get a raise), your costs for life insurance will not change until the next Annual Enrollment period; however, the benefit paid would include any salary increase as of the day your new pay rate goes into effect.

At each Annual Enrollment period, you can increase your Optional Life coverage by one coverage level (for example, from one times pay to two times pay, or from three times pay to four times pay) without providing a Statement of Health (SOH).

#### An Example

Here's an example of how coverage is calculated for Optional Employee Life Insurance:

Optional	Employee Li	ife Insurance	Coverage Example

Annual base pay	\$42,500
Coverage election of 3 times annual base pay	\$42,500 x 3 = \$127,500
\$127,500 is not an even multiple of \$1,000. It is rounded up to:	\$128,000

Plus, this employee would have \$43,000 (\$42,500 rounded up to the next \$1,000) in Basic Life Insurance.

#### Statement of Health (SOH)

You must provide an SOH and receive approval from the insurance company if you:

- Didn't enroll in optional coverage when you were first eligible and choose to do so at a later date,
- > Choose to increase your coverage during Annual Enrollment by:
  - One times your pay if your total elected coverage will exceed four times pay, or
  - More than one times your annual base pay, or
- > Are a new employee and you elect Optional Life Insurance greater than four times your annual base pay.

The SOH may also apply to spouse coverage elected or increased after the spouse is first eligible.

Any requested coverage that requires an SOH will not take effect until MetLife provides approval.

The maximum Optional Employee Life coverage available is \$2 million.

For more information about making your Plan elections, see <u>Enrolling for</u> <u>Coverage</u> in the <u>Plan Participation</u> section of this SPD.



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Oncor Benefits Center | myhrconnection.oncor.com | 1.833.253.4927 M - F 8 a.m. to 5 p.m. CST

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#### Premiums Based on Tobacco User Status

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Your premiums for the Employee Life Option and the Spouse Life Option are based on whether or not you (or your spouse, in the case of the Spouse Life Option) use tobacco products. You are considered to "use tobacco products" if, in the previous two years, you smoked cigarettes, pipes, or cigars, and/or you used snuff and/or chewed tobacco. It is your responsibility to notify Oncor if you or your covered spouse has a change in tobacco user status. Rates are announced each year during the Annual Enrollment period.

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# **Beneficiary**

Overview

Benefits under the Employee Life Option are paid to the beneficiary you designate (see **Designating a Beneficiary** in the **Plan Participation** section of this SPD). Make sure to designate both a primary beneficiary and contingent beneficiary who will receive your Life Insurance proceeds if your primary beneficiary should die before you. You must designate a beneficiary for Basic Life, Optional Life, and AD&D insurance.

# **Accelerated Death Benefits Option**

If you have a terminal illness with a life expectancy of 24 months or less, you can elect to receive a portion of your life insurance benefit before your death.

You may be able to receive up to 80% of your insurance coverage before you die. The minimum payout is \$20,000. The maximum payout is \$500,000. For details, contact HR Advocacy at oncres1@oncor.com.

The benefit payable to your beneficiary upon your death is reduced by the amount of the accelerated benefit.

All claims for this option must be certified by a licensed physician and approved by the insurance carrier. You may be asked to have a physical exam by a doctor chosen by the insurance carrier.

See When Employee, Spouse, or Child Life Insurance Benefits Are Not Paid in this section of the SPD for exclusions under this benefit.

# **SPOUSE LIFE OPTION**

# Eligibility

You can enroll for the Spouse Life Option if you are enrolled for Optional Life Insurance for yourself in an amount at least equal to your spouse's coverage (maximum of \$250,000).

For more information about eligibility, see **Dependent Eligibility** in the Plan Participation section of this SPD.

#### **Eligible Spouse**

For this option, your spouse is eligible for coverage if you are legally married based on the laws of the state in which you were married, and if your spouse lives in the United States and is not serving in the armed forces. If your spouse passes away in war, a life insurance benefit will not be paid.

If you are married to another Oncor employee or Retiree, you must each be insured as an employee or Retiree (not as a Dependent) under the Life Insurance Option.

## **Spouse Life Option Coverage Choices**

You can choose any of the Spouse Life coverage choices available through the Plan.

The coverage choices are based on the annual base pay of you, the Oncor employee. If the result is not an even multiple of \$1,000, it is rounded up to the next higher \$1,000.

You cannot choose Spouse Life coverage that is greater than your Optional Employee Life coverage, and there is a maximum coverage limit of \$250,000 for the Spouse Life Option.

#### **Spouse Life Option Coverage Choices**

- 1 times annual base pay
- 2 times annual base pay
- 3 times annual base pay
- 4 times annual base pay
- 5 times annual base pay
- 6 times annual base pay
- 7 times annual base pay



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## **Beneficiary**

You are automatically the beneficiary for the Spouse Life Option and any benefits are paid to you. No additional paperwork is required to be completed.

# **Accelerated Spousal Death Benefits Option**

If your spouse has a terminal illness with a life expectancy of 24 months or less, you can elect to receive a portion of the Spouse Life Option benefit before your spouse's death.

You can receive up to 80% of the value of your spouse's coverage. The minimum payout is \$20,000 and the maximum payout is \$200,000. For details, contact HR Advocacy at <u>oncres1@oncor.com</u>.

The benefit payable to you upon your spouse's death is reduced by the amount of the accelerated benefit.

All claims for an accelerated benefit payment must be certified by a licensed physician and approved by the insurance carrier. Your spouse may be asked to have a physical exam by a doctor chosen by the insurance carrier.

See <u>When Employee, Spouse, or Child Life Insurance Benefits Are</u> <u>Not Paid</u> in this section of the SPD for exclusions under this benefit.

# CHILD LIFE OPTION

# Eligibility

You can enroll your children for the Child Life Option if you are enrolled for the Employee Life Option. **Note:** If you are married to another Oncor employee or Retiree, only one of you can cover your Dependent children. Also, if your Dependent child works for Oncor and is eligible for coverage as an employee, you cannot also cover that child as a Dependent.

For more information about eligibility, see **<u>Dependent Eligibility</u>** in the **<u>Plan Participation</u>** section of this SPD.

# **Child Life Coverage Choices**

You can choose any of the Child Life Option coverage choices available through the Plan. When you elect the Child Life Option, all of your eligible Dependent children are automatically covered. The cost of the coverage is the same, regardless of the number of eligible children you have.

#### Child Life Coverage Choices

- \$10,000
- \$15,000
- \$20,000

#### Beneficiary

You are automatically the beneficiary for the Child Life Option, and any benefits are paid to you.

Note that the accelerated benefits option does not apply to the Child Life Option.



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# WHEN EMPLOYEE, SPOUSE, OR CHILD LIFE INSURANCE BENEFITS ARE NOT PAID

Benefits are not paid for suicide committed within two years after coverage starts. Additionally, benefits for any coverage increase are not paid for suicide committed within two years after the coverage increase goes into effect.

# ACCIDENTAL DEATH AND DISMEMBERMENT (AD&D) INSURANCE OPTIONS

AD&D provides a benefit if you die or suffer certain types of injuries as a result of an accident. The amount of benefit paid is based on the severity of the accidental loss.

Oncor provides you with Basic AD&D Insurance at no cost to you equal to two times your annual base pay, rounded to the next higher thousand, up to a maximum of \$2 million.

# **Optional AD&D for You and Your Family**

You can choose any of the Optional Employee AD&D coverage choices available through the Plan.

You can choose coverage for yourself from one up to seven times your annual base pay. If the result is not an even multiple of \$1,000, it is rounded to the next higher thousand.

#### AD&D Insurance Options

#### Optional AD&D Coverage Choices

- 1 times annual base pay
- 2 times annual base pay
- 3 times annual base pay
- 4 times annual base pay
- 5 times annual base pay
- 6 times annual base pay
- 7 times annual base pay

#### The maximum AD&D you may elect is \$2 million of coverage.

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# Dependent AD&D Option Coverage Benefits

If you choose the Dependent AD&D Option, these are the benefit levels that would be paid for each family member:

- If you have a spouse only (no children): 60% of your optional family AD&D coverage amount,
- If you have children only (no spouse): 15% of your optional family AD&D coverage amount, or
- If you have a spouse and children: Spouse coverage is 50% of your optional family AD&D coverage amount, and each child's coverage is 10% of your optional family AD&D coverage amount.

For more information about making your Plan elections, see <u>Enrolling for</u> <u>Coverage</u> in the <u>Plan Participation</u> section of this SPD.

# **Eligible Dependents**

Your eligible Dependents for AD&D coverage are defined in the same way as for Dependent Life Insurance coverage.

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#### What AD&D Covers

AD&D benefits are payable if you or your Dependents die or suffer certain losses as the result of an accident.

AD&D covers certain losses of body parts, and it covers death caused by accidental injuries. If your death or loss occurs within 12 months of the accident, you or your beneficiary will receive a predetermined amount based on your annual base pay.

AD&D benefits are paid according to the following schedule:

Accidental Loss	Percentage of Benefit Paid
Loss of life	100%
Loss of two or more: hand, foot, or sight of eye	100%
Loss of one: hand, foot, or sight of eye	50%
Thumb and index finger of same hand	25%
Speech and hearing	100%
Speech or hearing in both ears	50%
Quadriplegia	100%
Paraplegia	50%
Hemiplegia	50%

- > Loss of hands and feet means permanently severed at or above the wrist or ankle.
- > Loss of thumb and index finger means permanently severed through or above the third joint from the tip of the index finger and the second joint from the tip of the thumb.
- > Quadriplegia, paraplegia, and hemiplegia mean the total paralysis, or permanent and complete loss of use of a limb, as determined by a physician, of both upper and lower limbs (guadriplegia), both lower limbs (paraplegia), or upper and lower limbs on one side of the body (hemiplegia).

- > Loss of sight means permanent and uncorrectable loss of sight in the eye. Visual acuity must be 20/200 or worse in the eye or the field of vision must be less than 20 degrees.
- > Loss of speech means the entire and irrecoverable loss of speech that continues for six consecutive months following the accidental injury.
- > Loss of hearing means the entire and irrecoverable loss of hearing in both ears that continues for six consecutive months following the accidental injury.

Only the loss providing the highest amount of insurance is paid for each accident. Once benefits for one loss have been paid, you cannot submit claims for later losses caused by the same accident.

#### **Beneficiary**

The Employee AD&D Option pays a benefit to the beneficiary you designate if you die in an accident. Refer to **Designating a Beneficiary** in the **Plan** Participation section of this SPD.

You are the beneficiary for AD&D benefits if you are injured (but do not die) in an accident, or if your covered spouse or child dies or is injured in an accident.

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#### When AD&D Benefits Are Not Paid

Some losses are not covered. AD&D benefits are not paid for a loss if it in any way results from, or is caused or contributed to, by:

- > Physical or mental illness, diagnosis of or treatment for the illness,
- > An infection, unless it is caused by an external wound that can be seen and which was sustained in an accident.
- > Suicide or attempted suicide that occurs within two years from the date AD&D insurance takes effect.
- > Self-inflicted injury,
- > The voluntary intake or use by any means of:
  - Any drug, medication, or sedative unless it is taken or used as prescribed by a physician,
  - An over-the-counter drug, medication, or sedative unless it is taken as directed, and
  - Alcohol in combination with any drug, medication, or sedative,
- > A war or warlike action in time of peace, including terrorist acts,
- Committing or trying to commit a felony or other serious crime or an assault, >
- Any poison or gas, voluntarily taken, administered, or absorbed, >
- > Service in the armed forces of any country or international authority, except the United States National Guard.
- > While in any aircraft operated by or under any military authority (other than the Military Airlift Command); or while in any aircraft being used for a test or experimental purposes; or while in any aircraft used or designed for use beyond the Earth's atmosphere; or while in any aircraft for the purpose of descent from such aircraft while in flight (except for self-preservation), and/or
- > Driving a vehicle while intoxicated, as defined by the laws of the jurisdiction in which the vehicle was being operated.

# LIFE INSURANCE PROGRAM A

#### Eligibility

If you previously elected Life Insurance Program A and have not dis-enrolled, you have the Employee and Dependent Life Insurance described on this page instead of the Employee Life Option, Spouse Life Option, and Child Life **Option** described earlier in this section of the SPD. Program A is closed to new entrants.

You can change to the Employee Life Option currently available under the Plan during any Annual Enrollment period or if you have a qualified life event status change. Refer to Changing Your Coverage in the Plan Participation section of this SPD. However, once you move out of Program A, you cannot re-enroll in Program A.

## **Program A Coverage**

Type of Coverage	Coverage Amount
Employee Life Insurance	
> Company-paid coverage	First \$20,000
> Employee-paid coverage	2 times annual base pay (less \$20,000 company paid)
Spouse Life Insurance	\$15,000
Child Life Insurance	\$5,000

#### **Employee Life Insurance Options**

Under Program A, you have coverage of two times your annual pay, of which the company pays for the first \$20,000.

#### **Dependent Life Insurance**

You can elect Dependent Life Insurance of \$15,000 for your spouse and \$5,000 for each child.



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#### **Accelerated Benefits Option**

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If you have a terminal illness with a life expectancy of 24 months or less, you can elect to receive a portion of your life insurance benefit before your death.

You can receive up to 80% of the face value of your insurance coverage. The minimum payout is \$20,000 and the maximum is \$500,000 for you. For your spouse the payout is \$12,000.

The benefit payable to your beneficiary upon your death is reduced by the amount of the accelerated benefit.

All claims for an accelerated benefit payment must be certified by a licensed physician and approved by the insurance carrier.

# FILING A CLAIM

In the event of your death, ensure that your beneficiary knows to contact the Oncor Benefits Center as soon as possible.

If a Dependent dies or has a covered AD&D loss, or if you have an AD&D loss other than death, you should notify HR Advocacy at oncres1@oncor.com as soon as possible.

A death certificate or proof of other loss will be required. The claim should be filed as soon as possible after the death or loss.

## **Source of Payments**

All of the benefits described in this section are paid through insurance policies with MetLife.

Benefits usually are paid in a single sum. However, other payment methods may be available upon request.

# If a Claim Is Denied

If a claim is denied but you or your beneficiary believes it should be paid, you can request a full and fair review of the claim. For more information, see Claim Review and Appeal Process in the Plan Administration section of this SPD.

# PORTABILITY AND CONVERSION

When you leave Oncor, you can continue the Employee Life Option coverage through portability or by converting your contributory coverage to an individual policy. With both options, you can continue coverage without providing a Statement of Health (SOH) that would be required if you were applying for an individual policy.

Rates for the portability provision are set by MetLife. If you choose, you can elect to provide an SOH to potentially reduce the premiums you pay.

If you elect the portability provision, you can convert any remaining amount that exceeds the portability maximum.

If you are enrolled in the Company Paid Life under Life Insurance Program A (Program A), you can only convert, not port, your coverage. Contact HR Advocacy at oncres1@oncor.com. for portability forms. The employer section of the form will be completed and sent to you with instructions.

#### **Portability**

Under most circumstances, you can continue the Employee Life Option (not including Program A), the Spouse Life Option, and the Child Life Option through the Plan's portability provisions if your employment ends or you are no longer eligible for coverage. Your spouse can continue the Spouse Life Option and the Child Life Option in the event you die or you are divorced. A child cannot continue the Child Life Option unless you or your spouse is also continuing coverage.

Portability coverage is provided through an insurance policy with MetLife; however, the terms of that policy may be different from the coverage under the Plan.

To continue coverage, you (or your spouse) must, within 31 days after the date your coverage ends, give MetLife written notice of your intention to continue coverage. Conversion or portability should be applied for:

- > Within 31 days from the date benefits are terminated, or
- > Within 45 days from the date a notice is given, if notice is given more than 15 days but less than 90 days after the date benefits were terminated.



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It is your responsibility to contact MetLife directly and complete the portability application process within the required time frame.

You can continue the same amount of coverage you had with the company on the date your coverage ends. You may contact MetLife Recordkeeping Center at 1.866.492.6983 for any additional questions regarding portability. You cannot continue a higher amount of coverage for your Dependents than you continue for yourself.

You pay the coverage premiums directly to MetLife. The continued policy is your individual policy and is not part of the Plan.

## **Converting Your Coverage**

Under most circumstances, you can convert the Employee Life Option (including Program A), the Spouse Life Option, and the Child Life Option when coverage ends (for example, if your employment ends or if you or a Dependent is no longer eligible for coverage). If you choose the portability feature but are not able to port your entire amount of life insurance coverage, you can convert any remaining amounts to an individual policy.

When you convert coverage to one of the insurance company's individual life policies, you do not need to provide a Statement of Health (SOH) (proof of good health).

The benefits and provisions of the individual policy will be different from the policy under Life options under the Plan Life Insurance Options. For example, the individual policy will not be a term life insurance policy. You may be able to find better rates or coverage on your own through another insurance carrier.

To convert coverage, you must:

- > Notify MetLife of your intention to convert coverage,
- Complete and submit an application within 31 days after coverage ends, and >
- > Pay the first premium within 31 days after coverage ends.

If you have questions about converting your coverage, contact MetLife directly. Note that special provisions and limits may apply if your coverage should end because of an amendment or termination of the Plan's Life Option. Since MetLife does not currently take responsibility for providing a conversion notice, terminated employees should first contact HR Advocacy at oncres1@oncor.com as soon as possible for the conversion/portability form with completed Employer information.

Once a terminated employee is provided the form, he/she may contact MetLife directly at 1.877.ASKMET7 (1.877.275.6387). Note, however, that you must complete the conversion application process and pay the first premium with the 31-day period described in this section. It is your responsibility to meet this deadline.

You cannot convert AD&D coverage to an individual policy.



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#### ADDITIONAL BENEFITS AND SERVICES

#### **Survivor's Benefits**

In the event of your death, your survivor, who is the eligible beneficiary(ies) for the basic life insurance option, will be paid a benefit equal to one month of your base pay. This benefit is in addition to any other life insurance and retirement plan death benefits, if any.

#### **Financial Consulting Services**

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In the event of your death, your surviving spouse, eligible beneficiaries, and/or other eligible Dependents can access free financial counseling services. This counseling is provided by an independent company. The counselors work on a fee-only basis (paid by Oncor) and do not sell commission products.

In the event of your spouse's death, you are also eligible to access free financial counseling services.

#### **Funeral Planning Services and Grief Counseling**

These services are available through MetLife.

#### **Free Will Preparation Services**

As an eligible employee or Dependent spouse, you have access to free will writing services through MetLife Legal Plans at **1.800.821.6400**. This service is not available for covered Dependent children.

In the event of your death, your surviving spouse and/or eligible Dependents may be eligible for continuation of certain health coverage. They may access information about this coverage in the **Oncor Retiree Welfare Summary Plan Description for Oncor Retirees and Long-Term Disability Participants** by logging on to <u>myoncorbenefits.com</u>. Click **Reference Center**.

#### To Reach MetLife

For claim-related information, you can call MetLife at **1.800.638.6420**, *Option 2*.



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#### LONG-TERM DISABILITY (LTD) BENEFITS

No one wants to be sick or injured. Besides the worry of medical expenses and getting back to good health, you still need to receive an income to pay the bills. That's what LTD is all about – coverage that provides an ongoing source of income if you are unable to work due to an extended illness or injury.

If you are an eligible employee, you have two types of disability coverage:

- Salary continuation to protect your income if you have a minor or short-term illness or injury. This coverage is described on the Oncor intranet under "Our Company and Our Policies and Procedures."
- Long-term disability (LTD) coverage to protect your income if you are disabled for an extended period of time. Oncor provides LTD coverage at no cost to you. The LTD benefits can replace up to 66<sup>2</sup>/<sub>3</sub>% of your base pay, up to a maximum \$25,000 monthly benefit. Because Oncor pays the full cost of this benefit, you will pay taxes on LTD benefits you receive from the plan.

This section of your SPD describes LTD benefits.

# Medical Coverage for Employees Receiving LTD Benefits

Refer to the **Oncor Retiree Welfare Summary Plan Description for Oncor Retirees and Long-Term Disability Participants** for details about medical coverage for employees receiving LTD benefits.

#### Limited LTD Coverage for Pre-Existing Conditions

If you are or become disabled during the first 12 months you are covered by the LTD Option and the disability is due to a pre-existing condition, benefits are not paid for that disability. A pre-existing condition means a sickness or accidental injury for which you:

- > Received medical treatment, consultation, care, or services or
- Took prescription medication or had medications prescribed in the six months before your insurance or any increase in the amount of insurance under this option takes effect.

MetLife will not pay benefits for a disability that results from a pre-existing condition, if you have been Actively at Work for less than 12 consecutive months after the date your LTD coverage under the Plan takes effect (i.e., your disability occurs within your first 12 months of Active Work with Oncor).





#### HOW YOUR LTD BENEFIT IS CALCULATED

If you become disabled, you may be eligible for income from several different sources (see *Other Sources of Disability Income*, in the right column). The LTD benefit options are designed to work with these other sources to continue a total of 66<sup>2</sup>/<sub>3</sub>% of your monthly pay up to a maximum monthly benefit of \$25,000 (depending on your Plan election). In other words, the LTD benefit options are designed to make up the difference between the 66<sup>2</sup>/<sub>3</sub>% benefit level and any benefits payable from these other sources.

For the LTD benefit options, your "pay" means your regular pre-disability earnings. Pre-disability earnings means base salary or base wage rate you were earning from Oncor as of your last day of Active Work before your disability began. The term does not include:

- > Commissions,
- > Bonuses or any other incentive compensation,
- > Overtime pay,
- Awards and the grant, award, sale, conversion, and/or exercise of shares of stock or stock options,
- Oncor's contributions on your behalf to any deferred compensation arrangement or pension plan, or
- > Any other compensation from Oncor.

#### Other Sources of Disability Income

Examples of other sources of disability income that may be payable because of your disability include:

- Social Security disability or retirement benefits that you receive or are eligible to receive because of your disability,
- > Workers' compensation,
- Any third-party award, settlement, or payment resulting from your disability, and
- > Any other disability benefit you receive under any applicable federal, state, or local statute, rule, or ordinance.

#### **An Example**

Following is an example to show how an LTD benefit might be calculated. Your annual pay is \$36,000, so your monthly pay is \$3,000. You are eligible for a monthly Social Security benefit of \$1,200. Your benefit would be calculated like this:

#### LTD Benefit Example

Monthly LTD benefit level equals 66²/₃% of your \$3,000 monthly pay	\$2,000
Monthly Social Security pays this amount	\$1,200
Monthly LTD benefit makes up remainder	\$800

If you apply for, but are not eligible for, Social Security or other sources of income, the LTD benefit would be the entire amount or \$2,000 a month.



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# WHEN CAN I RECEIVE LTD BENEFITS?

LTD benefits are payable if you have a disability that prevents you from working and you meet the Plan's disability requirements. The terms Disabled or Disability mean that, due to sickness or as a direct result of accidental injury, you are prevented from working and:

- > You are receiving appropriate care and treatment and complying with the requirements of such treatment.
- > During the Elimination Period (typically, 180 days after the date of your disability) and continuing for the first 24 months of sickness or accidental injury, you are unable to earn more than 80% of your pre-disability earnings at Your Own Job from any employer in your local economy; and unable to perform each of the material duties of Your Own Job. For the purposes of the Disability Plan, Your Own Job means the essential functions you regularly perform that provide your primary source of earned income.
- > After 24 months of disability, the disability prevents you from working at any job for which you're qualified by education, training, or experience and unable to earn more than 60% of your pre-disability earnings from any employer in your local economy at any gainful occupation for which you are reasonably gualified taking into account your training, education, and experience.

In order to receive, and to continue to receive LTD benefits, you must be under the care or supervision of a physician for the disability at all times. To confirm your disability status throughout your leave, MetLife will ask you to have a physical exam by a doctor chosen by MetLife from time to time. To continue to receive LTD benefits, you must take these examinations and you must supply MetLife with the result, along with other requested information concerning your condition.

# When LTD Benefits Are Not Paid

LTD benefits are not payable for a disability resulting from any of the following circumstances:

- > War, whether declared or undeclared, or act of war or participation in an insurrection, rebellion, riot, or terrorist act,
- Intentional self-inflicted injury,
- > Attempted suicide,
- > Commission of or attempt to commit a felony, or
- > A disability occurring due to any income-producing activity outside of Oncor's employment.

## **Responsibilities of a Participant**

If you are disabled and eligible for disability benefits, it is your responsibility to cooperate with MetLife, to comply with all Plan provisions, and to effectively manage your period of disability to the extent that you are able. Your failure to do so may result in a loss of benefits. In addition to any other responsibilities described in this section, you are responsible for the following:

- > You must obtain medical treatment and follow your doctor's medical advice.
- > You must file a complete disability benefit application while you are still a regular full-time employee of Oncor and provide any medical information requested.
- > You must apply for Social Security benefits on a timely basis and appeal any denial of these benefits.
- > You must promptly notify MetLife of any Social Security benefits (including Social Security disability and retirement benefits), workers' compensation benefits, or third-party awards, settlements, or payments and provide the necessary documentation for these benefits or payments upon request.
- > You must comply with MetLife's rehabilitation requests, including requests to participate in or pursue vocational and/or medical rehabilitation.
- > You must make a diligent effort to return to work with Oncor or elsewhere either as an employee or on rehabilitation status.
- > You must notify MetLife of any and all information concerning your outside employment or income-producing activities.
- > You must promptly notify the Oncor Benefits Center if your address changes while you are receiving benefits.



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# WHEN LTD BENEFITS START AND END

# When LTD Benefits Start

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If you are eligible, your LTD benefits start upon exhaustion of the required Elimination Period (typically, 180 days after the date of your disability). If approved, LTD benefits begin the day after completion of the Elimination Period.

# When LTD Benefits End

As long as you remain disabled, LTD benefits may continue until you reach retirement age. If you become disabled before age 62, benefits may continue until you are no longer disabled or to the later of Social Security Normal Retirement Age or age 65. If you become disabled on or after age 62, benefits may continue for a specific number of months based on age at the time of disability, or until you are no longer disabled, whichever comes first, as shown in this chart.

Age at Date of Disability	Benefit Period Age at Date for LTD Benefits of Disability		Benefit Period for LTD Benefits
Less than 62	Until you reach age 65	66	21 months
62	42 months	67	18 months
63	36 months	68	15 months
64	30 months	69 and over	12 months
65	24 months		

# **Rehabilitation Benefits**

If, during the first 24 months of LTD, you are able to work at a job approved by the LTD insurance carrier, you may continue to receive your LTD benefits in addition to your pay from the approved job. However, if the income you receive from all sources during this rehabilitative employment exceeds your pre-disability earnings, your LTD benefit will be reduced.

If you participate in a Rehabilitation Program, your Monthly Benefit will be insured by an amount equal to 10% of the Monthly Benefit. The Plan will do so before your Monthly Benefit is reduced by any other income.

# Work Incentive

A Rehabilitation Program is a program that has been approved by MetLife for the purpose of helping you return to work. It may include, but is not limited to, your participation in one or more of the following activities:

- > On-site job analysis,
- > Job modification/accommodation,
- > Training to improve job-seeking skills,
- > Vocational assessment,
- > Short-term skills enhancement.
- > Vocational training, or
- > Restorative therapies to improve functional capacity to return to work.

If you work while you are disabled and receiving Monthly Benefits, your Monthly Benefit will be adjusted as follows:

- > Your Monthly Benefit will be increased by Your Rehabilitation Program Incentive, if any, and
- > Your Monthly Benefit will be reduced by **Other Sources of Disability Income**, as defined in this section of the SPD.

Your Monthly Benefit as adjusted above will not be reduced by the amount you earn from working, except to the extent that such adjusted Monthly Benefit plus the amount you earn from working and the income you receive from Other Income exceeds 100% of your pre-disability earnings as calculated in the definition of Disability. See Offset of Income from Other Sources in this section of the SPD for more information.

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# **If Your Disability Recurs**

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If you return to work with Oncor after receiving LTD benefits and then become disabled again for the same cause within 90 days after returning to work, you may be eligible to have your LTD benefit resume in the same amount that was paid during the first disability.

If a different disability occurs at any time, or if the same disability recurs later than 90 days after you return to work, that disability will be considered a separate period of disability. Your LTD benefits will be based on your pay before you became disabled the second time. However, if the second disability is due to the same cause as the first, your benefit won't be less than the amount payable during the first disability.

# If Your Disability Is Caused by a Mental or an Emotional **Condition or by Chemical Dependency**

You can receive LTD benefits for a maximum of two years if you are disabled due to a mental or an emotional condition or to chemical dependency. Disability benefit payments will end at the earliest of the date:

- > You receive 24 months of disability benefit payments.
- You cease or refuse to participate in a recovery program. >
- > You complete a recovery program.

# HOW TO FILE A CLAIM FOR LTD BENEFITS

If you are on Salary Continuation administered by Oncor, you must file an LTD claim with MetLife before the exhaustion of the six-month (180-day) Elimination Period. Oncor's HR Disability Specialist will reach out to you before the exhaustion of your six-month Elimination Period to provide you with the information you need to initiate your LTD claim on a timely basis.

# **Apply for Social Security Benefits**

Social Security disability benefits, if approved, are payable after five months of disability. However, it can take several months to apply for Social Security benefits, so it's a good idea to apply as soon as you think your disability may last for more than five months. You should contact your local Social Security office to apply for these benefits.

When you know the amount of your Social Security benefit or if your claim for Social Security benefits is denied, contact MetLife. MetLife may be able to help you with your claim for Social Security disability benefits.

If you do not apply for Social Security benefits when eligible, MetLife may estimate the amount of your Social Security benefits and reduce your LTD benefits by that estimate. Your LTD benefits will be adjusted accordingly when you provide MetLife with required information concerning the approval or denial of your claim for Social Security benefits. See the section **Offset** of Income from Other Sources in this section of the SPD.

# **Payment of LTD Benefits**

LTD benefits are normally paid near the end of each month. Federal taxes, where applicable, will be withheld from LTD Plan benefits payable to you.

#### **Claims Administrator**

MetLife administers claims for Oncor LTD benefits. You should send all claims, doctor's statements, and other information to MetLife. Only send address changes to the Oncor Benefits Center.



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# If Your Application Is Denied

If your application is denied, you are entitled to a full review. The steps in the review process are outlined in the Claim Review and Appeal Process explanation in the **Plan Administration** section of this SPD.

# Offset of Income from Other Sources

Your disability benefits may be reduced by the amount of other income you, your spouse, or your children receive from other sources, including the following:

- > Social Security or the Railroad Retirement Act retirement or disability benefits,
- > Retirement or disability plan benefits of a state or local government or another country,
- > A no-fault auto policy for loss of income (excluding supplemental disability benefits),
- > A government benefit plan or program that provides benefits for loss of time from your job due to disability,
- > Sick pay, vacation pay, or salary continuation paid by Oncor,
- > Workers' compensation or similar benefits,
- Occupational disease laws or maritime maintenance and cure laws, >
- Unemployment insurance, >
- > Any income (e.g., salary, commissions, overtime pay, bonuses) you receive from working while you are disabled, and
- > Any recovery amounts you receive for loss of income (including future earnings) as a result of claims against a third party, whether you receive these amounts through a judgment, a settlement, or otherwise. (See Lien and Repayment - Third Party Payments in this section of the SPD.)

For a complete list of other income sources, contact MetLife.

# **Social Security Benefits**

You are required to apply for Social Security benefits if there is a reasonable basis for you to receive such benefits. Starting after you have received 24 months of LTD benefits, the amount of your LTD benefits will be reduced by the amount of Social Security benefits that MetLife estimates you, your spouse, or your children are eligible to receive as a result of your disability or retirement, unless you provide MetLife with an approval of your claim for Social Security benefits or a notice of denial of Social Security benefits showing that you have exhausted your appeals.

Within six months after becoming disabled, you are required to:

- > Provide MetLife with proof that you have applied for Social Security benefits,
- > Sign a reimbursement agreement in which you agree to pay MetLife for any overpayments that they may make to you under the Plan, and
- > Sign a release authorizing the Social Security Administration to provide information directly to MetLife regarding your eligibility for Social Security benefits.

If the above requirements are not met, MetLife may reduce your LTD benefits by your estimated amount of Social Security benefits starting with the first LTD benefit payment coinciding with the date you are eligible to receive Social Security benefits.

You are required to notify MetLife of final approval or denial of your claim for Social Security benefits. At that time, the amount of your disability benefit will be adjusted, if necessary, and you will be required to repay any overpayment.

# **Other Benefits**

If you receive other benefits in the form of a single sum payment, you are required to give MetLife written proof within 10 days of the following:

- > The amount of the payment,
- > The amount of the payment that is attributed to income replacement, and
- > The time period for which the payment applies.



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Once this information is provided, the amount of your disability benefit will be adjusted. If you do not provide this information, MetLife may reduce your disability benefit by an amount equal to the amount of the benefit until the single sum amount is exhausted. The amount of any adjustment will not cause you to receive a total benefit less than the minimum amount taking into consideration the single sum payment and your LTD benefit payment, unless there has previously been an overpayment.

# Lien and Repayment – Third Party Payments

If you receive disability benefits under the Plan's LTD Option and you receive payment from a third party for loss of income with respect to the same loss of income for which you received LTD benefits under this option (for example, a judgment, settlement, payment from federal Social Security, or payment pursuant to workers' compensation laws), you are required to reimburse the Plan from the proceeds of such payment up to an amount equal to the benefits paid to you under this option for your disability. The Plan's right to receive reimbursement from any such proceeds will constitute a claim or lien against the proceeds and the Plan has a first priority claim or lien over any such proceeds up to the full amount of the benefits paid to you under this option for your disability. You agree to take all action necessary to enable the Plan to exercise its rights under this provision, including, without limitation:

- > Notifying the Plan and the disability insurance carrier under the Plan as soon as possible of any payment you receive or are entitled to receive from a third party for loss of income with respect to the same loss of income for which you received benefits under this option,
- > Furnishing of documents (including an acknowledgment of the Plan's lien rights described above) and other information as requested by the Plan or any person working on behalf of the Plan (including the disability insurance carrier), and

> Holding in escrow, or causing your legal representative to hold in escrow, any proceeds paid to you or any party by a third party for loss of income with respect to the same loss of income for which you received benefits under this option, up to an amount equal to the benefits paid to you under this option for your disability, to be paid immediately to the Plan upon your receipt of said proceeds.

You are required to cooperate and cause your legal representative to cooperate with the Plan in any recovery efforts and to not interfere with the Plan's rights under this provision. The Plan's rights under this provision apply whether or not you have been or will be fully compensated by a third party for any disability for which you received or are entitled to receive benefits under this option.



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# **RESOURCES AVAILABLE**

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Maintaining a healthy, productive, focused workforce is essential to Oncor's business success. To help do that, Oncor partners with Magellan Healthcare to provide work life solutions to support you at all stages in life, in good times and bad, where and when you need it. These services include counseling as well as additional support to improve health, relationships, and job performance.

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#### **Confidential Counseling**

Discussions with a Magellan Healthcare Counselor are confidential. Magellan Healthcare will not share information about your use of services without your permission, except as required or permitted by law. You will have an opportunity to evaluate the services provided by completing a confidential survey.

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#### **Brief Counseling**

Brief Counseling is outpatient counseling that is problem-focused; emphasizes skills and strengths; encourages practicing new behaviors; involves setting goals that are achievable in a one- to five-month period; involves interpretation, suggestions, and a framework provided by a licensed professional counselor; and/or that you may utilize alone or together with others who are important to resolution of your problem.

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#### Work Life Resources Counselor

A Counselor is a psychologist; clinical social worker; marriage, family, child counselor, or financial counselor; or other behavioral health professional who is licensed under state law to deliver counseling services and who is contracted with the Work Life Resources Administrator to provide Work Life Resources services.

#### **Sessions Per Situation**

You and each of your eligible Dependents and household members are eligible to receive up to eight in-person sessions per situation each year (as considered clinically necessary by Work Life Resources). If you obtain in-person counseling for a situation together with an eligible household member, such as your spouse, the total number of in-person sessions for which you and the other person are eligible for that situation is still eight. The number of sessions does not double simply because two covered persons participate in counseling together, nor does it triple because three covered persons participate. Magellan Healthcare pays Counselors directly. You do not have to file claims.



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# **Covered Services At a Glance**

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Benefit	Magellan Healthcare Services
Counseling and Mental Health Services	Magellan provides convenient, confidential counseling to help you cope with different challenges you may face, including mental health services, personal/family issues, substance abuse, anger management, and emotional problems that impact health, wellbeing, or job performance.
	You can have up to <b>eight (free to you) pre-paid</b> <b>face-to-face sessions per issue, per 12-month</b> <b>period.</b> The program offers in-person and virtual therapy options through a national network of licensed professionals.
	Counselors are available 24 hours a day, seven days a week at <b>1.800.327.6608</b> .You can log on to <u>member.magellanhealthcare.com</u> for assistance and information.
Work-Life Services	Access online specialists who can provide expert guidance and personalized referrals to service providers in your area. You can explore topics about child care and parenting; pregnancy and adoption; adult care and aging; education; daily life issues; and relocation services.
Family Support Benefits: Backup Care	From anywhere and at any time, you can access care for children, adults, and pets when you need to work. You can choose <b>care through nationally</b> <b>recognized care services with a \$10 copay per</b> <b>visit up to five visits a year</b> , or reimbursement of up to \$75 per day if you prefer to use other licensed providers, friends, or family to provide care. To create an account, log in to the Magellan site and follow the instructions.

Have a 60-minute consultation per issue per year with an attorney or mediation expert with a discounted fee for continued services. The service addresses issues such as custody/divorce, real estate, taxes and audits, and trusts and wills. You will be responsible for costs after the consultations have been used.
You can access three free 30-minute consultations with a Money Coach via phone to address budget planning, debt and credit, college and retirement, and loans and mortgages. You can receive a discounted fee for continued services. You will be responsible for costs after the consultations have been used.
Get help to achieve short-term, goal-oriented results, using SMART goals. Address issues such as work stress, improving relationships, mild substance abuse, not getting enough sleep, weight loss, and mild mood issues. <b>You can meet with the same</b> <b>coach by phone or video for up to six sessions</b> <b>per year lasting up to 45 minutes.</b>
You can access a 60-minute consultation via phone with a Fraud Resolution Specialist. You may also access online resources through Magellan's website.

For details or questions about any above programs, contact Magellan Healthcare **member.magellanhealthcare.com** or **1.800.327.6608**.



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# **ELIGIBILITY AND COST**

You and your eligible household members become eligible to participate in Magellan Healthcare's programs on the first day of active employment. You do not have to be enrolled in a medical option to participate. Your coverage and coverage of your eligible household members is automatic; you do not need to take any steps to enroll.

# **Eligible Household Members**

Eligible household members include your:

- > Spouse,
- > Dependent child(ren) (whether or not they reside with you), and
- > Members of your household.

# Cost

The company pays the full cost of participation in Magellan Healthcare programs for you and your eligible household members (see **Covered Services** in this section). If you are on an approved FMLA leave, non-occupational medical leave, or workers' compensation leave, your coverage will continue at no cost to you. You have no obligation to pay any amount for coverage or to obtain services; there are no premiums, Copayments, Coinsurance, or Deductible payments for services.

## Important!

You will be financially responsible for costs related to retaining a lawyer or a financial coach after your free consultations have been used. You will also need to pay for any services you select (i.e., child care).

# **HOW TO OBTAIN SERVICES**

To obtain services, simply call toll-free at 1.800.327.6608. Magellan Healthcare representatives are available 24 hours a day, seven days a week. Spanish-speaking representatives and counselors are available.

When you call, a Magellan representative will:

- > Ask you questions to help identify the problem and how it is affecting you,
- > Find out what solutions you have tried and explore other solutions and resources, and
- > Help you develop a plan to manage the situation.

You also can access information, self-help tools, and other resources through member.magellanhealthcare.com.



# SERVICES NOT COVERED

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Magellan Healthcare's program does not include any of the services listed below. Some of these services may be covered by your medical option.

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> Acupuncture,

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- > Aversion therapy,
- > Biofeedback and hypnotherapy,
- > Charges for completing claim forms,
- > Charges for failure to keep a scheduled visit,
- Court-mandated counseling, evaluations required by a state or federal judicial officer or other governmental agency, or to be used in legal actions of any kind (for example, child custody proceedings),
- > Direct treatment for intellectual disabilities, learning disabilities, or autism,
- Work Life Resources services when you sue, or threaten to sue, the company,
- > Evaluations for fitness for duty, excuses for leaves of absence, or time off,
- Examinations and diagnostic services in connection with obtaining employment or a particular employment assignment, admission to or continuing in school, securing any kind of license (including professional licenses), obtaining any kind of insurance coverage,
- > Inpatient treatment,
- Medication, medication management, or treatment of any condition for which medication is required, unless you are seeing a doctor who prescribes medication for that condition and oversees your use of the medication,
- More than eight in-person Work Life Resources sessions per problem per year,

> Psychiatric services or other medical care,

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- > Psychological, psychiatric, neurological, educational, or IQ testing,
- Remedial education services, such as evaluation or treatment of learning disabilities, developmental and learning disorders, behavioral training, and cognitive rehabilitation,

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> Services or supplies for which there is no charge,

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- Services or supplies not needed for treatment or not approved by your Work Life Resources Counselor,
- Services or supplies required or paid for under any government law, including workers' compensation or other federal, state, or local law,
- > Services rendered before coverage became effective,
- > Services rendered by a family member,
- > Sleep therapy,
- > Testimony in legal proceedings or preparation for legal proceedings,
- Treatment by someone other than a Magellan Healthcare Counselor to whom Magellan referred to you,
- > Treatment for any physical illness,
- Treatments, procedures, or devices considered experimental or investigational in nature as determined by the Magellan Healthcare Administrator, and
- Treatment for any problem or condition that cannot be resolved in Brief Counseling (for example, a psychosis or any other condition that requires inpatient treatment or more than eight sessions).



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# HOW SOME MAJOR LIFE EVENTS AFFECT YOUR BENEFITS

When certain life events occur, your benefits may be affected. In some cases, you can change your elections to account for your new situation, or you can receive certain benefit payments. In other cases, your coverage may be continued or suspended. If your health care coverage ends, you may be able to continue coverage under the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA).

# **Changing Your Elections**

During the Annual Enrollment period each fall, you have an opportunity to make your Plan elections for the next year. This includes your elections for medical, dental, and vision coverage; long-term disability (LTD); life insurance and accidental death and dismemberment (AD&D) coverage; and Flexible Spending Accounts (FSAs).

Your Plan elections go into effect on January 1 and remain in effect for the entire Plan Year. You cannot change your elections until the next Annual Enrollment period unless you have a qualified life event status change. (See the box to the right for examples of qualified life event status changes.)

To make a change:

- Contact the Oncor Benefits Center within 30 days (60 days for the birth, adoption, or placement for adoption of a child) following the qualified life event status change.
- > Any changes you make to your benefit options must be consistent with the qualified life event status change.

For more information about making changes to your benefit options, see **Changing Your Coverage** in the **Plan Participation** section of this SPD.

For information about each benefit option, see the corresponding section of this SPD. Any change is subject to the discretion of the Plan Administrator and must be permitted by the terms and conditions governing the applicable benefit option and relevant Internal Revenue Service (IRS) regulations.

# **Examples of Qualified Life Event Status Changes**

- > Your marriage, divorce, annulment, or legal separation,
- > The birth, adoption, or placement for adoption of a Dependent child,
- > The death of your spouse or a covered Dependent child,
- > Your gain or loss of Legal Guardianship of an eligible Dependent,
- > A child's gain or loss of status as an eligible Dependent,
- You or your dependent enrolled in a government exchange medical option,
- A change in the employment status of you, your spouse, or your Dependent (part-time to full-time, etc.), resulting in gain or loss of coverage,
- Your or your covered Dependent's eligibility for Medicare or Medicaid, and
- A court order requiring a change in coverage (such as a Qualified Medical Child Support Order).



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# HEALTH CARE CONTINUATION COVERAGE (COBRA)

# **Coverage Continuation Rights Under the Consolidated Omnibus Budget Reconciliation Act of 1985**

A federal law, the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) created the right to COBRA continuation coverage. This section contains important information about your right to COBRA continuation coverage. It explains when COBRA coverage may become available and what you need to do to protect your right to receive COBRA coverage. This section also contains other health coverage alternatives that may be available to you through the Health Insurance Marketplace.

For additional information about your rights and obligations under federal law and under the Oncor Plan - medical, prescription drug, dental, and vision coverage and the Health Care Flexible Spending Account (HCFSA) Option - contact the Oncor Benefits Center.

# **Other Coverage Available Under the Health Insurance Marketplace**

There may be other coverage options for you and your family in addition to COBRA coverage. You are able to buy individual health coverage through the Health Insurance Marketplace. In the Marketplace, depending on your income level, you could be you could be eligible for a new kind of tax credit that lowers your monthly premiums right away, and you can see what your premiums, Deductibles, and out-of-pocket costs will be before you make a decision to enroll. Being eligible for COBRA generally does not limit your eligibility for coverage or for a tax credit through the Marketplace. Additionally, you may gualify for a special enrollment opportunity for another group health plan for which you are eligible (such as a spouse's plan), even if the plan generally does not accept late enrollees, if you request enrollment within 30 days.

The Marketplace can help you evaluate your coverage options, including your eligibility for coverage through the Marketplace and its cost. You can visit Healthcare.gov for more information, including an online application for health insurance coverage and contact information for a Health Insurance Marketplace in your area.

# What Is COBRA Continuation Coverage?

COBRA continuation coverage is a temporary continuation of health care coverage that the same coverage otherwise provided by the Plan when it otherwise would end because of a life event, known as a "gualified life event." (Specific qualifying life events are listed under COBRA Qualifying Events and Qualified Beneficiaries below.)

After a gualifying life event, COBRA continuation coverage must be offered to each "qualified beneficiary." You, your spouse, and your Dependent children could become qualified beneficiaries if coverage under the health care benefits is lost because of a qualifying life event. Qualified beneficiaries who elect COBRA continuation coverage must pay the full cost for the coverage, plus an additional 2% administration fee.

Your COBRA continuation coverage rights under the Plan apply only with respect to Oncor's health care benefits (medical, prescription drug, dental, and vision coverage and the HCFSA Option).

# **COBRA Qualifying Events and Qualified Beneficiaries**

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#### **Employees**

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You become a COBRA-qualified beneficiary if you lose your health care coverage because of either of the following qualifying life events:

- > Your hours of employment are reduced below 20 hours per week or
- > Your employment ends for any reason (other than your gross misconduct).

#### Spouse of the Employee

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Your spouse becomes a COBRA-qualified beneficiary if he or she loses coverage under the health care benefits because of any of the following qualifying life events:

- > You die,
- > Your hours of employment are reduced below 20 hours per week,
- > Your employment ends for any reason (other than your gross misconduct), or
- > You become divorced or legally separated from your spouse.

#### **Dependent Children**

Your Dependent children become COBRA-qualified beneficiaries if they lose coverage under the health care benefits because of any of the following qualifying life events:

- > You die,
- > Your hours of employment are reduced below 20 hours per week,
- > Your employment ends for any reason (other than your gross misconduct),
- > You and your spouse become divorced or legally separated, or
- > Your child loses eligibility for coverage as a "Dependent child" under the health care benefits (for example, he or she attains the maximum age).

# **Notification of Qualifying Life Events**

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The Plan offers COBRA when a qualifying life event has occurred. The company will issue a notification of COBRA eligibility in these cases:

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> You die,

Life and

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Insurance

> Your hours are reduced,

Disability

- > Your employment ends,
- > You become entitled to Medicare benefits, or
- > The commencement of a proceeding in bankruptcy with respect to the company.

# You, your qualified beneficiary, or a representative must notify the Oncor Benefits Center in these cases:

- > Your divorce or legal separation, or
- > Your child's loss of eligibility for coverage under the health care plans (for example, he or she reaches the maximum age).

This notification must occur within 60 days from the latest of the following:

- > The qualifying life event or
- > The date you or your qualified beneficiary loses (or would lose) coverage as a result of the qualifying life event.

This section of the SPD meets the Plan's initial COBRA notice requirement. However, you and your qualified beneficiaries will receive another notice if you have a qualifying life event.



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# How COBRA Coverage Is Offered

When the Oncor Benefits Center is notified of a qualifying life event, COBRA continuation coverage is offered to each qualified beneficiary.

**Oncor's COBRA administrator** will mail a COBRA continuation notice and a COBRA election notice within 14 days after receiving notice of the qualifying life event. This information is sent to the last known address that you provided to the Oncor Benefits Center. If your qualified beneficiary lives at another address, a separate information packet will be sent if that address is provided.

Notify the Oncor Benefits Center to give them the correct address for the qualified beneficiary.

Each qualified beneficiary has an independent right to elect COBRA continuation coverage. Covered employees can elect COBRA continuation coverage on behalf of their spouses, and parents can elect COBRA continuation coverage on behalf of their children.

#### Be Sure to Keep Your Address and Your Dependents' Addresses on File with the Oncor Benefits Center

It is critical that you (or anyone who may become a qualified beneficiary) maintain a current address to ensure that you receive COBRA election information following a qualifying life event, and that you receive all related information and billing notices while you are on COBRA. Be sure to update your address with the Oncor Benefits Center.

# If COBRA Coverage Is Elected

You will have 60 days from the date of the COBRA election notice to elect COBRA continuation coverage. If you or your Dependent elects COBRA continuation coverage, you have the following options available to you:

- > You or your Dependent can keep the same level of coverage you had as an active employee or choose a lower level of coverage.
- Your or your Dependent's coverage is effective as of the date of the qualifying life event, unless you or your Dependent waives COBRA coverage and then revokes the waiver within the 60-day election period. (In this case, your elected coverage begins on the date you revoke your waiver.)
- > You or your Dependent can change your coverage option (if enrolled within the initial 60-day enrollment window) in either of the following circumstances:
  - During the Annual Enrollment period or
  - If you or your Dependent has a qualified life event status change or another change permitting a mid-year election change as described above.
- > You can enroll any newly eligible spouse or Dependent child under the health care option's rules.



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# What COBRA Coverage Costs

COBRA participants must pay monthly premiums for their coverage category.

Premiums are based on the full cost of the coverage category, set at the beginning of each year, plus 2% for administrative costs. Dependents making separate elections (for example, a spouse following divorce, or a child upon reaching age 26) are charged the same rate as a single employee. In case of an extension of continuation coverage due to a disability, as explained below, you pay 150% of the cost.

Your initial monthly payment is due at the time of your election, but there is a 45-day grace period (from the date you send your election form) to make the initial payment. The initial payment includes coverage for the current month, plus any previous month(s), retroactively to the date benefits terminated under the Plan (i.e., the date that your COBRA coverage becomes effective).

Ongoing monthly payments are due on the first of each month, but there is a 30-day grace period. (For example, the June payment is due June 1, but will be accepted if postmarked by June 30.) It is important that you make your COBRA premium payments timely. Your failure to make a monthly payment within the grace period will result in your loss of COBRA coverage.

# How Long COBRA Coverage Lasts

COBRA continuation coverage is a temporary continuation of coverage. It can last up to a total of:

- > 36 months when the qualifying life event is due to any of the following:
  - Your death,
  - Your divorce or legal separation, or
  - Your Dependent child's loss of eligibility as a Dependent child.
- > 18 months when the qualifying life event is:
  - The end of your employment or
  - A reduction of your hours of employment which results in your loss of coverage under the Plan.

This 18-month period of COBRA continuation coverage can be extended in two ways:

#### Disability Extension of 18-Month Period of Continuation Coverage If a qualified beneficiary covered under the health care option(s) is determined by the Social Security Administration to be disabled and you notify the COBRA administrator, in a timely fashion, you and all other qualified beneficiaries may be entitled to receive up to an additional 11 months of COBRA continuation coverage (for a total maximum of 29 months) if all of the following conditions are met:

- Your COBRA-qualifying life event was a termination of employment or a reduction in hours.
- The disability began at some time before the 60th day of COBRA continuation coverage and lasts at least until the end of the 18-month period of continuation coverage.
- A copy of the Notice of Award from the Social Security Administration is provided to the Oncor Benefits Center within 60 days of the date of the Notice of Award and before the end of the initial 18 months of COBRA coverage.

If you or your qualified beneficiary is subsequently determined by the Social Security Administration to no longer be disabled, you or your qualified beneficiary must provide notification, in writing, to the Oncor Benefits Center within 30 days of the date of the final determination.

# Second Qualifying Life Event Extension of 18-Month Period of Continuation Coverage

If another qualifying life event occurs during the first 18 months of COBRA continuation coverage, your spouse and Dependent children can receive up to 18 additional months of COBRA continuation coverage, for a maximum of 36 months, if notice of the second qualifying life event is properly given to the Oncor Benefits Center.



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This extension may be available to your spouse and any Dependent children receiving continuation coverage if you divorce or legally separate, or if your child is no longer eligible as a Dependent child under the health care plan(s), but only if the event would have caused your spouse or child to lose coverage under the plan(s) had the first qualifying life event not occurred.

For more information about extending the length of COBRA continuation coverage, visit www.dol.gov/sites/dolgov/files/ebsa/about-ebsa/ouractivities/resource-center/publications/an-employees-quide-to-healthbenefits-under-cobra.pdf.

## Situations When COBRA Coverage May End Earlier

COBRA coverage under a group health care plan ends before the maximum continuation period if one of the following occurs:

- > You or your covered Dependent does not make timely premium payments or contributions as required.
- > Oncor stops providing any group health care option to all employees.
- > After electing COBRA continuation coverage, you or any of your covered Dependents become covered under another health care plan not offered by Oncor, or become entitled to Medicare.
- > During an extended period of COBRA coverage based on the disability extension (and assuming there has not been a second qualifying life event), a final determination is made by the Social Security Administration that the qualified beneficiary is no longer disabled.

Continuation coverage also can be terminated for any reason the health care option would terminate coverage of a participant or beneficiary not receiving continuation coverage (for example, in the case of fraud or providing of false/ inaccurate information).

# Special Rules for the Health Care Flexible Spending Account (HCFSA) Option

Under certain circumstances, a gualified beneficiary can elect to continue benefits under the HCFSA by electing COBRA continuation coverage and continuing to make HCFSA contributions on an after-tax basis, but only for the period from the date of the qualifying life event through the end of the Plan Year in which the qualifying life event occurs. Further, COBRA continuation coverage will be available for the HCFSA only if you have a positive net balance in the account as of the date of the gualifying life event. This means that the amount of contributions to the HCFSA exceeds the qualified eligible expenses and reimbursements. Contributions to the HCFSA during the applicable COBRA period are made on an after-tax basis.

The use-it-or-lose-it rule will continue to apply, so any unused amounts at the end of the Plan Year will be forfeited. You will have until March 31 of the following year to seek reimbursement for expenses incurred during the Plan Year. Unless otherwise elected, all qualified beneficiaries who were covered under the HCFSA will be covered for this COBRA continuation coverage.

# If You Have Questions

Questions concerning the Plan and your COBRA continuation coverage rights should be addressed with the Oncor Benefits Center.

For more information about your rights under the Employee Retirement Income Security Act of 1974 (ERISA), including COBRA, the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and other laws affecting group health care plans, visit the U.S. Department of Labor's Employee Benefits Security Administration (EBSA) website at www.dol.gov/agencies/ ebsa or call their toll-free number at 1.866.444.3272. For more information about health insurance options available through a Health Insurance Marketplace, visit www.healthcare.gov.

# Keep Your Plan Informed of Address Changes

In order to protect your family's rights, you should keep the Oncor Benefits Center informed of any changes in your address or the addresses of family members. Also, for your records, you should keep a copy of any notices you send to the Plan Administrator or to the Oncor Benefits Center.



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# CONTINUATION OF HEALTH COVERAGE UNDER THE UNIFORMED SERVICES EMPLOYMENT AND REEMPLOYMENT RIGHTS ACT OF 1994 (USERRA)

# Health Care Coverage

If you are absent from work because of your service in the uniformed services (including Reserve and National Guard duty), you can continue health coverage (medical, dental, and vision) for yourself and your eligible Dependents under the provisions of the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA).

# **Paying for Coverage**

You may be required to pay all or a portion of the cost of your coverage.

- > If your military service is less than 31 days: Your health care coverage is provided as if you had remained employed.
- If your military service is more 30 days: You may continue employer sponsored health care for up to 24 months. You may be required to pay up to 102% of the full premium, similar to the manner in which the cost for COBRA continuation coverage is calculated.

## **Notification of Uniformed Service**

You must notify your manager and the Oncor Benefits Center that you will be absent from employment due to military service (unless you cannot give notice because of military necessity or unless, under all relevant circumstances, notice is impossible or unreasonable). You also must notify the Oncor Benefits Center that you want to elect continuation coverage for yourself and/or your eligible Dependents under the USERRA provisions. Refer to Oncor's "Policy for Military Leave" for more details.

## How Long Coverage Continues

Generally, your USERRA coverage continues for 24 months from the date your military leave starts.

When you are discharged, you are required to apply for a return to work within a certain period of time, depending on the length of your uniformed service. If you don't apply for a return to work within these time frames, your coverage will end on the next day.

Here are the time frames for applying for return to work:

- If your uniformed service is less than 31 days: You are generally required to return to work on the first full calendar day of the first full scheduled work period following your period of uniformed service. (Your period of uniformed service ends after you return from your place of service to your residence.)
- > If your uniformed service is between 31 and 180 days: You are generally required to return to work within 14 days of your discharge.
- > If your uniformed service is at least 181 days: You are generally required to return to work within 90 days of your discharge.

# AMENDMENT OR TERMINATION OF THE PLAN

Oncor reserves the right to amend, modify, or terminate all of its employee benefit plans, including any of the benefit options under this Plan, in whole or in part, at any time and for any or no reason, including but not limited to, by increasing, reducing, or terminating benefits for all employees or for any group of employees or Retirees; changing carriers, Network administrators, or benefits; increasing premiums, Deductibles, Copayments, or other payments; or any other changes. If a plan or benefit option is terminated or if material benefit changes are made, you will be notified.



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# HOW THE PLAN IS ADMINISTERED

The information in this section is required by law. It includes information about how the Plan is administered and your legal rights.

# **Plan Sponsor and Administrator**

Oncor Electric Delivery Company LLC 1616 Woodall Rodgers Freeway Dallas, Texas 75202-1234

The company has also chosen outside administrators to help Oncor administer the Plan (see <u>Claims Administrators, Third-Party Administrators, and</u> <u>Insurers</u> on the following page). These organizations have been authorized to carry out certain administrative and fiduciary functions of the Plan.

# **Employer Identification Number**

Oncor's employer identification number is 75-2967830.

# **Plan Year**

The Plan is operated on a calendar-year basis, beginning January 1 and ending December 31.

# Agent for Service of Legal Process

Service of legal process can be delivered to:

General Counsel Oncor Electric Delivery Company LLC 1616 Woodall Rodgers Freeway Dallas, Texas 75202-1234

# **Types of Plans/Plan Identification**

The Plan provides a variety of health and welfare benefits including medical, prescription drug, dental, vision, flexible spending accounts, life and accidental death and dismemberment, disability, and other specified health and welfare benefits. The formal Plan name and Plan number are:

Plan Name: Oncor Electric Delivery Company LLC Employee Welfare Benefit Plan

Plan Number: 501

The Plan is subject to the Employee Retirement Income Security Act of 1974, as amended (ERISA).

# **Privacy of Health Information**

The Plan is required to comply with the Standards for Privacy and Security of Individually Identifiable Health Information (the "privacy standards") issued under the federal Health Insurance Portability and Accountability Act, commonly referred to as HIPAA. The privacy standards require the Plan to provide individuals who are enrolled in a health benefit option with a notice describing the Plan's policies and procedures with respect to a participant's health information.

The Notice of Privacy Practices is available online at any time through the Oncor Benefits Center. If you have any questions about the Notice of Privacy Practices or if you would like to request a paper copy, contact the Oncor Benefits Center. As further described in the notice, the privacy standards require the benefit administrators to take certain precautions in using and disclosing specified information about your health and that of your Dependents, and place limitations on the disclosure of such information to Oncor and other third parties.



#### MEDICAL BENEFIT OPTIONS

#### HSA Option 1 and HSA Option 2

Blue Cross and Blue Shield of Texas P. O. Box 660044 Dallas, TX 75266-0044

#### 1.877.213.6898 www.bcbstx.com

#### Health Savings Account (HSA)

Fidelity (does not apply to participants who waived medical coverage) One Destiny Way Westlake, TX 76262 For mailing, add: MZ-WA4I

1.800.544.3716 netbenefits.fidelity.com/NBLogin

#### Health Reimbursement Account (HRA)

**Optum Financial** P.O. Box 622317 Orlando, FL 32862-2317

#### 1.877.292.4040 www.optum.com

#### COBRA Administrator/Active COBRA Payment Collector

Oncor ATTN: COBRA Administration P.O. Box 850512 Minneapolis, MN 55485-0512

1.833.253.4927 | myhrconnection.oncor.com

Flexible Spending Accounts (Health Care and Dependent Care FSA)

> **Optum Financial** P.O. Box 622317 Orlando, FL 32862-2317

1.877.292.4040 www.optum.com

#### TELEMEDICINE

MDLIVE (Phone-in Service for 24/7 Physician Access) 1.877.213.6898 members.mdlive.com/bcbstx

#### PRESCRIPTION DRUG

Paper Claims: **CVS** Caremark P.O. Box 52136 Phoenix, AZ 85072-2136 1.866.339.0593

Mail Order: **CVS** Caremark P.O. Box 659541 San Antonio, TX 78265-9541

#### www.caremark.com

www.caremark.com

#### CONFIDENTIAL COUNSELING AND RESOURCES

#### Work Life Resources

Magellan Healthcare 14100 Magellan Plaza Drive Maryland Heights, MO 63043

1.800.327.6608 member.magellanhealthcare.com

**Tobacco Cessation and Weight Management Program** 

1.877.213.6898 www.bcbstx.com (Once enrolled, call **1.866.412.8795**)

#### DENTAL

Aetna P.O. Box 14094 Lexington, KY 40512-4094 1.877.238.6200 www.aetna.com

#### VISION

UnitedHealthcare Vision Attn: Claims Department P.O. Box 30978 Salt Lake City, UT 84130

1.800.638.3120 www.mvuhcvision.com

#### LIFE INSURANCE AND LONG-TERM DISABILITY (LTD) BENEFIT OPTION

MetLife Group Life Claims P.O. Box 6100 Scranton, PA 18505-6100

1.800.638.6420 Fax: 1.570.558.8645



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**CLAIMS ADMINISTRATORS, THIRD-PARTY ADMINISTRATORS, AND INSURERS** 

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# **COORDINATION OF BENEFITS**

Your health care options are coordinated with other group insurance plans to which you or your covered Dependents belong. This means that all plans together pay no more than 100% of allowable health care expenses. An "allowable expense" is any expense covered at least in part by one of the health care plans.

Coordination of benefits does not apply to individual or private insurance policies maintained by you.

Here's how benefits are coordinated when a claim is made (unless documents for a particular benefit specify different rules):

- > First, the primary plan pays its benefits without regard to any other plan.
- > Then, the secondary plan calculates its benefits to the extent not paid by the primary plan, but only up to the allowable expense of the secondary plan.

No plan pays more than it would without the coordination provision.

The following provisions determine which plan is primary (and pays benefits first):

- > A plan without a coordination provision is always the primary plan.
- If the patient is entitled to Medicare coverage, Medicare is the secondary plan with respect to (i) active employees and their spouses who are age 65 or older, (ii) active employees and their family members who are covered due to disability, and (iii) certain patients with end stage renal disease (to the extent provided in the Medicare secondary-payer regulations). Medicare is the primary plan with respect to other patients who are entitled to coverage under Medicare (regardless of whether they have enrolled in Medicare).
- The plan covering the patient as an employee rather than in any other capacity (e.g., as a Dependent or as a COBRA qualified beneficiary) will be the primary plan.
- > Any plan that covers a patient in a capacity other than as a Dependent is a primary plan over a plan that covers a patient as a Dependent.

- Senerally, (i) a plan that covers a patient as an employee rather than as a laid-off or retired employee is primary, and (ii) a plan that covers a person as a former employee or Dependent under COBRA (or a similar state program) is primary over a plan that covers a patient as a Dependent, unless the other plan does not include a similar rule.
- If a child or other Dependent is covered under two plans (e.g., one of each parent), the plan of the participant whose birthday is earlier in the year pays first. The plan of the participant whose birthday is second during the year pays second.
- If both birthdays fall on the same date, the plan that covered the participant longer is primary. This rule applies only if the other group health plan has a birthday rule. Otherwise, the other group health plan that covers a person as a Dependent of a male is primary.
- If a child's parents are divorced or separated and there is no court decree that establishes financial responsibility, (i) any plan covering the parent who has custody of the child is the primary plan; (ii) any plan covering the spouse of the parent with custody of the child is the first secondary plan; and any plan covering the parent without legal custody is secondary to both plans (i) and (ii). If the parents have joint custody, the birthday and gender rules described above are applied. If a court decree specifies that one of the parents is responsible for a Dependent child's health care expenses and the relevant plan has knowledge of this requirement, then that plan is primary.
- > Any coverage under a no-fault auto insurance policy is primary.
- > If these rules do not establish which plan is primary, then the plan that has covered the person the longest is primary.

When they are the primary plan, the medical options, dental options, and vision option will pay the benefits described in this SPD. When they are the secondary plan, they pay benefits to the extent that the total benefit available is not greater than the allowable expense as a secondary plan. To the extent any amounts paid by the Plan as a secondary plan are more than what it should have paid, it may recover the excess from the person to whom or for whom the payment was made, or from the primary plan.



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# **CLAIM REVIEW AND APPEAL PROCESS**

When a request for benefits is denied, there is a formal claims review process established for a participant to appeal the denial. All appeals must be made in writing.

There are two types of "claims": an "eligibility claim" and a "benefit claim."

# **Eligibility Claim**

An eligibility claim is a request to enroll, disenroll, or change participation in a specific benefit option (for example, a request to enroll a Dependent in one of the medical options).

# **Benefit Claim**

A benefit claim is a request for a particular benefit under one of the benefit options (for example, a claim for a certain type of surgery under one of the medical options, or a request for a specific prescription drug that has been denied).

For both eligibility claims and benefit claims, there are up to two levels of review. If the first claim has been denied, a participant can appeal the initial claim and submit a request for a second review. If the appeal or the second review is denied, meaning the person has exhausted their administrative remedies, the participant has the right to file a civil action under Section 502(a) of ERISA.

# **Filing Claims**

All eligibility claims are filed with the Plan Administrator (Oncor). Eligibility claims are filed by calling the Oncor Benefits Center.

Benefit claims are filed with the following entities, as specified in the table in the next column.

Benefit	Entity
Medical Options	Blue Cross and Blue Shield of Texas*
Prescription Drugs	CVS Caremark*
Dental	Aetna*
Vision	UnitedHealthcare Vision*
Health Savings Account	Fidelity
Health Reimbursement Account	Optum Financial
Flexible Spending Accounts	Optum Financial
Life Insurance/AD&D Insurance	MetLife*
Long-Term Disability	MetLife*

\*These entities are the Plan's Claims Administrators for these benefits. The Claims Administrators are solely responsible for the claims decisions made for their particular benefits. The Plan Administrator (Oncor) has no responsibility for these claims decisions, nor is there any recourse for a participant to submit a claim directly to the Plan Administrator. When a claim is denied, the Claims Administrators will issue an Explanation of Benefits (EOB) statement, which will provide directions on the procedure for appealing the claim denial.

Oncor is the Claims Administrator for eligibility claims. All eligibility claims should be filed with the Director of Health and Welfare Benefits, 1616 Woodall Rodgers Freeway, Suite 7080, Dallas, Texas 75202.

# When a Claim Has Been Filed

Benefit claims must be filed/submitted within 12 months following the service date in order to be considered timely.

When a claim has been filed, the applicable Claims Administrator will respond to you within certain prescribed time frames. In some situations, the Claims Administrator may need an extension of time to process your claim (for example, if additional information is needed to process your claim). In these cases, you will be notified of the extension.

The chart on the next page shows the various types of claims and the normal response time frames for each type of claim.



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					Accounts	Insurance					

# When You Receive the Initial Notification

	Notice of Claim	
Type of Claim	Decision or Extension	Extension Rules
Health Care Benefit Claims (including Rx and Dental)		
<b>Urgent Care Benefit Claim.</b> An urgent care benefit claim is a claim for medical care or treatment where a delay in making a determination could result in any of the following:	As soon as possible, and, in any event, within 72 hours	None
<ul> <li>Could jeopardize the life or health of you or your Dependent,</li> <li>Could jeopardize the ability of you or your Dependent to regain the maximum function, or</li> <li>In the opinion of your or your Dependent's physician, would subject you or your Dependent to severe pain that could not be adequately managed without the requested treatment.</li> </ul>		
<b>Concurrent Care Health Care Benefit Claim Decisions.</b> Concurrent care benefit claim decisions are decisions for treatment over a period of time or for a specified number of treatments. Examples include an extended number of days in a hospital, an extended number of physical therapy treatments, or a situation where the Plan reduces the number of treatments previously agreed upon.	Same as urgent care or preservice, as applicable	Same as urgent care or preservice, as applicable
<b>Preservice Health Care Benefit Claim.</b> A preservice benefit claim is a request for approval of a medical benefit where receipt of the benefit is conditioned, in whole or in part, on approval in advance of obtaining medical care. Examples include preauthorization for hospital stays, second surgical opinions, etc.	Within 15 days	If necessary, the period can be extended for an additional 15 days. If an extension is necessary because additional information is needed, the extension notice will describe the information needed, and you'll have 45 days to provide the information.
<b>Post-Service Health Care Benefit Claim.</b> A post-service benefit claim is any claim that is processed after a service is provided.	Within 30 days	If necessary, the period can be extended for an additional 15 days. If an extension is necessary because additional information is needed, the extension notice will describe the information needed, and you'll have 45 days to provide the information.
<b>Disability Benefit Claim</b> (LTD Participants only)	Within 45 days	If necessary, the period can be extended two times for up to 30 days each. The extension notice(s) will explain the standards upon which eligibility is based, the unresolved issues that prevent a decision, and any additional information needed to resolve the issues. You'll have 45 days to provide the information.
All Other Benefit Claims (Life and AD&D Insurance and all eligibility claims)	Within 90 days	If special circumstances require an extension, the period can be extended for an additional 90 days.



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**Claim Denial Notice** 

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If your claim is denied, you will receive a culturally and linguistically appropriate written notice from the Claims Administrator that includes:

- > The specific reasons for the denial, including a reference to the specific Plan provisions on which the benefit determination is based.
- > The Plan's provisions on which the denial is based. If an internal rule, guideline, or protocol was relied upon to determine a health or disability claim, you'll receive a copy of the actual rule, guideline, or protocol, or a statement that the rule, guideline, or protocol was used and that you can request a copy free of charge. If the denial is based on a provision such as medical necessity, experimental treatment, or a similar exclusion or limit, you'll receive an explanation of the scientific or clinical judgment for the determination, based on the terms of the Plan and your medical circumstances.
- > A description of any additional material or information needed and an explanation of why it is necessary.
- > An explanation of the Plan's internal and external claim review procedures, applicable time limits, and your rights to bring a civil action following a denial (if for an urgent care benefit claim under a health care plan, you'll receive an explanation of the expedited benefit claim review procedure).
- > The date of service, the health care provider, the claim amount (if applicable), and any denial code and its corresponding meaning. You may also request, and receive free of charge, a statement of the applicable diagnosis code and treatment code, and their corresponding meanings.
- > A statement indicating that you can have access to receive, upon request and at no charge, copies of all documents, records, and information relevant to your claim.
- > A description of the available internal and external review process, including information regarding how to initiate an appeal.
- > The availability of and contact information for any applicable office of health insurance consumer assistance or ombudsman established under ERISA to assist individuals with the internal claims and appeals, and external review procedures.

- > For a disability benefits claim denial, the notice shall be supplied in a culturally and linguistically appropriate manner and shall also include:
  - A discussion of the decision, including an explanation of the basis for disagreeing with or not following (i) the views you presented from your health care professionals who treated you and vocational professionals who evaluated you, (ii) the views of medical or vocational experts whose advice was obtained on behalf of the Plan (without regard to whether the advice was relied upon in making the determination, and (iii) a disability determination you presented that was made by the Social Security Administration;
  - If an adverse determination is based on a medical necessity or experimental treatment or similar limit or exclusion, an explanation of the scientific or clinical judgment on which such decision is based, applying the terms of the Plan to your medical circumstances, or a statement that such explanation will be provided free of charge upon request;
  - Either the specific internal rules, guidelines, protocols, standards, or other similar criteria relied upon in making the adverse determination or a statement that such criteria do not exist: and
  - A statement that you are entitled to receive, upon request and free of charge, reasonable access to, and copies of, all documents, records, and other information relevant to the claim.

In the case of an urgent care benefit claim, the Plan can notify you by phone or fax and follow up with a written notice.

# **Request for Review if Your Claim Is Denied**

After receiving the notice, you, your beneficiary, or your legal representative can ask for a full and fair review of the decision by writing to the Claims Administrator. You must make this request within 180 days for a health care or disability claim or within 60 days for all other claims. During the 60-day or 180-day period, you or your authorized representative will be given, upon request, reasonable access to all documents and information relevant to the claim, and you can request copies free of charge. You can also submit written comments, documents, records, and other information to the Claims Administrator.

For an urgent care benefit claim, information can be provided by phone or fax.



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# **Final Decision**

The Claims Administrator will then review the claim again and make a decision based on all documents, records, and other information you've submitted. For a health care or disability claim:

- > Deference will not be afforded to the initial claim denial or who was consulted in connection with the initial denial.
- > A different person who is not a subordinate of the individual who made the initial denial will review the decision.
- > If the denial was based on a medical judgment, the person will consult with a health care professional who has training and experience in the field involving the judgment. That professional cannot be the same person who made the initial decision of denial, or who was consulted in connection with the initial denial. Medical or vocational experts who are consulted in the claim process are identified in the final decision.
- > For a claim involving disability benefits, before a denial on review is issued, you will be provided (free of charge) with (i) any new or additional evidence considered, relied upon, or generated by or at the direction of the Plan, insurer, or other person making the benefit determination; and/or (ii) if the adverse benefit determination is based on a new or additional rationale, the rationale. Such evidence and/or rationale shall be provided as soon as possible and sufficiently in advance of the date on which the notice of adverse benefit determination is required to give you a reasonable opportunity to respond before that date.

In most cases, you'll receive the Claims Administrator's final decision within the following time frames:

Type of Claim	Notice of Final Decision or Extension
Health Care	
Urgent Care Benefit Claims	As soon as possible, but not later than 72 hours after receipt of your request for review
Preservice Benefit Claims	As soon as reasonably possible, given the medical condition, but not later than 30 days after receipt of your request for review
Post-Service Benefit Claims	Within a reasonable time, but not later than 60 days after receipt of your request for review
Disability Benefit Claims	Within a reasonable time, but not later than 45 days after receipt of your request for review. If necessary, the period can be extended for an additional 45 days.
All Other Benefit Claims (Life and AD&D Insurance) and All Eligibility Claims	Within a reasonable time, but not later than 60 days after receipt of your request for review. If necessary, the period can be extended for an additional 60 days.



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Appeal Denial Notice

If your appeal is denied, the Claims Administrator will send you a culturally and linguistically appropriate statement containing the following:

- > Specific reasons for the denial,
- > Specific references to pertinent Plan provisions,
- A statement indicating that you can have access to or receive, upon request and at no charge, copies of all documents, records, and information relevant to your claim, and
- > A statement describing any voluntary appeal procedures offered by the Plan, including your right to receive information about such procedures and your right to bring an action in federal court under Section 502(a) of ERISA. Under the Plan, an action under Section 502(a) of ERISA must be filed no later than 180 days following the date of the final denial of a claim on appeal, or such action will be time-barred.
- For a claim involving disability benefits, the appeal denial notice shall be supplied in a culturally and linguistically appropriate manner and will also include:
  - A description of any applicable contractual limitations period that applies to your right to bring an action as described in the paragraph above, including the calendar date on which the contractual limitations period expires for the claim;
  - A discussion of the decision including an explanation of the basis for disagreeing with or not following (i) the views you presented from your health care professionals who treated you and vocational professionals who evaluated you, (ii) the views of medical or vocational experts whose advice was obtained on behalf of the plan (without regard to whether the advice was relied upon in making the determination), and (iii) a disability determination you presented that was made by the Social Security Administration;

- If an adverse determination is based on a medical necessity or experimental treatment or similar limit or exclusion, an explanation of the scientific or clinical judgment on which such decision is based, applying the terms of the Plan to your medical circumstances, or a statement that such explanation will be provided free of charge upon request; and
- Either the specific internal rules, guidelines, protocols, standards, or other similar criteria relied upon making the adverse determination or a statement that such criteria do not exist.

In addition to the information above, if your claim is a medical benefits or disability claim, the notice will contain details regarding the claim, any information regarding an internal rule, guideline, or protocol used in making the appeal decision, and an explanation of the scientific or clinical judgment used in the denial, and information regarding appeals and consumer assistance, as described in the section <u>Your Rights Under ERISA</u> later in this section of the SPD. If the appeal notice does not contain such statements or information, the notice will contain a statement indicating that this information is available upon written request and at no charge.



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# **Additional Requirements Related to External Review of Final Action on Internal Appeal for Health Care Claims**

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Different external review rules apply depending on whether or not the relevant health care coverage is subject to a state insurance law external review requirement that meets standards specified in federal regulations.

Where the health care coverage is subject to a state standard that complies with applicable federal regulations, such state standard shall apply to the insurer (where the coverage is insured) or the Plan (where the coverage is self-insured). Where the relevant health care coverage is not subject to a state standard, or subject to a state standard that does not meet federal regulatory requirements (taking into account any period of deemed compliance during a transition period provided for under federal regulations), then the following rules apply to the Plan to the extent and as of the date required by applicable federal regulations:

- (a) A claimant may file a request for external review within four months of receipt of notice of an adverse determination (to the extent permitted by applicable law, however, the Plan may require the claimant to exhaust any reasonable internal appeal process); for this purpose, and to the extent permitted by applicable federal regulations, an "adverse determination" means an adverse determination as defined elsewhere in these provisions, but only to the extent it involves medical judgment or a retroactive rescission of coverage.
- (b) Within five business days following receipt of the request for external review, the Plan Administrator shall determine whether:
  - > The claimant was covered under Plan and applicable health care coverage when the health care item or service was requested (or provided, where the review is for a post-service claim);
  - > The adverse determination was not due to ineligibility of the claimant;
  - > The claimant exhausted any required internal appeal process; and
  - > The claimant provided all information required.

- (c) The Plan Administrator shall issue notice to the claimant within one business day after the Plan Administrator's preliminary review of the request for external review. If the claimant is not eligible for external review, the notice must include reasons for ineligibility and contact information for the Employee Benefit Security Administration. If the request for external review is not complete, the notice must describe information that is needed and allow the claimant to complete or perfect their request within the four-month filing period described above or 48 hours, whichever is later.
- (d) If the request for external review is appropriate, the Plan Administrator (or an entity on behalf of the Plan Administrator) shall refer the appeal to an Independent Review Organization (IRO), with which the Plan Administrator has contracted in accordance with applicable federal regulations. The IRO shall conduct its review and supply appropriate notices in accordance with applicable federal standards. If the IRO reverses the decision, the Plan shall without delay provide coverage or payment upon receipt of notice of the IRO's decision, without regard to the Plan's intention to seek judicial review of the IRO's decision.
- (e) The Plan shall make available, to the extent required by and in accordance with applicable federal law, an expedited external review process where a claimant receives an adverse determination or final internal adverse determination under circumstances where completion of an expedited internal appeal or standard external review would seriously jeopardize the life or health of the claimant.
- No Conflicts of Interest: The Plan shall adjudicate claims in a manner ensuring the independence and impartiality of those involved in decision making. For example, the Plan may not hire, promote, provide incentives to, or terminate the employment of individuals based on their support of a denial of benefits or on the number of claims denied.

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# Legal Proceedings

You may not initiate a lawsuit regarding a claim denial under the Plan unless and until you have fully exhausted the claims review process described in this section. Additionally, a lawsuit regarding any claim denial must be brought within one (1) year from the date of the final denial of the claim.

# **Non-Assignment Provision**

Your rights under the Plan and the rights of your eligible Dependents may not be assigned to any other person or entity, including any health care provider. Specifically, no benefit, right, or interest of any Plan participant, or any Dependent or other covered individual under the Plan, can be subject to anticipation, alienation, sale, transfer, assignment, pledge, encumbrance or charge, seizure, attachment or legal, equitable or other process or be liable for, or subject to, the debts, liabilities, torts or any other obligations of such Plan participant, Dependent or other covered individual, including in the event of the bankruptcy of any Plan participant, Dependent, or other covered individual, except as may be required by applicable law. Additionally, and for avoidance of doubt, no Plan participant, Dependent, or other covered individual may assign, or delegate any right or authority with respect to, any benefit, right, or other interest which such Plan participant, Dependent or other covered individual may have by virtue of, or as a result of their status under, the Plan, including any attempted assignment or delegation to a health care provider or other third party. The Plan Administrator may, on a case-by-case basis, agree to accept and recognize an assignment or delegation; however, the Plan Administrator shall not be under any obligation to do so, and any such acceptance and recognition shall not in any way limit the general prohibition against attempted alienations and delegations of authority as provided for above.

# YOUR RIGHTS UNDER ERISA

As a participant in the Plan, you are entitled to certain rights and protections under the Employee Retirement Income Security Act of 1974, as amended (ERISA), which are listed below.

# **Receive Information About Your Plan and Benefits**

As a Plan participant, you are entitled to:

- > Examine, without charge, at the Plan Administrator's office, all documents governing the Plan, including insurance contracts, and a copy of the latest annual report (Form 5500 Series) filed by the Plan with the U.S. Department of Labor and available at the Public Disclosure Room of the Employee Benefits Security Administration.
- > Obtain, upon written request to the Plan Administrator, copies of documents governing the operation of the Plan, including insurance contracts, copies of the latest annual report (Form 5500 Series), and an updated summary plan description. The administrator can make a reasonable charge for the copies.
- > Receive a summary of the Plan's annual financial report. The Plan Administrator is required by law to furnish each participant with a copy of this summary annual report.

# **Continue Group Health Plan Coverage**

If you or your Dependents lose health coverage as a result of a gualified life event, you or your Dependents have the right to continue health care coverage. You or your Dependents may have to pay for such coverage. For rules governing your COBRA continuation coverage rights, see Health Care Continuation Coverage (COBRA) in the Qualified Life Events section of this SPD or the Plan documents governing the Plan.



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# **Prudent Actions by Plan Fiduciaries**

In addition to creating rights for Plan participants, ERISA imposes duties upon the individuals responsible for the operation of the Plan. The individuals who operate your Plan, called "fiduciaries" of the Plan, have a duty to do so prudently and in the interest of you and other Plan participants and beneficiaries. No one, including your employer, your union, or any other person, can fire you or otherwise discriminate against you in any way to prevent you from obtaining a benefit or exercising your rights under ERISA.

# **Claim Review**

If your claim for a benefit is denied or ignored, in whole or in part, you have a right to know why this was done, to obtain, without charge, copies of documents relating to the decision, and to appeal any denial, all within certain time schedules.

# **Enforce Your Rights**

Under ERISA, there are steps you can take to enforce the above rights. For instance, if you request a copy of the Plan documents or the latest annual report from a Plan and do not receive it within 30 days, you can file suit in a federal court. In such a case, the court can require the Plan Administrator to provide the materials and pay you up to \$110 a day until you receive the materials, unless the materials were not sent because of reasons beyond the control of the administrator.

If you have a claim for benefits that is denied or ignored, in whole or in part, you can file suit in a state or federal court. In addition, if you disagree with a Plan's decision or lack thereof concerning the qualified status of a medical child support order, you can file suit in a federal court.

If it should happen that Plan fiduciaries misuse a Plan's money, or if you are discriminated against for asserting your rights, you can seek assistance from the U.S. Department of Labor, or you can file suit in a federal court.

The court will decide who should pay court costs and legal fees. If you are successful, the court can order the person you have sued to pay these costs and fees. If you lose, the court can order you to pay these costs and fees; for example, if it finds your claim is frivolous.

# **Assistance With Your Questions**

Oncor has established relationships with various organizations to provide assistance and answer questions related to the Oncor Plan. Refer to the **Tools and Resources Contact Information** in the **Overview** section of this SPD for a list of these organizations and their contact information.

If you have any questions about this statement or about your rights under ERISA, or if you need assistance in obtaining documents from the Plan Administrator, you should contact one of the following:

- The nearest office of the Employee Benefits Security Administration, U.S. Department of Labor, listed in your telephone directory (or call 1.866.444.3272 to obtain the address and phone number)
- Division of Technical Assistance and Inquiries Employee Benefits Security Administration U.S. Department of Labor 200 Constitution Avenue NW Washington, D.C. 20210

You can also obtain certain publications about your rights and responsibilities under ERISA by calling the publications hotline of the Employee Benefits Security Administration at **1.866.444.3272**.

# THE LEGAL DOCUMENTS AS FINAL AUTHORITY

This Summary Plan Description (SPD) is a summary of certain key provisions of the Plan. This summary is not intended to cover every Plan detail. The Plan is governed by the formal Plan document. If any conflict exists between this summary and the provisions of the Plan documents, the Plan documents, as they may be amended from time to time, shall govern. The Plan document is available for you to review by contacting the Plan Administrator or the Oncor Benefits Center during regular office hours.

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# Active Work or Actively at Work

You are an active employee, or Actively at Work, if you are at work performing the essential functions of your job:

- > On a full-time basis for regular, full-time employees or
- > For at least 20 hours per week for part-time employees.

You also are Actively at Work if you are not disabled and are away from work due to a holiday, vacation, approved leave of absence, or due to a health-related reason.

# **Allowable Amount**

The maximum amount determined by the medical option Claims Administrator (BCBSTX) to be eligible for consideration of payment for a particular service, supply, or procedure.

If the Claims Administrator does not have sufficient data to calculate the Allowable Amount for a particular procedure, service, or supply, the Claims Administrator will determine an Allowable Amount based on the complexity of the procedure, service, or supply and any unusual circumstances or medical complications specifically brought to its attention, which require additional experience, skill, and/or time.

- For Hospitals and Facility Other Providers, Physicians, and Professional Other Providers contracting with the Claims Administrator in Texas or any other Blue Cross and Blue Shield Plan – The Allowable Amount is based on the terms of the Provider contract and the payment methodology in effect on the date of service. The payment methodology used may include diagnosis-related groups (DRGs), fee schedules, package pricing, global pricing, per diems, case-rates, discounts or other payment methodologies.
- For Hospitals and Facility Other Providers not contracting with the Claims Administrator in Texas or any other Blue Cross and Blue Shield Plan outside of Texas – The Allowable Amount will be the amount the Claims Administrator would have considered for payment for the same procedure, service, or supply at an equivalent contracting Hospital or Facility Other Provider, based on a percentage of Medicare allowed charges in the region where services were received. For Hospitals or

Facility Other Providers where fee schedules or rate payments are not appropriate (as determined by the Claims Administrator), the Allowable Amount will be the lesser of billed charge or a per diem established by the Claims Administrator.

- For procedures, services, or supplies provided in Texas by Physicians and Professional Other Providers not contracting with the Claims Administrator – The Allowable Amount will be the lesser of the billed charge or the amount the Claims Administrator would have considered for payment for the same covered procedure, service, or supply if performed or provided by a Physician or Professional Other Provider with similar experience and/or skill.
- For procedures, services, or supplies performed outside of Texas by Physicians or Professional Other Providers not contracting with the Claims Administrator or any other Blue Cross and Blue Shield Plan – The Claims Administrator will establish an Allowable Amount based on a percentage of Medicare allowed charges in the region where services were received.
- For multiple surgeries The Allowable Amount for all surgical procedures performed on the same patient on the same day will be the amount for the single procedure with the highest Allowable Amount plus one-half of the Allowable Amount for each of the other covered procedures performed.

The Claims Administrator's determination of the Allowable Amount will be final and binding on all parties.

As required under Federal laws regarding healthcare coverage and pricing transparency, the Plan makes coverage and pricing information on covered items, services and prescription drugs available on **oncorbenefits.com/ee**.

# **Claims Administrator**

The company or other entity that is responsible for the review, processing, adjudication, and/or payment of claims for a benefit option under the Plan. The current Claims Administrators are shown in <u>Claims Administrators,</u> <u>Third-Party Administrators, and Insurers</u> in the <u>Plan Administration</u> section of this SPD.

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# Coinsurance

The percentages of the total cost of services that you pay when you receive care. For example, if the option pays 80% of a covered service, your Coinsurance is the remaining 20%. You need to meet the option's Deductible before the option pays its share of Coinsurance.

# Copayment

The amount you are responsible for paying the provider at the time you receive certain health care services.

# **Custodial Care**

Care that the Plan Administrator or Claims Administrator determines is provided mainly to help you with personal hygiene or the activities of daily living, or can, in terms of generally accepted medical standards, be safely and adequately given by people who are not nurses.

# Deductible

When required by the option, the amount you are required to pay each year before benefit payments are made.

# **Dentally Necessary**

The most appropriate and necessary service or supplies for the direct care and treatment of a dental condition in terms of generally accepted dental standards as determined by the Plan Administrator or Claims Administrator.

# Dependent

Includes your spouse and your eligible children. For this purpose, your spouse is your legally recognized spouse under the applicable laws of the jurisdiction in which you and your spouse were married, as evidenced by a valid marriage certificate or other documentation filed with the applicable governmental authority evidencing the marriage. A domestic partner to whom you are not legally married is not considered your spouse and cannot, therefore, be your Dependent. Your children, for purposes of determining Dependent eligibility status under the Plan, are your:

- Natural children (other than a child you birth as a surrogate for another individual),
- Legally adopted children (or children who have been placed with you for adoption),
- Stepchildren as long as you (the Oncor employee) are married to the child's parent,
- Foster children (as long as the children continue in the state foster care system and continue to be your foster children),
- > Children for whom you (the Oncor employee) have Legal Guardianship,
- Children you are required to cover under a Qualified Medical Child Support Order (QMCSO), and
- Grandchildren, if the grandchildren live with you (the Oncor employee) and you claim the grandchildren as dependents on your federal income taxes.

For the Medical, Dental, Vision, Life Insurance, and AD&D Options, your eligible children can be covered until they reach age 26, regardless of their residence, student status, or federal income tax dependent status. Upon attaining age 26, your children are no longer eligible for coverage under these options except due to disability (physically or mentally disabled) over age 26 who were covered under the Plan before age 26. However, for purposes of the Life Insurance and AD&D options, your children are not eligible (regardless of their age) if they are married or are serving in the armed forces.

Note that, as a condition to covering your Dependents under the Plan, the Plan Administrator may require you to provide appropriate documentation to verify Dependent status and eligibility for the individuals you claim as Dependents.

See **<u>Dependent Eligibility</u>** in the <u>**Plan Participation**</u> section of this SPD for more information.



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# **Dependent (for FSAs)**

For purposes of the Dependent Care Flexible Spending Account (DCFSA) Option, a Dependent is either (i) a Dependent child who is under 13 years of age at the time the care is provided and for whom you can claim an exemption on your federal income tax return, or (ii) a spouse, or any other person that qualifies as your dependent for federal income tax purposes and for whom you can claim an exemption on your federal income tax return, who is incapable of self-care due to a mental or physical condition.

Under the Health Care Flexible Spending Account (HCFSA) Option, a dependent is anyone who qualifies as your dependent for federal income tax purposes, in accordance with Section 152 of the Internal Revenue Code (without regard to Section 152(b)(1) and (2) and Section 152(d)(1)(B)).

In general, a dependent for federal income tax purposes includes certain qualifying relatives who are dependent on you for at least half of their financial support. A dependent's eligible expenses can be reimbursed from the Dependent Care FSA Option even if he or she does not qualify as a Dependent eligible for coverage under other company-sponsored benefit options.

# **Eligible Charge**

The reasonable and customary, or negotiated, fee for services and supplies prescribed by a covered health care provider. The services must be Medically or Dentally Necessary, covered under the option for the treatment of a non-work-related injury or illness, and not provided primarily for the convenience of you, your Dependent, the hospital, or the doctor.

For purposes of prescription drug benefits, an Eligible Charge is the negotiated charge for a prescription drug, specified as covered under the medical option. The fee must not be in excess of the charge for a generic drug, less the required Copayment when a generic drug is available but a brand-name drug is selected.

# **Emergency Care**

Health care services provided in a hospital emergency facility (emergency room) or comparable facility to evaluate and stabilize medical conditions of a recent onset and severity, including, but not limited to, severe pain, that would lead a prudent layperson, possessing an average knowledge of medicine and health, to believe that the person's condition, sickness, or injury is of such a nature that failure to get immediate care could result in:

- 1. Placing the patient's health in serious jeopardy,
- 2. Serious impairment of bodily functions,
- 3. Serious dysfunction of any bodily organ or part,
- 4. Serious disfigurement, or
- 5. In the case of a pregnant woman, serious jeopardy to the health of the fetus.

# **Explanation of Benefits (EOB)**

A statement from the Claims Administrator that shows certain information regarding a benefits claim, including the amount of the benefit paid, if any, and what you owe for a covered service.

# Full-Time Student (for Dependent Care FSA (DCFSA))

For purposes of the DCFSA Option, anyone who is enrolled in a school or college on a full-time basis. You may qualify for reimbursement of expenses from the Dependent Care FSA Option while you are working and your spouse is a Full-Time Student.

# **In-Network Services**

Services or supplies provided by a doctor, hospital, or other health care provider who is part of the Network for a medical, dental, or vision option you select.

# Legal Guardianship

Guardianship granted and documented by an appropriate court through appropriate legal processes, appointing an adult to exercise parental duties, rights, and responsibilities.



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## Life Insurance Program A

If you were employed when Oncor began offering a flexible benefits program, you had the option to keep your coverage under the frozen former life insurance program. This frozen coverage is called Program A. Only those employees currently participating in Program A are eligible to continue that coverage.

# **Medically Necessary**

The most appropriate and necessary service, treatment, or supplies for the direct care and treatment of a medical condition as generally accepted by medical standards and known to be effective in improving health outcomes, all as determined by the Plan Administrator or the Claims Administrator.

# Network

A select group of doctors, hospitals, and other health care providers that contract with the Plan's Claims Administrators to offer discounted rates to their participants. If you use an In-Network doctor, hospital, or other health care provider, you will not be charged more than the Network's discounted rate for a service.

# **Non-Contracting Allowable Amount**

The amount the Claims Administrator would have considered for payment for the same procedure, service, or supply at an equivalent contracting hospital, physician, or supplier, based on a percentage of Medicare allowed charges in the region where services were received.

# Oncor Benefits Center Website: myhrconnection.oncor.com

Use <u>myhrconnection.oncor.com</u> to make your benefit elections during Annual Enrollment and to access, learn about, and make changes to your benefits throughout the year. The site also includes helpful year-round resources with additional information about your benefits.

# **Out-of-Network Services**

Services or supplies provided by a doctor, hospital, or other health care provider who is not part of the Network for the health care option you select.

# **Out-of-Pocket Maximum**

The annual Deductible and Coinsurance maximums equal the Out-of-Pocket Maximum.

# **Participating Employer**

Oncor Electric Delivery Company LLC

# **Plan Year**

The calendar year.

# **Qualified Child Care Provider**

Child care that is provided by either of the following:

- A Dependent care facility that maintains all required licensure under relevant state and local laws, regulations, rules, and ordinances applicable to those facilities, or
- > An individual or facility not required to maintain licensure under relevant laws, regulations, rules, and ordinances to provide care for individuals.

# Qualified Medical Child Support Order (QMCSO)

A medical child support order is a judgment, an order, or a decree that is made under state domestic relations law and provides for child support or health benefit coverage for an "alternate recipient." An alternate recipient is a child of a participant under a group health plan who is recognized under the order as having the right to enrollment under the Plan with respect to the participant. A medical child support order that is "qualified" creates or recognizes the right of the "alternate recipient" to receive benefits for which the participant is eligible under a group health plan. The order is recognized as "qualified" by the Plan Administrator of the group health plan when it includes certain information that meets the QMCSO statutory requirements. In addition, a properly completed National Medical Support Notice (NMSN) issued by a state child support enforcement agency must be treated as a QMCSO. The Plan Administrator is required by law to honor a QMCSO or an NMSN.

Health and Welfare Summary Plan Description

Medical Dental Vision

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# Reasonable and Customary Charges (for the Dental options)

The charge for dental services or supplies, determined by the Claims Administrator to be the lowest of the actual charge, the usual charge for the same or similar services or supplies charged by dentists, or the usual charge of most other dentists or other providers of similar training or experience in the same or similar geographic area for the same or similar services or supplies. You are responsible for paying charges above those determined by the Claims Administrator to be Reasonable and Customary.

# **Recognized Charge**

The covered expense is only that part of a charge which is the Recognized Charge.

As to dental expenses, the Recognized Charge for each service or supply is the lesser of:

- > What the provider bills or submits for that service or supply, or
- A designated percentile of the Prevailing Charge Rate for the Geographic Area where the service is furnished.

# Rehabilitation Benefit (for the Long-Term Disability Plan)

If, during the first 24 months of LTD, you are able to work at a job approved by the LTD insurance carrier, you may continue to receive your LTD benefits in addition to your pay from the approved job. However, if the income you receive from all sources during this rehabilitative employment exceeds your pre-disability earnings, your LTD benefit will be reduced.

If you participate in a Rehabilitation Program, your Monthly Benefit will be insured by an amount equal to 10% of the Monthly Benefit. The Plan will do so before your Monthly Benefit is reduced by any other income.

# Retiree

If you retire from Oncor, you may be eligible for Oncor medical, dental, vision, and life insurance coverage if you were covered under the Oncor Employee Welfare Benefit Plan on the day before your date of separation, and:

- > You are a Retiree of Oncor.
- Your employment ended after you reached at least age 55 with at least 16 years of service or after you reached at least age 65 (regardless of your years of service).

OR

> You were receiving disability benefits under Oncor's Long-Term Disability Program.

# **Skilled Nursing Care Facility**

A licensed facility that provides skilled nursing care and treatment for you if you are recovering from an illness or injury. The facility must be approved by Medicare as a Skilled Nursing Care Facility.

# Statement of Health (SOH)

Also known as proof of good health, this is a statement of your medical history or, in some cases, a medical exam. The Claims Administrator for the particular benefit option will specify the form of an SOH necessary to apply for the benefit, and will determine whether the information or medical exam establishes that you satisfy the applicable insurability requirement.

# Surviving Dependent Coverage

Under the terms described herein, health care coverage that may be made available to your spouse and Dependents, if they are eligible and elect such continued coverage in the event of your death.

# Treatment Plan (for the Dental options)

A treatment schedule for orthodontia services outlining orthodontia services to be provided, how long the services will take, and how much they will cost.

# Your Own Job (for the Long-Term Disability Plan)

For purposes of the Disability Plan, Your Own Job means the essential functions you regularly perform that provide your primary source of earned income.

